



AGENDA MEMORANDUM

Action Item for the City Council Meeting of August 20, 2024

DATE: August 20, 2024

TO: Peter Zaroni, City Manager

FROM: Al Raymond, III, AIA, CBO, Director of Development Services
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(361) 826-3575

Additional Services Request

Infrastructure Master Planning and Impact Fee Study

CAPTION:

Motion authorizing amendment No. 4 to the professional services contract with Pape-Dawson Engineers, Inc of San Antonio, Texas, for additional meetings already conducted with the Capital Improvement Advisory Committee (CIAC) and City Staff, in the amount of \$38,000.00 for a total amount not to exceed \$3,981,700.

SUMMARY:

Additional services request (ASR) No. 4 authorizes additional meetings that have already been conducted with the Capital Improvement Advisory Committee (CIAC). These additional meetings have been requested by the CIAC board members in order to provide engineering and support service.

BACKGROUND AND FINDINGS:

CIAC members requested the master plans be developed with the committee individually to maintain an accurate understanding of the process and its results. Additional meetings were needed to provide engineering and support services.

PROJECT TIMELINE WITH CHANGE ORDER:

Additional services request No. 4 will add an additional \$38,000.

ALTERNATIVES:

The City could choose to not contract for this work and the CIAC members would not be as informed about master planning and impact fees.

FISCAL IMPACT:

The fiscal impact for FY 2024 is \$38,000.00 with funding available in the Development Services Fund and Corpus Christi Water.

Increase in Total Contract Value: \$38,000.00

Amended Contract Value: \$3,981,700.00

FUNDING DETAIL:

Org: 45
Fund: **4010**
Account: 530000
Activity:
Amount: \$9,500.00

Org: 46
Fund: **4200**
Account: 530000
Activity:
Amount: \$9,500.00

Org: 56
Fund: **4670**
Account: 530000
Activity:
Amount: \$19,000.00

RECOMMENDATION:

Staff recommends approval of this additional services request to award Pape-Dawson Engineers, Inc. for a comprehensive Drainage Design Criteria Manual and additional Public Outreach.

LIST OF SUPPORTING DOCUMENTS:

Additional Services Request No. 4