#### CRIME CONTROL & PREVENTION DISTRICT

One (1) vacancy with term concurrent with Council terms. (Each Council Member appoints a board member, subject to confirmation by the full Council).

## **Duties**

The Corpus Christi Crime Control and Prevention District is dedicated to crime reduction programs and the adoption of a proposed sales and use tax at a rate of one-eighth of one percent.

## **Composition**

The District will consist of the same number of members as the City Council. A member of the Board of Directors shall be appointed by each member of the City Council to serve at the pleasure of that member of the City Council for a term that is concurrent with the term of the member of the City Council that appointed the Director. Six-year term limitation. Confirmation of appointments by City Council as per Texas Local Government Code 363.1015.

| Member size | Term length                  | Term limit |
|-------------|------------------------------|------------|
| 9           | Concurrent with Council Term | 6 Years    |

| Name               | District   | Term | Appt. date | End date  | <b>Appointing Authority</b> | Position   | Status     | Category                              |
|--------------------|------------|------|------------|-----------|-----------------------------|------------|------------|---------------------------------------|
| Michael D. Markle  | District 4 | 1    | 5/25/2021  | 11/1/2022 | City Council Confirmation   |            | Ineligible | Council Member Gil Hernandez's Rep.   |
| Frank Arriaga Jr.  | District 4 | 1    | 2/23/2021  | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member John Martinez's Rep.   |
| Curtis T. Clark    | District 5 | 1    | 2/23/2021  | 11/1/2022 | City Council Confirmation   | Vice-Chair | Active     | Council Member Ben Molina's Rep.      |
| Sandy J. Fernandez | District 3 | 1    | 2/23/2021  | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member Michael T. Hunter Rep. |
| David Gonzalez     | District 5 | 1    | 2/23/2021  | 11/1/2022 | City Council Confirmation   |            | Active     | Mayor Paulette Guajardo's Rep.        |
| Joseph H. Kramer   | District 4 | 1    | 1/11/2022  | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member Greg Smith's Rep.      |
| Melissa Rios       | District 1 | 1    | 6/8/2021   | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member Billy Lerma's Rep.     |
| Rene Saenz         | District 3 | 2    | 1/22/2019  | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member Roland Barrera's Rep.  |
| Marshal Tong       | District 1 | 1    | 2/23/2021  | 11/1/2022 | City Council Confirmation   |            | Active     | Council Member Mike Pusley's Rep.     |

## **CRIME CONTROL & PREVENTION DISTRICT**

## **Applicants**

| Name            | District   | Category                        |
|-----------------|------------|---------------------------------|
| Crystal Aguilar | District 4 |                                 |
| Olivia Allan    | District 4 |                                 |
| Rick Barrera    | District 5 |                                 |
| Ryan N Harris   | District 4 |                                 |
| Andrew S Leeton | District 5 | Council Member Hernandez's Rep. |
| Chris A Pena    | District 5 |                                 |

## Submit Date: Aug 03, 2021

## Application for a City Board, Commission, Committee or Corporation

| Profile                     |                                       |  |             |                      |
|-----------------------------|---------------------------------------|--|-------------|----------------------|
| Mrs.<br>Prefix              | Crystal<br>First Name                 | Aguilar<br>Last Name   |             |                      |
|                             |                                       |  |             |                      |
| Email Address               | · · · · · · · · · · · · · · · · · · · |  |             |                      |
| 2821 Erie<br>Street Address |                                       |  |             |                      |
| Corpus C                    | Christi                               |  | TX<br>State | 78414<br>Postal Code |
| What di                     | strict do you live in?                | *  |             |                      |
| <b>⊘</b> Distri             | ct 4                                  | and the second seco |             |                      |
| Current                     | resident of the city?                 |  |             |                      |
| ি Yes ।                     | <b>r</b> No                           |  |             |                      |
| If yes, h                   | ow many years?                        |  |             |                      |
| 36                          |                                       |  | 4 days      |                      |
| Mobile: (                   | 361) 389-3235<br>•                    | Business: (361) 561-1417 Alternate Phone   |             |                      |
| Cenikor I                   | Foundation                            | Senior Manager   |             |                      |
| Work A                      | ddress - Street Addre                 | ss and Suite Number  |             |                      |
| 5501 IH3                    | 37                                    |  |             |                      |
|                             |                                       |  |             |                      |
| Which E                     | Boards would you like                 | e to apply for?  |             |                      |
| CRIME (                     | CONTROL & PREVENT                     | ION DISTRICT: Submitted  |             |                      |
| OT HIVIL                    | JOHN TOL WITHLINE                     | TOTA BIOTHIOT. Gubillitted   |             |                      |
| Interes                     | ts & Experiences                      |  |             |                      |
| Are you                     | a registered voter?                   |  |             |                      |
| e Yes                       | c No                                  |  |             |                      |

| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
|---|
| Drug Court Committee & Opiate Taskforce committee   |
| Education, Professional and/or Community Activity (Present)   |
| Doctoral candidate, United Corpus Christi Chamber member, Opiate Taskforce, Drug court committee  |
| If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)  |
| Advisory health, crime board, and ethics.   |
| Why are you interested in serving on a City board, commission or committee?   |
| To be able to have a voice and be able to give a meaningful contribution to this city even if it's my input or weighing in on a matter.   |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| r Yes ← No  |
| No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation? |
| F Yes C No  |
| Demographics  |
| Gender  |
|   |
| Code of Ethics - Rules of Conduct/Conflicts of Interest   |
| Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?   |
| c Yes c No  |
| Do you, your spouse, your business or your spouse's business have a City contract?  |
| r Yes € No  |
|   |

| Does your employer or your spouse's employer have a City contract?   |
|--|
| c Yes c No   |
| Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?                                   |
| r Yes € No   |
| Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?                  |
| c Yes c No   |
| Do you or your spouse have a pending claim, lawsuit or proceeding against the City?  |
| C Yes ← No   |
| If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A. |
| N/A  |
| Board-specific questions (if applicable)   |
| Question applies to multiple boards  Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?                                     |

#### Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

□ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

□ Agree

#### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

□ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

## CRYSTAL MARIE GARCIA AGUILAR 2821 ERIE DR. CORPUS CHRISTI, TX, 78412 (361)389-3235

## PROFESSIONAL PROFILE

"Licensed Chemical Dependency Counselor with leadership experience in quality, compliance, and project development and execution"

My experiences as a lead clinician, Quality Manager, Quality Improvement Supervisor, and Process and Performance Improvement Supervisor make me an ideal candidate to assume a leadership role in a Substance Use Disorder treatment facility. I can leverage my experience, education, and passion for helping others to focus on the development of leaders while focusing on providing structured, quality care to those who I am privileged to serve. I believe in continuously growing and learning from those around me while keeping in mind the vision, mission, and the overall growth of the organization.

#### CORE SKILLS

Knowledge about substance abuse treatment, prevention, and aftercare. Knowledgeable of insurance processes, Medicaid, and state funding admissions criteria and timing, knowledge of contract compliance and policies. Ability to establish rapport, Positive Communication Skills, Leadership, Strategic Planning, Time Management, Process Improvement, Customer Service, Interpersonal Skills, Active Listening, Computer Skills, Networking, and Problem-Solving Skills

## CAREER SUMMARY

## Facility Senior Manager Present

December 2020-

Cenikor Foundation, Corpus Christi Location

- Manage staff and facility resources to ensure completion of strategic plan and goals.
- Ensure regulatory compliance with federal and state standards as well as Cenikor policies and procedures.
- Prepare and present facility reports to the Senior Regional Director for the President/CEO.
- Develop and manage local Advisory Board and quarterly meetings as requested.
- Assist and participate in fundraising activities, including facility tours public speaking engagements, special events and donor recognition activities.
- Assist the Senior Regional Dirctor in setting annual staff goals, managed and reported to the corporate office on a monthly basis.
- Work with the Human Resource Department for staffing, training, employee relations issues, performance evaluations, maintenance of personnel files, documentation, and licensure requirements for facility staff.
- Perform additional duties and special projects as assigned.

## **Process and Performance Improvement Supervisor January 2019-Present**

Cenikor Foundation, Corpus Christi Location

- Design, deliver, evaluate and manage processes and solutions for Foundation in regards to process and performance improvement
- Worked closely with leadership, Quality, Compliance, Utilization Review, and Training to identify root cause and needs and develop solutions for improved clinical and contract performance.
- Developed and maintained clinical training curriculums in conjunction with Quality, Compliance, UR, and HR departments
- Involved in maintaining understanding of performance and process improvement, training trends, developments, and best practices
- Fostered positive working relationships with clinical teams, facility directors, clinical managers and corporate departments, which included efforts to minimize silos and "us vs. them" communication
- Continuously uphold the core principles of Cenikor's culture and create a positive working environment for all team members
- Assisted with revising and rebuilding compliance checklists, analytics, process improvement, decision support as well as some of Cenikor's policies and procedures
- Participated in completion of audits with both internal auditors and external funders.

# Quality Improvement Supervisor October 2018-January 2019

Cenikor Foundation, Corpus Christi Location

- Provide leadership and support in establishing and maintaining quality performance initiatives
- Analyze and identify trends in documentation
- Conduct audits of clinical documentation to ensure compliance with contracts, state, local, and federal regulations are being adhered to
- Collaborate with clinical managers, facilitate directors, and nursing staff to identify trends, minimize risk, and execute the implementation of the clinical quality initiatives
- Identified areas for improvement in regard to documentation and training opportunities
- Uphold the core principles of Cenikor's culture and create a positive working environment for all team members.

## Quality Manager October 2019

**Tune 2017-**

Charlie's Place Recovery Center, Corpus Christi, TX

 Maintain records, reports, and issuing correspondences. Reviewing errors and their causes giving advice to correct such errors. In some instances, being liaison between staff and upper management to negotiate problems arising with staff.

- Selecting and assigning quality control duties to staff, and then evaluating the performance of these employees in their assigned roles.
- Pinpointing staff develop needs and ensuring all requirements are met.
- Knowledgeable in company policies and procedures as well as regulations related to quality control.
- Effective with supervisory techniques and procedures.
- Have Understanding how to adhere to personnel policy
- Ensures that Charlie's Place adheres to contract, state, local, and federal regulations and requirements
- Review/audit Medicaid/private insurance documentation

## Inpatient Substance Abuse Treatment Facility Counselor 2016-June 2017 Charlie's Place Recovery Center, Corpus Christi, TX

July

## Male/Female Residential Program

- Provide empirically-based treatments appropriate to Substance Use Disorders such as Motivational Interviewing through both group and individual formats
- Establish respectful, effective relationships with clients, clinical and administrative staff from a range of institutions and agencies.
- Attempted to engage individuals dealing with Co-Occurring Psychiatric and Substance Related Disorders in their treatment
- Linked clients to community resources and assisted with career, housing and educational placement.
- Implement timely maintenance of client chart data
- Establish goals/treatment through a collaborative process with the patient utilizing advanced counseling skills
- Develop/deliver psycho-educational groups that include life skills, family support, and community integration
- Represent agency/served as a liaison at community outreach events/meetings/committees
- Participate in interdisciplinary meetings to ensure holistic wellness is the continued mission of the agency.

# Affordable Utilities Provider Program 2014-2016

Utiliav Inc.

Office Assistant

- Manage all administrative duties in the office, including, but not limited to:
  - o Payroll completion, filing, customer service, documentation verification
- Served as Point-of-Contact for 3 crews working out of this region:
  - o Coordinated all scheduling and work related duties to ensure customer satisfaction

## Office Administration

2013 - 2014

Corpus Christi Asthma and Allergy Center Quality Assurance Officer

- Learned all local, state and federal regulations regarding patient chart documentation
- Created and implemented programs to ensure compliance in documentation
- Coordinated peer review process to audit charts to detect inaccuracies
- Performed training of staff on facility protocols to minimize documentation error

## Manager 2004 -

**2010** 

**Hurbs Burgers** 

- Performed cashier duties prior to becoming part of management team
- Completed inventory reports and assisted with ordering of food/supplies
- Performed Human Resources Functions, included but not limited to:
  - o Created job postings for advertisement, reviewed applicants, conducted interviews, performed both the hiring and the firing process
- Supervised all staff and conducted training for cashiers as well as sales and janitorial staff

## EDUCATION

**Doctorate of Business Administration** 

March 2019-Present

South University, Online program

Current GPA: 4.0

Doctoral Candidate, ABD

Master of Arts in Forensic Psychology

2014

Argosy University, Dallas, TX

Bachelor of Arts in Psychology

2011

Texas A&M University - Corpus Christi, Corpus Christi, TX

#### MISCELLANEOUS

- Licensed Chemical Dependency Counselor Current
- Member/Trainings
  - o Coastal Bend Recovery Oriented Systems of Care
  - o Corpus Christi RoadRunners: Community Service Opportunities
  - o Methodist Healthcare Ministries Collaborative Leadership Training
  - o Collaborative leadership miniseries
  - o Motivational Interviewing Learning Collaborative Part 1
  - o Advanced Motivational Interviewing Deep Dive Part 2
  - o Drug Court Team Member
  - o Mental Health First Aid

## Application for a City Board, Commission, Committee or Corporation

| Profile                               |  |       |             |
|---------------------------------------|--|-------|-------------|
| Olivia<br>First Name                  | Allan<br>Last Name                                   |       |             |
| Email Address                         |  |       |             |
| 13510 Catamaran                       |  |       |             |
| Street Address  Corpus Christi        |  | TX    | <br>78418   |
| City What district do you live in 2 * |  | State | Postal Code |
| What district do you live in? *       | e e e e e e e e e e e e e e e e e e e                |       | <br>        |
| □ District 4                          |  |       |             |
| Current resident of the city?         |  |       |             |
| € Yes ← No                            |  |       | <br>        |
| If yes, how many years?               |  |       |             |
| 15                                    |  |       |             |
| Home: (361) 299-5284<br>Primary Phone | Mobile: (361) 263-5447<br>Alternate Phone            |       |             |
| Unique Employment Agency Employer     | Data Logger - City of Corpus<br>Christi<br>Job Title |       |             |
| Work Address - Street Address         | and Suite Number                                     |       |             |
| 4646 Corona Suite 100                 |  |       |             |
| Work Address - City                   |  |       |             |
| Corpus Christi                        |  |       |             |
| Work Address - State                  |  |       |             |
| Texas                                 |  |       |             |
| Work Address - Zip Code               |  |       |             |
| 78411                                 |  |       |             |

| Work Phone  |
|---|
| 361.852.6392  |
| Work E-mail address   |
| Grootroot100@yahoo.com  |
| Preferred Mailing Address   |
|   |
| Which Boards would you like to apply for?   |
| CRIME CONTROL & PREVENTION DISTRICT: Submitted  |
| Interests & Experiences   |
| Are you a registered voter?   |
| r Yes r No  |
| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
| NA  |
| Education, Professional and/or Community Activity (Present)   |
| BA Communications   |
| If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)  |
| Committee for Persons with Disabilities   |
| Why are you interested in serving on a City board, commission or committee?   |
| My interest comes from being both educated and disabled. I spent the first half of my life studying and now the second half learning how to maintain and prove that my disability will never hold me back. This app will not give me the opportunity to upload my resume. |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| ⊂ Yes ← No  |
|   |

| voting member for a board, commission, committee or corporati<br>your current seat to serve on another board, commission, comm      |                               |
|---|-------------------------------|
| € Yes ← No  |                               |
| Demographics  |                               |
| Gender  ✓ Female  |                               |
| Code of Ethics - Rules of Conduct/Conflicts of Interest   |                               |
| Do you represent any person or organization in any claim or law the City?   | rsuit or proceeding involving |
| r Yes r No  |                               |
| Do you, your spouse, your business or your spouse's business  | have a City contract?         |
| r Yes r No  |                               |
| Does your employer or your spouse's employer have a City con-   | tract?                        |
| r Yes r No  |                               |
| Are you involved with any activities or employment that would c<br>duties on the City boards for which you are applying?            | conflict with the official    |
| C Yes ← No  |                               |
| Are you, your spouse, your business or your spouse's business bid, proposal or negotiation in connection with a contract with the   | he City?                      |
| r Yes € No  |                               |
| Do you or your spouse have a pending claim, lawsuit or proceed  | ding against the City?        |
| C Yes € No  |                               |
| If you answer "Yes" to any of the questions above, please expla<br>City's Legal Department. If you answer "NO" to all questions abo | <u>-</u>                      |
| N/A   |                               |

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a

## Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

□ Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

✓ I Agree

## Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

| □ Agree     |                             |                      |  |
|-------------|-----------------------------|----------------------|--|
| Oath        |                             |                      |  |
| I swear tha | at all of the statements in | ncluded in my applic |  |

I Agree

## OLIVIA ALLAN

13510 Catamaran Corpus Christi, Texas 78418 361.263.5447 Grootroot100@yahoo.com

## **PROFILE**

Olivia is a team oriented professional with the ability to multi-task in high pressure situations and welcomes the opportunity to interact with the public and co-workers. She is organized and committed to quality in any product or service represented and exhibit's a strong understanding of business processes, expectations and goals. Olivia is used to and comfortable in a fast paced environment with proven success while working autonomously or within a team.

