



AGENDA MEMORANDUM

Action Item for the City Council Meeting March 17, 2026

DATE: March 10, 2026
TO: Mayor & City Council
FROM: Rebecca L. Huerta, City Secretary
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Resolution revising the 2026 calendar year City Council meeting schedule

CAPTION:

Resolution revising the 2026 calendar year City Council meeting schedule.

SUMMARY:

The City Council approved the 2026 meeting calendar by resolution on October 21, 2025. The City Manager requests that the Council adjust the meeting schedule to hold only two regular meetings in March and April. The regular meetings on March 31 and April 28 would be canceled and replaced with Council water planning workshops from 10:00 a.m. to 2:00 p.m. The purpose of these changes is to give staff more time to address the water situation and to schedule workshops focused on what a Level 1 Water Emergency would entail.

Attached is the revised 2026 City Council meeting schedule.

BACKGROUND AND FINDINGS:

Council Policies state that the City Council shall meet in regular session at 11:30 am each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month. The City Manager requests that the Council hold only two meetings in March and April.

REVISED Canceled Regular Council Meetings:

January 20	Day after Martin Luther King, Jr. Day (City Holiday)
March 10	Spring Break
March 31	Cancel and replace with a water planning workshop - NEW
April 28	Cancel and replace with a water planning workshop - NEW
May 26	Day after Memorial Day (City Holiday)
June 16	Five Tuesdays in the month

September 22	Rescheduled to September 1 (see note below)
September 29	Five Tuesdays during the month
November 24	Thanksgiving Break
December 22	Holiday break
December 29	Holiday break

FINANCIAL IMPACT:

None

RECOMMENDATION:

Approve the resolution

OF SUPPORTING DOCUMENTS:

Resolution – Revised Council Meeting Schedule for Calendar Year 2026