



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 9, 2014
Action Item for the City Council Meeting of December 16, 2014

DATE: November 14, 2014

TO: Ronald L. Olson, City Manager

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<p style="text-align: center;">Engineering Contract Wastewater Staff Program Support</p>

CAPTION:

Motion authorizing the City Manager or designee to execute an engineering support services contract with Pipeline Analysis, LLC of Garland, Texas in the amount of \$1,200,000 for services to support the wastewater collection and treatment system's performance and compliance requirements.

PURPOSE:

The purpose of this agenda item is to obtain authority to execute the Pipeline Analysis contract for services to support the wastewater collection and treatment system's performance and compliance requirements.

BACKGROUND AND FINDINGS:

In June 2014, the City issued Request for Qualifications (RFQ) No. 2014-04 City of Corpus Christi Wastewater Staff Program Support to acquire high quality professional services to support the various wastewater programs necessary to comply with Texas Commission on Environmental Quality (TCEQ) and United States Environmental Protection Agency (EPA) regulatory requirements. In August 2014, after the City's RFQ evaluation of qualifications, Respondent presentations, and interviews, the City's RFQ Selection Committee selected Pipeline Analysis, LLC as the Consultant Engineer for this project out of five RFQ respondents.

The objective of this project is to assist the City staff in implementing various programs with professional and technical support in order to ensure regulatory compliance system integrity and minimize the cost impact to customers.

The City staff has identified various specialized tasks that would otherwise require additional short term staffing and equipment to complete. By supplementing, or outsourcing, these specialized tasks through this contract, the City will be able to maintain required schedules and have the flexibility to obtain additional resources without long-term hiring commitments or purchases of specialized equipment for short term use.

This project will provide the City with the technical support and expertise to move forward with the execution of the review and correction of deficiencies in the wastewater collection system. The support will mainly consist of engineering support related to review of closed-circuit television (CCTV) inspections, preparing program reports and providing engineered recommendation to address repair and rehabilitation identified prior segments and manholes. This may include support of the City's initiatives related to collection system cleaning, inspection, alternative analysis, remedial measures as well as data management for program reporting.

The contract will consist of Basic Services and Additional Services with specific not to exceed task orders authorized by City staff. This contract will provide:

1. Basic Services (Authorized) The Basic Services portion of the contract is budgeted at \$250,000 for FY2014-2015.
2. Additional Services (Not Authorized) The Additional Services necessary to maintain compliance schedules at the least cost. These additional support services of the contract are anticipated to be \$950,000 for FY2014-2015. The Consultant Engineer will not begin work on Additional Services without specific written approval by the City.

ALTERNATIVES:

1. Authorize the execution of the engineering contract.
2. Do not authorize the execution of the engineering contract. (Not Recommended)

OTHER CONSIDERATIONS:

The Project provides for one-year base contract for the services described in Exhibit "A" and allows for optional four-year administrative renewals/extensions beyond the original one-year base contract, subject to availability of funding and satisfactory consultant performance. The Project is intended to be funded with annual appropriations, as needed.

The City's Project Manager from the Operating Department is responsible for assigning tasks to the Consultant Engineer and approving their daily/weekly/monthly hours. The Consultant Engineer is required to submit a detailed and approved man-hourly breakdown accompanying their monthly invoice paper work to the City for payment.

CONFORMITY TO CITY POLICY:

Conforms to City Fiscal Policy

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:
 Operating Revenue Capital Not applicable

Fiscal Year 2014-2015	Project to Date Expenditures	Current Year	Future Years	TOTALS
Line Item Budget		\$1,266,000.00		\$1,266,000.00
Encumbered / Expended Amount				
This Item		\$1,200,000.00		\$1,200,000.00
Future Anticipated Expenditures This Project		\$66,000.00		\$66,000.00
BALANCE		\$0.00		\$0.00

Fund(s): Wastewater Operating

Comments: This project requires approximately 365 calendar days with anticipated completion December 2015. The contract will result in the expenditure of an amount not to exceed \$1,200,000.

RECOMMENDATION:

City Staff recommends approval of the engineering support services contract with Pipeline Analysis, LLC of Garland, Texas in the amount of \$1,200,000 for services to support the wastewater collection and treatment system's performance and compliance requirements.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Contract
Presentation