



## AGENDA MEMORANDUM

Action Item for the City Council Meeting May 18, 2021

**DATE:** May 18, 2021  
**TO:** Peter Zanoni, City Manager  
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### Vacall Vacuum Truck Parts for Asset Management Department Fleet Division

#### **CAPTION:**

Resolution authorizing a three-year supply agreement with Texas Packer and Loader Sales, Inc. dba Texas Pack and Load of San Antonio, Texas, in amount not to exceed \$480,000.00 for the purchase of Vacall Vacuum Truck Parts for Asset Management Department, Fleet Division, with FY 2021 funding in the amount of \$93,350.00 available through the Fleet Maintenance Fund.

#### **SUMMARY:**

This resolution authorizes a three-year supply agreement with Texas Packer and Loader Sales, Inc., dba Texas Pack and Load to provide Vacall Vacuum Truck parts stocked by the Asset Management Department for repairs to Vacall Vacuum equipment by the Fleet Maintenance Division of Asset Management.

#### **BACKGROUND AND FINDINGS:**

The Asset Management Department utilizes Texas Pack and Load equipment parts for the repair and maintenance of associated equipment. Currently there are 14 Vacuum trucks in the City's Fleet. The use of these parts is essential for effective, necessary, and timely repairs. Asset Management performs the majority of vehicle and equipment repairs in-house. Acquisition of these parts is essential to ensure the execution of a successful and timely maintenance effort of this equipment. Furthermore, a ready supply of these parts will ensure a continued high operational readiness of Vacall Vacuum trucks. Currently, these parts are procured by requisition/purchase order on an as needed basis. Texas Pack and Loader Sales, Inc. dba Texas Pack and Load is the only vendor that sells these parts. The City receives a 2 to 5% discount over the purchase price.

**PROCUREMENT DETAIL:**

Texas Packer and Loader Sales, Inc. dba Texas Pack and Load is the sole distributor for Vacall Vacuum Truck Parts and expert service and original equipment manufacturer (OEM) quality parts for its Vacall line of sewer and catch basin cleaning equipment. Texas Pack and Load was selected to cover the entire State of Texas for Global Environmental Products, Inc. after a statewide search and a rigorous vetting process for their next dealer. Global Environmental Products, Inc. is an American manufacturer of a full line of high-quality street sweeping products based in San Bernardino, CA. Additionally, they have not increased their pricing to the City through the new merger established late 2020.

**ALTERNATIVES:**

An alternative would be not to secure a long-term supply agreement. However, the Asset Management Department would have to purchase vacall equipment parts on an as needed basis through individual purchase orders, which would not be as productive and much more time consuming. In addition, a long-term agreement allows for a better economy of scale.

**FISCAL IMPACT:**

The fiscal impact for Asset Management in FY 2021 is estimated at \$93,350.00 for this three-year supply agreement. The remaining amount will be budgeted in future years through the annual budget process.

**FUNDING DETAIL:**

Fund:	5110 Fleet Maintenance Service
Organization/Activity:	40180 Parts Room Operation
Mission Element:	202 Maintain the Fleet
Project # (CIP Only):	<b>N/A</b>
Account:	520210 Cost of Goods Sold

**RECOMMENDATION:**

Staff recommends approval of this resolution authorizing a three-year supply agreement with Texas Packer and Loader Sales, Inc. dba Texas Pack and Load for the purchase of equipment parts as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
Price Sheet  
Supply Agreement