



AGENDA MEMORANDUM

Action Item for the City Council Meeting of August 15, 2023

DATE: August 15, 2023

TO: Peter Zaroni, City Manager

FROM: Charles Mendoza, Director of Asset Management
charlesM2@cctexas.com
(361) 826-1941

Josh Chronley, Assistant Director of Finance & Procurement
JoshC2@cctexas.com
(361) 826-3169

Corpus Christi Water (CCW) Restrooms Remodel

CAPTION:

Motion authorizing execution of a seven-month service agreement with AZTECA Designs, Inc., of Somerset, Texas, in an amount not to exceed \$162,078.50 for the Corpus Christi Water (CCW) Restrooms Remodel, with FY 2023 funding from the Water and Wastewater Fund.

SUMMARY:

This agreement allows the Contractor to provide remodeling services for the CCW restrooms located at 2726 Holly Rd. The Contractor will provide all supervision, labor, transportation, tools, materials, and equipment necessary for the completion of services.

BACKGROUND AND FINDINGS:

The City of Corpus Christi CCW Department is located at 2726 Holly Rd. The original building was constructed in 1990. The building has two (2) sets of restrooms for men and women, one in the front of the building and the other located in the rear of the building. The remodel is for the men's and women's restrooms located at the rear of the building. There have not been subsequent renovations to the restrooms in this area of the building.

The City is responsible for the maintenance and improvements of the building. These restrooms are used by approximately 270 CCW field staff who work out of the Holly Rd. office. The restrooms are located near conference rooms which are utilized by CCW staff to hold training and meetings with outside agencies.

This project will provide renovations to both restrooms and will include removal and replacement of flooring, addressing drainage issues, painting, and replacement of lighting, etc. The project will include temporary restroom stations for the duration of the project.

The benefits of this renovation will improve the longevity of the building and increase its value.

PROCUREMENT DETAIL:

Finance & Procurement conducted a competitive Request for Bid process to obtain bids for a contract. The City received two bids. Staff is recommending the award to the lowest, responsive, responsible bidder, AZTECA Designs, Inc.

ALTERNATIVES:

An alternative is to not enter into a service agreement, which would require separate procurements on an as-needed basis.

FISCAL IMPACT:

The fiscal impact for Corpus Christi Water for FY 2023 is \$162,078.50.

FUNDING DETAIL:

Fund:	4010	Water
Organization/Activity:	30000	Water Administration
Department:	45	Water
Project # (CIP only):	N/A	
Account:	550910	Construction Contract

Fund:	4200	Wastewater
Organization/Activity:	33000	Wastewater Administration
Department:	46	Wastewater
Project # (CIP only):	N/A	
Account:	550910	Construction Contract

RECOMMENDATION:

Staff recommends approval of this motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement