



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 20, 2018

Action Item for the City Council Meeting March 27, 2018

DATE: March 20, 2018

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
DanG@cctexas.com
(361) 826-1718

Kim Baker, Assistant Director of Financial Services – Purchasing Division
KimB2@cctexas.com
(361) 826-3169

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| Manhole Covers Supply Agreement |
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CAPTION:

Motion authorizing a 36-month supply agreement with Core & Main, L.P., of Corpus Christi, Texas, for Manhole Covers for the Utilities Department for a total amount not to exceed \$166,185.00.

PURPOSE:

This is a motion to approve a supply agreement for manhole covers for the Utilities Department.

BACKGROUND AND FINDINGS:

The manhole covers are stocked by the City warehouse and used for existing and new service by the Utilities Department.

The Purchasing Division conducted a competitive RFB process to obtain bids for a new contract. The City received two responsive, responsible bids, and is recommending the award to the lowest responsive, responsible bidder, Core & Main.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Finance

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

| Fiscal Year: 2017-2018 | Current Year | Future Years | TOTALS |
|-----------------------------------|-----------------------|---------------------|-----------------------|
| Line Item Budget | \$2,800,195.15 | \$138,487.50 | \$2,938,682.65 |
| Encumbered / Expended Amount | \$622,047.04 | \$0 | \$622,047.04 |
| This item | \$27,697.50 | \$138,487.50 | \$166,185.00 |
| BALANCE | \$2,150,450.61 | \$0 | \$2,150,450.61 |

Fund(s): Stores Fund

Comments: The initial contract is for an amount not to exceed \$166,185.00 for three years, with an estimated expenditure of \$27,697.50 to be funded in FY2017-18.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement