



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 10, 2013

Action Item for the City Council Meeting of December 17, 2013

**DATE:** December 10, 2013

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
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### Purchase of Freightliner Truck with Cement Mixer Body

**CAPTION:**

Motion approving the purchase of one (1) Freightliner truck with cement mixer body from Houston Freightliner, Inc., Houston, Texas for a total amount of \$230,205.00. The award is based on the cooperative purchasing agreement with the Houston-Galveston Area Council of Governments (H-GAC). Funding is available in the FY 2013-2014 Capital Outlay Budget of the Water Fund.

**PURPOSE:**

To be used by the Water Distribution Crews to complete repair work that involves concrete.

**BACKGROUND AND FINDINGS:**

The Water Department is currently using outside contractors and concrete vendors to complete necessary concrete work at an average of \$14,000.00 per month. Due to economic growth and the demand for concrete, concrete vendors are reluctant to deliver the necessary small quantities of concrete to various locations without adding significant fuel surcharges for delivery. The delivery method of the Volumetric Concrete Mixer will allow for crews to mix the exact amount of concrete needed for each job and complete the repair work in a more efficient time frame. This unit is an addition to the fleet.

**ALTERNATIVES:**

CNG is not available for this truck.

**OTHER CONSIDERATIONS:**

None.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Water Department.

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,134,750.00	\$0	\$1,134,750.00
Encumbered / Expended Amount		\$269,750.00	\$0	\$269,750.00
This item		\$230,205.00	\$0	\$230,205.00
BALANCE		\$634,795.00		\$634,795.00

Fund(s): Water Fund

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price sheet.