## PROFESSIONAL SKILLS

Proficient on both Mac and PC, MAXIMO, Windows: Microsoft Power Point, Microsoft Office, Access, MS Outlook; WordPerfect Visio 16, PageMaker, Aldus Freehand, Lotus Word Pro, Excel, Lotus 1,2,3, MS Dos, Adobe Photoshop, Seibel, Jackfruit, Microsoft POS/RMS, Optimus and Metrologic.

## PROFESSIONAL EXPERIENCE

As the Inventory Control Manager for Statewide Beverage, an 'IT' Business Solution Consultant for Microsoft, and an Advertising Consultant for both Clear Channel Radio and TransWestern Publishing, I faced and have met the challenge of gaining the trust of my prospects in order to establish a rapport that evolves into a prosperous and long-term business partnership. The selling style and method I maintain, encompasses research, industry knowledge, understanding of prospects needs, commitment to unique and quality proposals as well as the ability to walk away from a lost sale. I have been fortunate to experience fruitful success across many verticals and will continue to seek fresh, innovative ideas that will continue the rewarding path I am on. While the Materials Coordinator on BP's offshore oil platform, "Atlantis", I was responsible for supervising day-to-day activities relating to the inventory, project logistics, negotiating the purchase of equipment and offshore Fire Team responsibilities. Having survived a massive head injury accident with a 5% chance of living, I completely understand what it feels like to work so hard yet be forced to adapt in a competitive workforce society.

## **WORK HISTORY**

| <b>Unique Employment Agency</b><br>Covid 19 Data Logger – City of Corpus Christi                         | Present     |
|--|-------------|
| General Contracting/Self Employed<br>Corpus Christi, Texas   | 2009 – 2019 |
| Inventory Control Manager<br>Statewide Beverage<br>Warehouse Liquor/Feldman's<br>Corpus Christi, Texas   | 2008 – 2009 |
| Inside Sales – Microsoft Account<br>The Lead Dogs<br>Solution Specialist- NorCal Region<br>Austin, Texas | 2006 - 2008 |

| BP 'Atlantis' Offshore Operations Team<br>Amec-GreyStar (Houston, Texas)<br>Logistics/Materials Coordinator<br>Ingleside, Texas                   | 2005 – 2006 |
|---|-------------|
| Shell/BP 'Na Kika' Logistics/Materials Team<br>Gold Services, Shell Oil & Gas, BP<br>Logistics Coordinator (Contract Project)<br>Ingleside, Texas | 2003 - 2005 |
| Outside Sales<br>Clear Channel Communications<br>Media, Radio<br>Houston, Texas   | 2002 - 2003 |
| Executive Assistant to Sr. V.P., General Counsel Coastal Oil and Gas Corporation Administrative Houston, Texas                                    | 1997 1999   |

## **EDUCATION**

| B.A. in Communications Emphasis in Advertising with a Minor in Business Computer Applications Ouachita Baptist University - Arkadelphia, AR | 1997 |
|---|------|
| Leadership Institute for Broadcast Journalism Summer Scholarship - Washington, D.C.   | 1995 |

## **ACHIEVEMENTS**

- Chef and Owner of my new food truck business.
- Survivor of massive head injury and coma in 2012.
- Currently represented by InterSkill Media (Austin, Texas) as a voice over specialist for books on CD and movie promoting
- Sang 'The National Anthem" for the Corpus Christi Ice Rays.
- 1996 Winner of the American Advertising Federation Competition (The American Red Cross 'if Not Now, When? If Not You, Who?' Campaign.
- Help with our family-owned specialty wine and ale store- Whitecap Wine and Ale- on North Padre Island, Texas.
- Awarded \$20,000 Vocal Performance scholarship to Ouachita Baptist University
- Recognized American Red Cross volunteer for the tornados that hit Arkadelphia, Arkansas, March 1, 1997.
- Accomplished Freelance Photographer.
- Trained Offshore Firefighter.
- Vice President Chi Delta Women's Social Club.

## Application for a City Board, Commission, Committee or Corporation

| Profile                    |                          |  |             |                      |
|----------------------------|--------------------------|--|-------------|----------------------|
| Dr.<br>Prefix              | Rick<br>First Name       | Barrera<br>Last Name                   |             |                      |
|                            |                          |  |             |                      |
| Email Address              | 5                        |  |             |                      |
| 7610 Col<br>Street Address | ld Spring Drive          | · · · · · · · · · · · · · · · · · · ·  |             |                      |
| Corpus C                   | Christi                  |  | TX<br>State | 78413<br>Postal Code |
| What di                    | strict do you live in? * |  |             |                      |
| <b>₽</b> Distri            | ct 5                     |  |             |                      |
| Current                    | resident of the city?    |  |             |                      |
| e Yes                      | r No                     |  |             |                      |
| If yes, h                  | ow many years?           |  |             |                      |
| 52 years                   |                          |  |             |                      |
| Mobile: (                  | 361) 774-7477<br>e       | Mobile: (361) 774-7477 Alternate Phone |             |                      |
| Corpus (                   | Christi Hospice          | Senior Chaplain / Pastor  Job Title    |             |                      |
| Work A                     | ddress - Street Address  | s and Suite Number                     |             |                      |
| 4444 Co                    | rona Drive #131          |  |             |                      |
| Work A                     | ddress - City            |  |             |                      |
| Corpus (                   | Christi                  |  |             |                      |
| Work A                     | ddress - State           |  |             |                      |
| Texas                      |                          |  |             |                      |
| Work A                     | ddress - Zip Code        |  |             |                      |
| 78411                      |                          |  |             |                      |

| Work Phone  |
|---|
| 361-774-7477  |
| Work E-mail address   |
| rdapd3@amaailtatiitii   |
| Preferred Mailing Address   |
|   |
| Which Boards would you like to apply for?   |
| CRIME CONTROL & PREVENTION DISTRICT: Submitted  |
| Interests & Experiences   |
| Are you a registered voter?   |
| r Yes r No  |
| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
| No  |
| Education, Professional and/or Community Activity (Present)   |
| E.M.T Paramedic- Del Mar College BA- Corpus Christi Theological Seminary M.Divinity- Minnesota Graduate School of Theology Th.D Minnesota Graduate School of Theology Past Board Member of the City Parks & Rec Committee Currently serve as teacher with the Jobs For Life program Vice-President of the Board of the ECF Community Center- after school program for the students of CCISD |
| Why are you interested in serving on a City board, commission or committee?   |
| I have served in the past, and I feel like I am at a moment in my life that I can give back to my community again.  |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| c Yes c No  |
| Demographics  |

| Gender   |
|--|
|  |
| Code of Ethics - Rules of Conduct/Conflicts of Interest  |
| Do you represent any person or organization in any claim or lawsuit or proceeding involvin the City?   |
| Do you, your spouse, your business or your spouse's business have a City contract?   |
| c Yes r No   |
| Does your employer or your spouse's employer have a City contract?   |
| r Yes r No   |
| Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?                                   |
| r Yes ເ No   |
| Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?                  |
| r Yes r No   |
| Do you or your spouse have a pending claim, lawsuit or proceeding against the City?  |
| r Yes r No   |
| If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A. |
| N/A  |
| Board-specific questions (if applicable)   |
|  |

#### Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

✓ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

✓ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

□ I Agree

## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

**▽** I Agree

#### Resume For

## Richard L. Barrera

7610 Cold Spring Drive Corpus Christi, Texas 78413 361-774-7477 /

## Education

Mary Carroll High School- Corpus Christi

Graduated in 1987

## Del Mar College - Corpus Christi

- Emergency Medical Technician's license for the state of Texas
- Emergency Medical Technician Special Skill's license- Texas
- E.M.T. Paramedic's license for the state of Texas

## Corpus Christi Theological Seminary

- Bachelor of Arts-Biblical Studies / Theology
- Cum Laude- Valedictorian

## Minnesota Graduate School of Theology

- Master of Arts- Divinity
- Cum Laude
- Thesis: The Effectiveness of Expository Preaching to a Post-Modern Church

## Minnesota Graduate School of Theology

- Doctor of Theology
- Summa Cum Laude- Valedictorian
- Dissertation: The Biblical Perspective on Death & Dying

## **Skills**

- Public Speaking Large or small
- Organizational skills are impeccable
- Marketing skills are fantastic
- Great communication skills with internal & external customers
- Working knowledge of community resources both in medical field and Spiritual
- Lots of Community Contacts
- Self-Motivated
- Computer skills are at a high level
- Fantastic team player
- Not afraid of change
- Solid work ethic. I will work for as long as it takes. You will have my full attention.

## Work History

Jun. 21' – Present – Corpus Christi Hospice

Title: Sr. Chaplain/ Bereavement Coordinator Duties: Provide Spiritual support for patients and staff

- Carriage Services - Seaside Cemetery & Funeral Home May 20' – Jun 21'

Title: Family Service Counselor

Duties: Discuss / sell at-need and pre-need funeral services

## January 19' – May 20' – **Dignity Memorial – Memory Gardens**

Title: Family Service Counselor

Duties: Discuss / sell at-need and pre-need funeral services







## March 13' - Nov 18' - Cornerstone Church / Texas Graduate School of Theology

Title: Associate Pastor / Vice-President of Student Services

Duties: Serve the congregation of Cornerstone Church. Direct the daily operations of Texas Graduate School of Theology - Prepare lectures, prepare instructor outlines, Recruit new students, manage student records, Manage marketing and advertising for the school, and establish new affiliate schools throughout the world.

## May 08' - March 13' - HomeField Outdoor Living

Title: General Manager

Duties: Direct the everyday operations in the Corpus Christi market and surrounding areas.

Manage the office personnel, the Production personnel, and the Warehouse operations. Conduct Marketing and Sales campaigns; Create advertising pieces, and perform market research.

## April 02 – May 08 – UniFirst Corporation - (UniFirst Linen Service)

Title: Branch Manager

<u>Duties</u>: Direct the everyday operations in the Corpus Christi, and surrounding areas. I managed and oversaw the Office personnel, Service Department, Production Department, and Sales Department for operations in this area. (I started as a Sales Representative, decided that this was a good company to work for, and decided to take a step back and jump on a Route Truck. I was promoted to District Service Supervisor within a few months, and District Service Manager within a year. After three years, I was promoted to Branch Manager, and effectively increased the location's revenues within four years by over 125%. In my first year as Branch Manager, revenues grew by over 30% despite an over-saturated market of competitors.

## October 00 – January 02 – Trinity Towers of the Coastal Bend - (A.R.C. Corp.)

Title: Marketing / Admissions Director

Duties:

Direct the everyday admission of patients, and residents to this 76 bed skilled nursing, and 360 bed sub-acute facility. Determine eligibility, and review medical, and financial records. Direct the marketing staff of 12 professionals, and perform marketing and public relations for the facility. Develop growth goals for the community, Manage my marketing budget, and develop our marketing research systems. I was ultimately accountable for my financial resource expenditures.

(While there I effectively increased profits over 100%. I moved Trinity from 62% occupancy to 98.5% occupancy in less than a year. In the year that I had been there we saw a net increase in profits of over 2.5 million dollars from the previous year despite market fluctuations.

## **Certifications & Appointments**

- Ordained Minister Assemblies of God International Fellowship since 2007
- Serve on Board of Trustees for Akshaya Children's Orphanage Rajamahendri, Andrah Pradesh, India 2010-Present
- Serve on the Board of Directors for Texas A&M University Diabetes Community Control Program 01/2018 - Present
- Vice-President of the Board of Directors for ECF (Educating Children's Future) After-school Tutoring Program 2015- Present
- Serve on the Community Youth Development Board for the City of Corpus Christi (Appointed by the City Council) 10/2017 – 10/2019
- Served on the Parks & Recreation Advisory Board for the City of Corpus Christi (Appointed by the City Council) 10/2010 10/2016
- Texas Licensed Pre-Need Insurance Agent since 01/2019 Funeral Services

## **Interests & Hobbies**

I have always enjoyed playing racket sports such as Tennis, and racquetball, but I'm a College Football fanatic. I love volunteering in the community, and I like working with wood. My passion, however is my family. I am a daddy to a 23 year old son going to school at UTSA, a 21 year old girl enrolled in Bible School in Dallas, and a really intense, over-achieving 18 year old girl and, my kids are absolutely awesome. I have a great wife of 25 years who is also a licensed minister and Benefits Coordinator for CCISD, and whenever possible I devote my time to them. I am a devout follower of Christ, and have been in ministry in several sorts and ways since I was 13 years old.

## Application for a City Board, Commission, Committee or Corporation

| Profile  |                     |                     |                      |                      |
|--|---------------------|---------------------|----------------------|----------------------|
| Ryan<br>First Name                                 | N<br>Middle Initial | Harris<br>Last Name |                      |                      |
|  |                     |                     |                      |                      |
| Email Address                                      |                     |                     |                      |                      |
| 1515 Ennis Joslin<br>Street Address                |                     |                     | #230<br>Suite or Apt |                      |
| Corpus Christi                                     |                     |                     | TX<br>State          | 78412<br>Postal Code |
| What district do you live in? *                    |                     |                     |                      |                      |
|  |                     |                     |                      |                      |
| Current resident of the city?                      |                     |                     |                      |                      |
| € Yes ← No   |                     |                     |                      |                      |
| If yes, how many years?                            |                     |                     |                      |                      |
| 25   |                     |                     |                      |                      |
| Home: (832) 450-1659 Primary Phone                 | Home: (832          | 2) 450-1659         |                      |                      |
| Texas A&M University Corpus<br>Christi<br>Employer | Full Time M         | lasters Student     |                      |                      |
| Work Address - Street Address                      | and Suite N         | lumber              |                      |                      |
| N/A  |                     |                     |                      |                      |
| Work E-mail address                                |                     |                     |                      |                      |
| Rharris12@islander.tamucc.edu                      |                     |                     |                      |                      |
| Preferred Mailing Address                          |                     |                     |                      |                      |
|  |                     |                     |                      |                      |
| Which Boards would you like to                     | apply for?          |                     |                      |                      |
| CRIME CONTROL & PREVENTION                         | I DISTRICT:         | Submitted           |                      |                      |

| Interests & Experiences   |
|---|
| Are you a registered voter?   |
| e Yes c No  |
| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
| N/A   |
| Education, Professional and/or Community Activity (Present)   |
| Bachelor of Science in Psychology Attaining Masters Degree in Mental Health Counseling (Expected Grad Date May 2023) Volunteer at U.S.S. Lexington 2004-2008  |
| If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)  |
| Children & Youth Crime Control & Prevention   |
| Why are you interested in serving on a City board, commission or committee?   |
| I believe that I can help in my community by doing more. I care about everyone in my community and want to help wherever I can, in whatever capacity I am able to at that given time. My ongoing knowledge with Mental Health may also be of use in some areas.   |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| r Yes ← No  |
| No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation? |
| F Yes C No  |
| Demographics  |
| Gender  |
| <b>▽</b> Male   |

Code of Ethics - Rules of Conduct/Conflicts of Interest

| Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?  |
|--|
| C Yes € No   |
| Do you, your spouse, your business or your spouse's business have a City contract?   |
| C Yes € No   |
| Does your employer or your spouse's employer have a City contract?   |
| c Yes € No   |
| Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?                                   |
| c Yes r No   |
| Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?                  |
| C Yes € No   |
| Do you or your spouse have a pending claim, lawsuit or proceeding against the City?  |
| C Yes € No   |
| If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A. |
| N/A  |
| Board-specific questions (if applicable)   |

Question applies to CORPUS CHRISTI COMMISSION ON CHILDREN & YOUTH

The Commission on Children & Youth preferred representatives for adult membership from certain categories. High school students must be a Junior or Senior at time of appointment. Do you qualify for any of the following categories? \*

## Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

#### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

| <b>▽</b> I Agree   |
|--|
| Dath   |
| swear that all of the statements included in my application and attached documents, if any are true and correct. |
| <b>▽</b> I Agree   |

## **RYAN HARRIS**

## 832-450-1659 | sharris122080

## **Professional Summary**

Driven and personable Customer Solutions Specialist with over 5 years of experience interfacing with clients to ensure optimal service delivery. Dedicated and outside-the-box strategic thinker with expertise in customer relationship management, conflict resolution, time management, document control, and leadership. Dependable, courteous self-starter and team player seeking to leverage background into management role with a progressive organization.

#### Education

Texas A&M University – Corpus Christi Master of Science in Professional Counseling Emphasis in Clinical Mental Health Expected Graduation: May 2023 Texas A&M University – Corpus Christi Bachelor of Science in Psychology Minor is Criminal Justice Graduated: December 2020

## Work Experience

Coastal Home Health Care EVV Compliance/Auditor

Corpus Christi, Texas 06/2018 to 12/2018

- Managed direct deposit file and positive pay files for over 5,000 employees
- Researched payment discrepancies and adjusted accounts If needed
- Processed late payments and assisted accounting in all lost payment investigations.
- Handled all patient client files and provider compliance paperwork
- Audited each file within state and medicaid compliance regulations and tracked all providers, EVV scores and disciplinary write ups.

