



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of November 10, 2015
Second Reading Ordinance for the City Council Meeting of November 17, 2015

DATE: 10/13/15
TO: Ronald L. Olson, City Manager
FROM: Arlena Sones, City Auditor
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826-3661

Approval of 2016 Annual Audit Plan

CAPTION:

Motion to approve the 2016 Annual Audit Plan.

PURPOSE:

To request approval of the 2016 Annual Audit Plan by City Council in accordance with the Code of Ordinance Chapter 12 ½ City Auditor.

BACKGROUND AND FINDINGS:

Chapter 12 ½ Section 2 (h) (1) of the City Code of Ordinance requires the City Auditor to submit an annual audit plan to the Council Audit Committee for review and comment prior to submitting it to the full City Council for approval.

In developing this plan, we sought input from the Mayor, City Council, the City Manager and his Executive Team, and others. We developed this plan based on areas considered to be of highest risk to the City.

Additionally, the Audit Committee approved the cancelation of seven audit projects from the 2014 and 2015 audit plans due to timing issues per authority granted by the Code of Ordinances. These seven projects have been included in the 2016 proposed audit plan.

The 2016 proposed audit plan contains six audits and six follow-up audits plus unannounced cash counts and investigation of allegations received through the City Auditor's Hotline for Fraud, Waste, and Abuse.

The proposed audit plan was approved by the Audit Committee on October 13, 2015.

ALTERNATIVES:

City Council could revise this plan by adding or removing audit projects or it could reject the plan in its entirety.

NOTE: City Council approved a motion at first reading to remove audit A6 Budget, Zero Based

Budget from the proposed plan.

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

Conformance with City Code of Ordinance Chapter 12 ½ City Auditor

EMERGENCY / NON-EMERGENCY:

Non-Emergency two readings

DEPARTMENTAL CLEARANCES:

Audit Committee

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

RECOMMENDATION:

Approval of Ordinance as presented

LIST OF SUPPORTING DOCUMENTS:

Ordinance to approve the 2016 Annual Audit Plan
Exhibit A – 2016 Proposed Annual Audit Plan
Presentation - Audit Plan