



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2013
Action Item for the City Council Meeting of March 26, 2013

DATE: March 1, 2013
TO: Ronald L. Olson, City Manager
FROM: Daniel Biles, P. E., Director of Engineering Services
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Execute Contract for Professional Services

Signs/Signal Operations – New Shop and Office Facility
Bond Issue 2012

CAPTION:

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with Chuck Anastos from Corpus Christi, Texas in the amount of \$141,000, for Signs/Signal Operations – New Shop and Office Facility for design, bid, and construction phase services **BOND ISSUE 2012** (Proposition No. 3 Service Center Complex Improvements).

PURPOSE:

The purpose of this Agenda Item is to execute the Contract for Professional Services with Chuck Anastos for Signs/Signal Operations – New Shop and Office Facility.

BACKGROUND AND FINDINGS:

This project proposes a new 20,520 SF facility to accommodate warehouse/garage, offices, common spaces, conference rooms, restrooms, and common break room requirements to accommodate Signs, Signals, Markings and Traffic Engineering personnel. This project includes one (1) overhead crane with a 25-ton rating. This project also includes demolition of the existing sign shop building which is beyond repair.

Chuck Anastos of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2012-03 Bond Issue 2012 and CIP Projects, dated August 31, 2012.

ALTERNATIVES:

1. Execute the Contract for Professional Services with Chuck Anastos as proposed.
2. Do not execute the Contract for Professional Services with Chuck Anastos as proposed.

OTHER CONSIDERATIONS:

This project is one of the Bond Issue 2012 Proposition No. 3 Service Center Complex Improvements approved by the community in the general election held on November 6, 2012.

CONFORMITY TO CITY POLICY:

The Contract for Professional Services and selection process comply with the Professional Procurement Act and City Policy. Chuck Anastos was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Street Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$2,500,000.00	\$0.00	\$2,500,000.00
Encumbered/Expended Amount				
This item		\$141,000.00		\$141,000.00
Future Anticipated Expenditures This Project		\$2,175,000.00	\$0.00	\$2,175,000.00
BALANCE		\$184,000.00	\$0.00	\$184,000.00

Fund(s): Public Facility Bond Issue 2012

Comments: The Contract for Professional Services will result in the expenditure of an amount not to exceed \$141,000.

RECOMMENDATION:

City Staff recommends the approval of the Contract for Professional Services with Chuck Anastos.

LIST OF SUPPORTING DOCUMENTS:

- Project Budget
- Location Map
- Contract
- PowerPoint