## L. K. Jordan

Leasing Consultant

Corpus Christi, Texas 08/2017 to 08/2018

- Worked with potential renters to find a new home
- Kept up to date with current specials, created marketing strategies to increase interest and traffic
- In charge of planning all resident programming and activities
- Produced newsletters for resident's with current news and events
- Assisted management in resident relations and utilized One site which is a leasing tool for all needs

## Artventure Inc.

Payroll Coordinator/HR

Houston, Texas 11/2014 to 06/2017

- Responsible for payroll of 100 to 300 talent acquisitions for a bi-weekly pay period
- Entered in all new talents like actors, singers, and other employees
- Made employee changes and voluntary deductions in payroll system
- Processed checks, stop payments and adjustments of payroll
- Supervised all new hires and 3 intake specialists daily and ensured up to date knowledge of wage and labor laws

## U.S. Navy Head Yeoman

Great Lakes, Illinois 02/2014 to 10/2014

- Entrusted to manage 105 recruits for 16 hours a day for 6 months
- In charge of all paperwork and scheduling pertaining to medical, legal, dental, and bank appointments
- Processed all new check-ins and departures from Recruit Training Command Separations Unit
- Led mentoring topics about job hiring process, resume writing, and college necessity on a weekly basis

## Allen Harrison

Houston, Texas 03/2012 to 11/2013

Assistant Property Manager/Leasing Specialist

Took care of all residents and staying knowledgeable of specials and occupancy percentages
 Responsible for all checks and money orders for rent and other rentable items

## **RYAN HARRIS**

## Page 2

- Verified all files and ensured information is correct with new move ins and move outs
- Filed all evictions and writ of possessions as well as attending any court hearings
- Provided cordial but firm attitude with residents with late notices and small balance letters
- Proficient on OneSite and Yardi programs

## Skills

- Conflict and dispute resolution
- Operations management
- Product ordering
- Training and development

- Microsoft Office
- Report generation and analysis
- Time management
- Results-oriented
- Excellent communication

## Application for a City Board, Commission, Committee or Corporation

| Profile   |                     |  |  |                      |
|---|---------------------|--|--|----------------------|
| Andrew<br>First Name                                      | S<br>Middle Initial | Leeton<br>Last Name  |  |                      |
| Email Address   |                     |  |  |                      |
| 7122 Windwillow Ct. Street Address                        |                     | · · · · · · · · · · · · · · · · · · ·  |  |                      |
| Corpus Christi  |                     |  | TX<br>State                              | 78414<br>Postal Code |
| What district do you live in? *                           |                     |  |  |                      |
| District 5  | <u></u>             |  | en e |                      |
| Current resident of the city?                             |                     |  |  |                      |
| r Yes r No  |                     | TO THE PARTY TO TH |  |                      |
| If yes, how many years?                                   |                     |  |  |                      |
| 21  |                     |  |  |                      |
| Mobile: (361) 510-1434 Primary Phone                      | Mobile: (36         | 61) 510-1434   |  |                      |
| Third Coast Distributing - Napa<br>Auto Parts<br>Employer | Operations          | s Support  |  |                      |
| Work Address - Street Address                             | and Suite           | Number   |  |                      |
| 4825 Everhart Rd. Suite 5                                 |                     |  |  |                      |
| Work Address - City                                       |                     |  |  |                      |
| Corpus Christi  |                     |  |  | ••                   |
| Work Address - State                                      |                     |  |  |                      |
| Texas   |                     |  |  |                      |
| Work Address - Zip Code                                   |                     |  |  |                      |
| 78411   |                     |  |  |                      |

| Preferred Mailing Address   |
|---|
|   |
| Which Boards would you like to apply for?   |
| CRIME CONTROL & PREVENTION DISTRICT: Submitted  |
| Interests & Experiences   |
| Are you a registered voter?   |
| r Yes r No  |
| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
| N/A   |
| Education, Professional and/or Community Activity (Present)   |
| Graduated from Veterans Memorial High School 2018, Senior at Texas A&M University - Corpus Christi, Operations Support - Third Coast Distributing, LLC  |
| Why are you interested in serving on a City board, commission or committee?   |
| I would like to serve on the Crime Control and Prevention District because I have always had a passion in serving my community. I also believe that it is imperative to support the frontline workers that protect our community on a day-to-day basis. I believe that our community is in need of more police officers, therefore, I believe that I would be a good fit on this board as I support its primary goal. |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| r Yes r No  |
| Demographics  |
| Gender  |
|   |

**Code of Ethics - Rules of Conduct/Conflicts of Interest** 

| Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?  |
|--|
| r Yes ເ No   |
| Do you, your spouse, your business or your spouse's business have a City contract?   |
| r Yes r No   |
| Does your employer or your spouse's employer have a City contract?   |
| r Yes r No   |
| Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?                                   |
| C Yes & No   |
| Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?                  |
| r Yes r No   |
| Do you or your spouse have a pending claim, lawsuit or proceeding against the City?  |
| C Yes € No   |
| If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A. |
| N/A  |
| Board-specific questions (if applicable)   |

### Verification

City Code Requirement - Residency

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✓ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Andrew Leeton

Texas A&M University- Corpus Christi

**Community Involvement** 

## **Andrew Scott Leeton**

361.510.1434

CANAL PROPERTY OF THE PARTY OF

2011-2017 Asbury Methodist Church Vacation Bible School

- Shepherd the kids making sure they are at the right place at the right time

2018-Present Asbury Methodist Church Vacation Bible School

- Assistant Shepherd Director- Organize volunteers ensuring each group is properly led

**2011-Present** Asbury Methodist Pumpkin Patch/ Fall Festival **2012-2019** HEB Feast of Sharing

- Deliver meals to the elderly homebound

2017-2018 Buc Days Kings and Queens Leadership Program

- Went through the Dale Carnegie Leadership Program learning many leadership skills helping me in my day to day life.

