



AGENDA MEMORANDUM

Action Item for the City Council Meeting December 7, 2021

DATE: December 7, 2021
TO: Mayor & City Council
FROM: Rebecca L. Huerta, City Secretary
RebeccaH@cctexas.com
361-826-3105

Approve Council Meeting Calendar for Calendar Year 2022

CAPTION:

Motion approving the Council meeting calendar for calendar year 2022.

SUMMARY:

For planning purposes, attached is the proposed 2022 Council meeting calendar. The calendar includes proposed meeting dates for Padre Island TIRZ No. 2 Board, Downtown TIRZ No. 3 Board, the North Beach TIRZ No. 4 Board, and the Audit Committee because Council members serve on these boards and the meetings are held before regular City Council meetings.

BACKGROUND AND FINDINGS:

Council Policies state that the City Council shall meet in regular session at 11:30 am each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month. In 2022, a total of 33 regular Council meetings is being proposed, with two tentative Council meetings.

CANCELED Regular Council Meetings:

January 18, 2022	Day after Martin Luther King (City Holiday)
March 15, 2022	Spring Break
May 31, 2022	Day after Memorial Day (City Holiday)
June 21, 2022,	Day after Juneteenth (Observed) (City Holiday)
July 12, 2022	Summer Break
September 27, 2022	In lieu of September 6 Council meeting (see note below)
November 8, 2022	Election Day
November 29, 2022	Thanksgiving Break (see note below)
December 13 & 27, 2022	Tentative Runoff election/Day after Christmas Day (observed) (City Holiday)

NEW Council Meetings:

September 6, 2022

First Tuesday in September, which is normally not a regular Council meeting date. Staff is requesting a meeting to comply with Tax Assessor/Collector's Office requirements for tax rate approval.

November 1, 2022

First Tuesday of the month. Since Election Day is November 8, 2022, and a general election for mayor and council will be on the ballot, staff recommends holding a regular meeting on November 1 and canceling the November 8 Council meeting.

December 6, 2022

First Tuesday of the month. Move for the Christmas holiday.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Approve the Motion

LIST OF SUPPORTING DOCUMENTS:

2022 Council Meeting Calendar