



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 26, 2022

DATE: July 26, 2022

TO: Peter Zaroni, City Manager

FROM: Gabriel Ramirez, Interim Director of Corpus Christi Water
GabrielR@cctexas.com
(361) 826-1202

Josh Chronley, Assistant Director of Finance-Procurement
JoshC2@cctexas.com
(361) 826-3169

<p style="text-align: center;">Service Agreement for Maintenance and Calibration Services of HACH Instruments for Corpus Christi Water (CCW)</p>

CAPTION:

Resolution ratifying execution of a three-year service agreement, with two one-year options, with Hach Company, of Loveland, Colorado, in an amount not to exceed \$648,413.66 and a potential amount not to exceed \$1,058,909.70 if all options are exercised, for preventative maintenance, parts, and repair services for Corpus Christi Water and the Public Works Department, effective as of April 1, 2022, with FY 2022 funding of \$174,972.00 from the Water Fund and \$3,915 from the Storm Water Fund. The previous contract expired on March 31, 2022, and Hach worked outside of the contract period between April 1, 2022 and July 25, 2022 to provide maintenance and calibration services of Hach instruments for Corpus Christi Water. Hach is not currently under contract. The new contract took six months to finalize the terms.

SUMMARY:

This resolution authorizes a three-year agreement for maintenance and calibration services of Hach instruments for Corpus Christi Water and Public Works Department.

BACKGROUND AND FINDINGS:

Corpus Christi Water currently utilizes various types of Hach instruments for regulatory and process control sampling. Instruments are located throughout the distribution system and within the O. N. Stevens Water Treatment Plant, Water Quality and Water Utilities Lab. In addition, Stormwater Pollution Prevention within Public Works utilizes portable sampling equipment to monitor stormwater quality. Hach Company provides maintenance

and calibration services on Hach online instrumentation as well as service on hand-held and benchtop lab equipment. In 2017, City staff decided to consolidate multiple service agreements to one for a comprehensive standard preventative maintenance and service plan to be efficient in managing cost and services.

PROCUREMENT DETAIL:

This is a sole source purchase. Hach Company is the sole manufacturer of Hach instruments. Hach Company provides maintenance and calibration services on Hach online instrumentation.

ALTERNATIVES:

The alternative is to break the service agreement into individual service agreements for the different types of instruments. As in the past, it becomes more difficult to manage multiple service agreements instead of one service agreement where all instruments are listed with descriptions and serial numbers.

FISCAL IMPACT:

The fiscal impact for FY 2022 for the Water fund is \$174,972.00 and \$3,915.00 for the Storm Water Fund.

FUNDING DETAIL:

Fund: 4010 Water
Organization/Activity: 31010 Stevens Filter Plant
Mission Element: 062 Treat Water
Project # (CIP Only): N/A
Account: 530230 Equipment Maintenance
Cost: \$155,010.00

Fund: 4010 Water
Organization/Activity: 31501 Water Quality
Mission Element: 063 Provide Water Quality Monitoring
Project # (CIP Only): N/A
Account: 530230 Equipment Maintenance
Cost: \$10,962.00

Fund: 4010 Water
Organization/Activity: 31700 Water Utilities Lab
Mission Element: 063 Provide Water Quality Monitoring
Project # (CIP Only): N/A
Account: 530230 Equipment Maintenance
Cost: \$9,000.00

Fund: 4300 Storm Water
Organization/Activity: 32006 Storm Water
Mission Element: 063 Provide Water Quality Monitoring
Project # (CIP Only): N/A
Account: 530230 Equipment Maintenance

Cost: \$3,915.00

RECOMMENDATION:

Staff recommends approval of the resolution authorizing a three-year service agreement, with two one-year extension options with HACH services, as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Service Agreement