



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 16, 2015

Action Item for the City Council Meeting of June 23, 2015

DATE: June 16, 2015

TO: Ronald L. Olson, City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
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Service Agreements for Mowing of Parks, Rights-of-way, Medians, and Wastewater Treatment Plants

CAPTION:

Resolution finding the lowest responsible bidder for mowing services by grouped acreage in response to Bid Event No. 12; awarding a service agreement to the lowest responsible bidder for each acreage group; and authorizing the City Manager or designee to execute a service agreement with the lowest responsible bidder for each acreage group.

Maldonado Nursery & Landscape, Inc.
San Antonio, TX
\$77,854.09

Tuff Cut Lawn & Landscape
Corpus Christi, TX
\$88,169.99

Total: \$166,024.08

PURPOSE:

To approve service agreements for the mowing of City parks, rights-of-way, street medians, and the Wastewater Treatment Plants. The terms of the contracts will be for twelve (12) months with options to extend for up to four (4) additional twelve-month periods, subject to the approval of the Contractor and the City Manager or designee.

BACKGROUND AND FINDINGS:

None.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Parks and Recreation Department
Utilities Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$109,507.14	\$124,511.37	\$234,018.51
Encumbered / Expended Amount		\$68,003.36	\$0.00	\$68,003.36
This item		\$41,503.78	\$124,511.37	\$166,015.15
BALANCE		\$0.00	\$0.00	\$0.00

Fund(s): General Fund, Wastewater System Fund

Comments: The \$41,503.78 financial impact shown above represents three months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$124,511.37 for the last nine months of the contract will be requested during the normal FY 2015-2016 budget approval process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement