



AGENDA MEMORANDUM

Action for the City Council Meeting of September 29, 2020

DATE: September 29, 2020

TO: Peter Zaroni, City Manager

FROM: Bill Mahaffey, Director of Gas Operations
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Purchase of Five Light Duty Pickup Trucks for Gas Operations

CAPTION:

Motion authorizing the purchase of five ½ ton light duty pickup trucks, three trucks are additions and two trucks are replacements, from Silsbee Ford in an amount of \$159,650.75, for Gas Operations, effective upon issuance of letter of acceptance with FY 2020 funding available through the Gas Operations Fund.

SUMMARY:

This motion authorizes the purchase of five ½ ton light duty pickup trucks for use by Gas Operations through the Goodbuy Cooperative. These pickup trucks will be used daily by Gas Operations staff to perform various duties, get to job sites and pull small trailers. Three trucks are additions and two are replacements to the existing Gas fleet.

BACKGROUND AND FINDINGS:

Gas Operations currently has a requirement to purchase five ½ ton light duty pickup trucks. Three are additions to the fleet. Crews were split up, therefore needing more vehicles for line locators. Two are replacements for units that are beyond their service life of 7 years. One unit is 10 years old with 170,189 miles, and the other unit is 12 years old with 168,988 miles. The percentage of savings on the Goodbuy Cooperative is 29%, and 30.3% less than MSRP respectively. In view of these savings, it is the recommended method of purchase for the City.

This procurement is through the GoodBuy Cooperative. Contracts awarded through the GoodBuy Cooperative have been competitively procured and are in compliance with Texas Local and State procurement requirements.

ALTERNATIVES:

An alternative is to rent this equipment as needed. However, this would result in less construction work and slower response to emergency repairs, therefore creating a loss of service to City customers if equipment is not readily available.

FISCAL IMPACT:

The fiscal impact for Gas Operations is an amount of \$159,650.75 from the Gas Operations Fund.

Funding Detail:

Fund: 4130 Gas Fund
Organization/Activity: 34130 Gas Construction
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 550020 Vehicles and Machinery
Amount: \$128,679.50

Fund: 4130 Gas Fund
Organization/Activity: 34120 Gas Pressure and Measurement
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 550020 Vehicles and Machinery
Amount: \$30,971.25

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of five ½ ton light duty pickup trucks as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet