



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of 3-10-2015  
Action Item for the City Council Meeting of 3-24-2015

**DATE:** February 13, 2015

**TO:** Ronald L. Olson, City Manager

**FROM:** Yasmine Chapman, Director of Human Resources  
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Approving the purchase of the Learning Management Subscription Licenses

### **CAPTION:**

Motion authorizing the City Manager or designee, to approve a five year agreement for the purchase of Learning Management Subscription licenses and consulting hours from INFOR (US), Inc., Alpharetta, GA in the amount of \$257,688. Expenditures for the first year total \$97,688 that includes \$57,688 in consulting hours and annual subscription licenses of \$40,000. Funds are available in the Human Resources FY2015 budget and the annual subscription licenses of \$40,000 will be requested through the budget process for subsequent years.

### **PURPOSE:**

To provide subscription licenses for a learning management system and consulting hours to the Human Resources department for a solution that is compatible and integrated with the ERP (Enterprise Resource Planning) software currently being implemented by the City.

### **BACKGROUND AND FINDINGS:**

The City of Corpus Christi currently does not have capabilities to provide e-learning in a fully-integrated learning management system. The purchase of licenses and consulting hours will provide access to the INFOR Certpoint learning content management system (LCMS), comprehensive learning management reports, and mobile learning capability. This INFOR e-learning platform will provide access to tools that we need to provide enterprise e-learning, for a solid record of learning reporting.

**ALTERNATIVES:**

Operate without the benefit of an online training environment.

**OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

The purchase confirms with City purchasing policies and procedures.

**EMERGENCY/NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Human Resources Department  
Municipal Information Systems Department  
Office of Management and Budget Finance  
and Purchasing Department

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2015 through FY 2019 (5 Years)</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$170,000		\$850,000
Encumbered / Expended Amount		\$8,128.84		
This item		\$97,688	\$40,000 (x4)	\$257,688
BALANCE		\$64,183		\$59,2312

Fund(s):1020

**Comments:** Funds will be requested through the budget process for subsequent years.

**RECOMMENDATION:**

Staff recommends approval of this agenda item.

**LIST OF SUPPORTING DOCUMENTS:**

INFOR Order Forms  
INFOR Statement of Work