



AGENDA MEMORANDUM

Action Item for the City Council Meeting August 17, 2021

DATE: August 17, 2021
TO: Peter Zanoni, City Manager
FROM: Bill Mahaffey
BillM@cctexas.com
(361) 826-1801

Josh Chronley, Assistant Director of Contracts and Procurement
JoshC2@cctexas.com
(361) 826-3169

Energy WorldNet OQ Compliance Program for Gas Department

CAPTION:

Resolution authorizing a five-year service agreement with Energy Worldnet, Inc., in an amount of \$134,620.00 for management software that tracks and provides online training to meet licensure compliance for natural gas operators effective upon issuance of a notice to proceed, with FY 2021 funding in the amount of \$2,243.67 available in the Gas Fund.

SUMMARY:

The purpose of this request is to execute a five-year contract with Energy Worldnet, Inc. (EWN) to continue to provide the Gas Department with a licensure compliance program for gas operators. EWN will define, maintain, and document all aspects of natural gas operator licensure requirements for 150 operators per year. The pricing for the software will remain same as the previous contract with EWN.

BACKGROUND AND FINDINGS:

On December 15, 2004, the Gas Department signed a three-year contract for compliance services for natural gas operators/contractors with EWN. We have been utilizing this service on an annual basis since December 16, 2007.

PROCUREMENT DETAIL:

Energy Worldnet, Inc. is the developer and owner of Energy Worldnet (EWN) E3 platform and training content library. Energy Worldnet has customized a program for the field tech employees to comply with current regulations with Texas Railroad Commission and Texas Department of Transportation.

The City of Corpus Christi Gas Department has been utilizing EWN for the past 17 years. In addition, the Gas Department has invested in the OQ program with EWN throughout the years. EWN fully tailors the OQ programs to meet the City's requirements for licensure compliance.

ALTERNATIVES:

An alternative is to not enter into an agreement with EWN and continue on an annual basis which could lead to increased cost. Another alternative would be to change vendors and have to reformat the OQ program which would be extremely difficult and time consuming.

FISCAL IMPACT:

The fiscal impact for Gas Operations is an amount of \$2,243.67 for FY 2021, with the remaining cost to be budgeted in future years through the annual budget process.

FUNDING DETAIL:

Fund:	4130 Gas Fund
Organization/Activity:	34000 Gas Administration
Mission Element:	022 Gas Distribution System
Project # (CIP Only):	N/A
Account:	53000 Professional Services

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement
Resolution