



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 22, 2013
Action Item for City Council Meeting October 29, 2013

DATE: 10/9/2013

TO: Ronald L. Olson, City Manager

THRU: Susan Thorpe, Assistant City Manager
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Resolution amending City Council Policy No. 9 - Community Development Block Grant (CDBG) and HOME Programs

CAPTION:

Resolution amending Council Policy No. 9 - Community Development Block Grant (CDBG) and HOME Programs, by revising the language and reaffirming the objectives and guidelines of the policy.

PURPOSE:

The purpose of amending Council Policy No. 9 is to:

- Insert the "CDBG" acronym in section a.
- Amend section e. to clarify the time that must elapse before an agency can re-apply for CDBG Program funding.
- Amend section f. to specify that Program Income generated from the Demolition and Clearance of Vacant Property Programs will be applied to each program's revolving fund.
- Add section g. stating that the annual funding for CDBG and HOME Programs administrative functions will be approved to ensure the essential operations of the department are met in accordance with the department's Mission.
- Reaffirm the City's commitment to the objectives and guidelines for CDBG and HOME Programs.

BACKGROUND AND FINDINGS:

The Neighborhood Services Department is requesting passage of a Resolution amending City Council Policy No. 9. Some of the more significant changes include:

The change to section e. clarifies that two fiscal years must elapse before an agency can re-apply for CDBG Program funding. This will allow additional non-profit agencies to apply for funding for eligible projects that serve low- and moderate-income population in the community.

The change to section f. adds a provision that Program Income generated from the Demolition Program and the Clearance of Vacant Property Program will be applied each program's revolving fund. This Program Income partially funds the requested amount of CDBG funds each funding cycle and does not fully fund the programs. CDBG entitlement funds are also provided to each program to ensure funding is available to carry out each program.

The addition of section g. states that annual funding for the City's CDBG and HOME Programs administered through the Neighborhood Services Department be approved in order to ensure the essential operations of the department are met in accordance with the department's Mission, as well as the federally approved 5-year Consolidated Annual Action Plan.

The department is required to annually meet various objectives indicated in the plan in order to fully comply with regulations set forth by the U.S. Department of Housing and Urban Development. The objectives are comprised of each of the programs which are administered by the department.

ALTERNATIVES:

Do not pass the Resolution to amend Council Policy No. 9.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

City Council approval is required for the amendment of the resolution.

EMERGENCY / NON-EMERGENCY:

This item is non-emergency

DEPARTMENTAL CLEARANCES:

Legal

FINANCIAL IMPACT: Not applicable

| Fiscal Year: 2013-2014 | Project to Date Expenditures (CIP only) | Current Year | Future Years | TOTALS |
|-------------------------------|--|---------------------|---------------------|---------------|
| Line Item Budget | | | | |
| Encumbered / Expended Amount | | | | |
| This item | | | | |
| BALANCE | | | | |

Fund(s):

Comments: N/A

RECOMMENDATION:

Staff recommends the approval of this agenda item.

LIST OF SUPPORTING DOCUMENTS:

Council Policy No. 9 Resolution