

**AMENDMENT NO. 1 TO THE SERVICE AGREEMENT FOR BROKER OF RECORD  
SERVICES FOR PROPERTY INSURANCE**

Whereas, on December 15, 2015, the Corpus Christi City Council authorized a Service Agreement for Broker of Record Services for Property Insurance ("the Agreement") with Carlisle Insurance ("Contractor");

Whereas, the parties desire to amend the Service Agreement to add additional Broker of Record Services;

NOW, THEREFORE, THE PARTIES AGREE TO AMEND THE AGREEMENT AS FOLLOWS:

1. In addition to the Services specified in the original Agreement, Contractor agrees to provide Broker of Record services for the following:

- (1) Excess Workers' Compensation;
- (2) Excess Liability Insurance; and
- (3) Liability and Property Insurance comparable to the coverages currently provided to the City by Texas Municipal League Risk Pool.

The City Risk Manager will coordinate with Contractor to develop required specifications. The Contractor will solicit quotes for these insurance coverages and provide the quotes and coverages to the City Risk Manager upon a mutually agreed upon schedule. The City agrees to pay Contractor \$60,000 per year for the additional services provided under this Amendment No. 1 for services from April 1<sup>st</sup> of the upcoming year to April 1<sup>st</sup> of the subsequent year thereafter.

2. Required Disclosures of Interests. (a) Contractor agrees to comply with City of Corpus Christi Ordinance No. 17112 and complete the *Disclosure of Interests* form as part of this Amendment No. 1. (b) Contractor agrees to comply with Texas Government Code section 2252.908 and complete Form 1295 Certificate of Interested Parties as part of this contract. For more information, please review the information on the Texas Ethics Commission website at <https://www.ethics.state.tx.us>. (c) Contractor agrees to comply with Chapter 176 of the Texas Local Government Code and file Form CIQ with the City Secretary's Office, if required. For more information and to determine if you need to file a Form CIQ, please review the information on the City Secretary's website at <http://www.cctexas.com/government/city-secretary/conflict-disclosure/index>. (d) As required by House Bill 89 adopted during the 2017 regular session of the Texas Legislature, the signatory executing this Amendment on behalf of Contractor verifies that the Contractor does not boycott Israel and will not boycott Israel during the term of the Agreement.

3. All other terms and conditions of the previously executed Agreement between the parties which are not inconsistent herewith shall continue in full force and effect.

4. This Amendment becomes effective on April 1, 2018. The Contractor's notification to proceed will be issued to the Contractor by the Risk Manager.

EXECUTED IN DUPLICATE ORIGINALS this \_\_\_\_ day of \_\_\_\_\_, 2017, by the authorized representative of the parties.

**Contractor: Carlisle Insurance**

By: Thomas L. Carlisle  
Name: Thomas L. Carlisle  
Title: President  
Date: 12/1/17

**City of Corpus Christi, Texas**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to legal form:

\_\_\_\_\_  
Lisa Aguilar, Assistant City Attorney  
For the City Attorney