



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 14, 2014
Action Item for the City Council Meeting of January 21, 2014

DATE: January 14, 2014

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Supply Agreement for Single Port Meter Transmission Units

CAPTION:

Motion approving a supply agreement with Aclara Technologies LLC, Hazelwood, Missouri for approximately 5,376 single port meter transmission units (MTUs). The award is based on sole source, for an estimated annual expenditure of \$473,088 of which \$275,968 is required for the remainder of FY 2013-2014. The term of the contract will be for twelve months with an option to extend the contract for up to two additional twelve month periods, subject to the approval of the City Manager or designee. Funds have been budgeted by the Water Department in FY 2013-2014.

PURPOSE:

These MTUs are used to record and transmit customer consumption of water.

BACKGROUND AND FINDINGS:

The City currently has approximately 94,000 water meters, of which 276 lack being converted to the Automated Meter Reading (AMR) System. An additional 1,600 MTUs are anticipated through the rest of this fiscal year, due to normal growth. Approximately 3,500 MTUs are needed for routine maintenance throughout the year.

ALTERNATIVES:

Aclara Technologies LLC is the source manufacturer of the STAR® Fixed Network Automatic Meter Reading System which is currently installed throughout the City of Corpus Christi.

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Water Department

FINANCIAL IMPACT:

X Operating

Revenue

Capital

Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,324,000.00	\$197,120.00	\$1,521,120.00
Encumbered / Expended Amount		\$281,089.39		\$281,089.39
This item		\$275,968.00	\$197,120.00	\$473,088.00
BALANCE		\$766,942.61		\$766,942.61

Fund(s): Water Fund

Comments:

The \$275,968 shown above for the current year represents seven (7) months of expenditures that are estimated to be made in FY 2013-2014. The remaining \$197,120 shown for the future years represents five (5) months of expenditures that will be requested during the normal FY 2014-2015 budget process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet