



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 17, 2012

Action Item for the City Council Meeting of July 31, 2012

DATE: July 6, 2012
TO: Ronald L. Olson, City Manager
FROM: Herb Canales, Director, Libraries
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Ordinance changing Library fees and fines.

CAPTION:

Amending Section 2-79 "Fees" of the Code of Ordinances by defining lost item, referring accounts with a lost item to collection, modifying lost item fee processing, authorizing replacement library card fee, authorizing increase in overdue fees for audio/visual items; providing an effective date; providing for severance; and providing for publication.

PURPOSE:

Increasing fines for overdue audio/visual materials from \$0.25 to \$1.00 per day. Establishing fee for replacement cards at \$2.00 per card. Refunding one half the price of an item if said item has been paid for and returned. Establishing referral to collection agency for any lost item regardless of its value.

BACKGROUND AND FINDINGS:

Audio/visual materials are more costly. There is a cost associated with issuing cards. Refunding one half the price of the item encourages that the item be returned. Referring to a collection agency any lost item will encourage return.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Not Applicable

EMERGENCY / NON-EMERGENCY:

Not Applicable

DEPARTMENTAL CLEARANCES:

Not Applicable

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: New fees, impact unknown at this time.

RECOMMENDATION:

Staff recommends approval

LIST OF SUPPORTING DOCUMENTS:

Ordinance