



Meeting Minutes - Final

Airport Board

Tuesday, December 10, 2024

3:30 PM

Airport Board Room
1000 International Blvd. C.C., TX. 78406

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A. Call To Order

The meeting was called to order by Chairman Hicks at 3:31 p.m.

B. Roll Call

Present: 9 - Kusumakar Sooda, Jeremy Taylor, Randall Hicks, Rey Saenz, Ricardo Talavera, Travis Patterson, Board Member John LaRue, Kimberly Barrientos, and Kristen Martinez

Absent: 2 - Rosie Collin, and Mike Culbertson

C. Public Comment

There was no public comment.

D. Approval of Minutes and Action on Absences

1. [24-1983](#) Approval of the Absences for the October 30th, 2024 Regular Airport Board Meeting

Attachments: [2024 AIRPORT BOARD ATTENDANCE](#)

First Vice-Chairman LaRue moved to excuse Board Member Barrientos, Chairman Hicks, Board Member Sooda, and Board Member Talavera for their absence at the October 30th, 2024 Airport Board meeting. Board Member Patterson seconded and the motion carried.

2. [24-1984](#) Approval of the Minutes for the October 30th, 2024 Regular Airport Board Meeting

Attachments: [10302024 - October Regular Airport Board Meeting Minutes - Unpublished](#)

First Vice-Chairman LaRue moved to approve the minutes of the October 30th, 2024 Airport Board meeting as written. Board Member Patterson seconded and the motion carried.

E. New Business for Discussion and Possible Action

3. [24-1998](#) Presentation, Discussion and Possible Action to approve the 2024 Airport Board Annual Report

Attachments: [12102024 - 2024 Airport Board Annual Report](#)

Chairman Hicks addressed the members regarding the 2024 Annual Report. The Airport Board reviewed the report, and added the EV Charging Stations installed in the Airport parking lot to the goals achieved in 2024. The Airport Board unanimously approved the 2024 Annual Report, as amended. Chairman Hicks will submit the report to the City Secretary's office.

F. Staff Reports

4. [24-1985](#) Staff Announcements

Director Smith introduced Jeremy Valgardson as the new Assistant Director of Operations and Maintenance for the Airport. He advised that Nigel Alexander, Operations Manager, completed his Certified Member certification through AAAE, which is difficult to obtain. Director Smith also advised that Tracy Streeter, Airport Property Manager, had resigned from her position, and that currently Airport Staff is reviewing applications.

5. [24-1986](#) Airport Conferences Update

Attachments: [12102024 - Airport Conferences Update](#)

Marketing and Air Service Development Manager Guzman reported that she and Director Smith attended the TakeOff North America Conference, and stated that she had provide information at the last Board meeting, but wanted to provide additional information. Discussion was heard on this item.

6. [24-1987](#) Monthly Air Service Report

Attachments: [12102024 - Monthly Air Service Report](#)

Director Smith reported on the monthly air service activity for October 2024. Discussion was heard on this item.

7. [24-1988](#) Financial Report

Attachments: [12102024 - Financial Report](#)

Assistant Director Miller reported to the Board Members on the finances for the month of October 2024. Discussion was heard on this item.

8. [24-1989](#) Capital Planning Report

Attachments: [12102024 - Capital Planning Report](#)

Director Smith reported to the Board Members on the Airport's on-going projects. Discussion was heard on this item.

9. [24-1990](#) Marketing Report

Attachments: [12102024 - Marketing Report](#)

Marketing and Air Service Development Manager Guzman reported on the Airport's Fly Local Pledge, social media activity, website analytics, FlyMyAirport monthly report, and the Airport marketing campaign. She advised the Airport Board that the GoTeam Therapy Dogs visited the Airport during the Thanksgiving week, and planned to come out again in December. She advised that the Airport would host the Sounds of Season again this December, and that musicians were scheduled from December 13th - 24th, 2024, and would be setup on the second floor of the terminal. Ms. Guzman reported that Director Smith was awarded the Award of Excellence through Visit Corpus Christi State of Tourism. Discussion was heard on these items.

G. Future Agenda Items

No items were presented for the future agenda.

H. Adjournment

As there was no further business, First Vice-Chairman LaRue adjourned the meeting at 4:24 p.m.