



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 18, 2012  
Action Item for the City Council Meeting of January 8, 2013

**DATE:** 12/18/2012

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
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### Sodium Bisulfite Solution

#### **CAPTION:**

Motion approving a supply agreement with Univar USA, Corpus Christi, Texas for approximately 868,000 pounds of sodium bisulfite solution for use at the Wastewater Treatment Plants in accordance with Bid Invitation No. BI-0044-13, based on lowest local bid for an estimated twelve month expenditure of \$291,648 of which \$170,128 is required for the remainder of FY 2012-2013. The term of the supply agreement will be for twelve months with an option to extend for up to two additional twelve-month periods subject to the approval of the supplier and the City Manager or designee. Funds are available in the Wastewater Operations Budget in FY2012-2013.

#### **PURPOSE:**

This chemical will be used for dechlorination at the Wastewater Treatment Plants.

#### **BACKGROUND AND FINDINGS:**

The dechlorination is required by the Wastewater Discharge Permits.

#### **ALTERNATIVES:**

Not applicable.

#### **OTHER CONSIDERATIONS:**

The recommended award is based on Section 26 of the Council Policies of the City of Corpus Christi Code of Ordinance. The ordinance provides for local preference when the local bidder is within 3% of a non local bidder.

#### **CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

#### **EMERGENCY / NON-EMERGENCY:**

Non-Emergency.

**DEPARTMENTAL CLEARANCES:**

Wastewater Department

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,430,371.06	\$121,520.00	\$1,551,891.06
Encumbered / Expended Amount		\$460,995.54		\$460,995.54
This item		\$170,128.00	\$121,520.00	\$291,648.00
BALANCE		\$799,247.52		\$799,247.52

Fund(s): Wastewater Department

**Comments:**

The \$170,128 financial impact shown above represents seven months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$121,520 will be requested during the normal FY 2013-2014 budget approval process.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation.