



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 9, 2015
Action Item for the City Council Meeting of June 16, 2015

DATE: June 9, 2015

TO: Ronald L. Olson, City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
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Purchase of Actuators

CAPTION:

Motion approving the purchase of four actuators from Rexa, Inc., of West Bridgewater, Massachusetts based on sole source for a total amount of \$142,400.00. Funds have been budgeted by the Utilities Department in FY 2014-2015.

PURPOSE:

This is a motion to approve the purchase of four actuators.

BACKGROUND AND FINDINGS:

The actuators will be used on the raw water valves at the O.N. Stevens Water Filtration Plant. The new actuators will be electric hydraulic and will replace the existing pneumatic actuators which are 50-60 years old and have reached the end of their service life.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

Operating

Revenue

Capital

Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$317,140.00	\$0	\$317,140.00
Encumbered / Expended Amount		\$88,812.38	\$0	\$88,812.38
This item		\$142,400.00	\$0	\$142,400.00
BALANCE		\$85,927.62		\$85,927.62

Fund(s): Water Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price sheet.