**2019-2021** Youth Commissioner- Corpus Christi Human Relations Commission

2016-2019 Third Coast Distributing- Napa Auto Parts

- Stock Clerk/ Merchandiser

**2019-Present** Third Coast Distributing- Napa Auto Parts

- Operations Support (Accounts Receivable/Procurement)

**Academic Career** 

**Employment** 

2018 Graduated from Veterans Memorial High School

2018-Present Texas A&M University- Corpus ChristiBusiness Management Major, Accounting Minor

Business Management Major, Recounting

2019-2020 Student Government Association

- College of Business, Senator

2020-2021 Student Alumni Association

- Spirit & Traditions Coordinator

2018-Present Dean's List

 Fall 2018, Spring 2019, Fall 2019, Spring 2020, Spring 2021

## Application for a City Board, Commission, Committee or Corporation

| Profile   |                     |   |             |                                       |
|---|---------------------|---|-------------|---------------------------------------|
| Chris<br>First Name                                     | A<br>Middle Initial | Pena<br>Last Name   |             |                                       |
| Email Address   |                     |   |             |                                       |
| 5813 Trieste dr.<br>Street Address                      |                     |   |             |                                       |
| Corpus Christi<br>City                                  |                     |   | TX<br>State | 78413<br>Postal Code                  |
| What district do you live in? *                         |                     |   |             |                                       |
| <b>▽</b> District 5                                     |                     |   |             |                                       |
| Current resident of the city?                           |                     |   |             |                                       |
| r Yes r No  |                     | to de Palade Mandalana a manda ana managang na aranggang manggan sa |             |                                       |
| If yes, how many years?                                 |                     |   |             |                                       |
| 44  |                     | **************************************                              |             | · · · · · · · · · · · · · · · · · · · |
| Mobile: (361) 549-3686<br>Primary Phone                 | Business:           | (361) 549-3686  |             |                                       |
| Daystar Consulting Services<br>Incorporated<br>Employer | Consultan           | t   |             |                                       |
| Work Address - Street Address                           | and Suite           | Number  |             |                                       |
| 5813 Trieste dr.  |                     |   | <del></del> |                                       |
| Work Address - City                                     |                     |   |             |                                       |
| Corpus Christi  |                     |   |             |                                       |
| Work Address - State                                    |                     |   |             |                                       |
| Texas   |                     |   |             |                                       |
| Work Address - Zip Code                                 |                     |   |             |                                       |
| 78413   |                     |   |             |                                       |

| Work Phone  |
|---|
| (361) 549-3686  |
| Work E-mail address   |
| dcsi.safety@yahoo.com   |
| Preferred Mailing Address   |
|   |
| Which Boards would you like to apply for?   |
| CRIME CONTROL & PREVENTION DISTRICT: Submitted  |
| Interests & Experiences   |
| Are you a registered voter?   |
| e Yes e No  |
| Do you currently serve on any other City board, commission or committee at this time? If so, please list:   |
| N/A   |
| Education, Professional and/or Community Activity (Present)   |
| I would like the opportunity to serve and give back to my city and it's residents.  |
| If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)  |
| 1) Port Of Corpus Christi Authority Of Nueces County, Tx 2) Corpus Christi Downtown Management District 3) Corpus Christi Convention & Visitors Bureau  |
| Why are you interested in serving on a City board, commission or committee?   |
| I have lived in C.C. my entire life and would like the opportunity to serve and give back to my city and it's residents as they deserve the best that the city leadership can give. Corpus Christi has the potential to be so much better. What I would like to do is introduce a new set of eyes, experience and ideas that would add value to future of this beautiful city I will forever call home. |
| Upload a Resume   |
| Are you an ex-Officio member of a City Board, commission or committee?  |
| C Yes ← No  |

| board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation? |
|--|
| ç Yes ⊂ No   |
| Demographics   |
| Gender   |
|  |
| Code of Ethics - Rules of Conduct/Conflicts of Interest  |
| Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?  |
| r Yes r No   |
| Do you, your spouse, your business or your spouse's business have a City contract?   |
| r Yes r No   |
| Does your employer or your spouse's employer have a City contract?   |
| r Yes ເ No   |
| Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?   |
| r Yes r No   |
| Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?  |
| r Yes ເ No   |
| Do you or your spouse have a pending claim, lawsuit or proceeding against the City?  |
| C Yes € No   |
| If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.   |
| N/A  |
| Board-specific questions (if applicable)   |

No person shall be appointed by the Mayor or Council Members to serve on more than one

Question applies to CORPUS CHRISTI CONVENTION & VISITORS BUREAU The Convention & Visitors Bureau Board must include representatives from certain categories. Do you qualify for any of the following categories? \* Question applies to HUMAN RELATIONS COMMISSION The Human Relations Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \* ☑ Business of Renting of Dwellings Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX (For Port of CC) Are you a resident of the Port Authority district and an elector\* of Nueces County? r Yes r No Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX (For Port of CC) Have you been a resident of Nueces County for at least 6 months? r Yes r No Question applies to multiple boards Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics? ເ Yes ເ No Question applies to CORPUS CHRISTI DOWNTOWN MANAGEMENT DISTRICT The Corpus Christi Downtown Management District must include representatives from certain categories. Do you qualify for any of the following categories? \* Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION, CORPUS CHRISTI B CORPORATION, PLANNING COMMISSION Are you a registered voter? ← Yes ← No.

Question applies to CONSTRUCTION TRADE ADVISORY & APPEALS BOARD

The Construction Trade Advisory & Appeals Board must include representatives from certain categories. Do you qualify for any of the following categories? \*

#### General Contractor

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

The Capital Improvement Advisory Committee must include representatives from certain industries. Do you qualify for any of the following industries? \*

#### □ Development

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

One member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed. Do you qualify?

r Yes € No

## Verification

## City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

□ I Agree

## City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

✓ I Agree

## Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

| <b>▽</b> I Agree |                                     |                |                |                |     |
|------------------|-------------------------------------|----------------|----------------|----------------|-----|
| Oath             |                                     |                |                |                |     |
| I swear tha      | t all of the statemer<br>d correct. | ny application | and attached d | ocuments, if a | iny |
| <b>☑</b> I Agree |                                     |                |                |                |     |

## CHRIS PENA (DAYSTAR CONSULTING SERVICES INC.)

CELL: 361-549-3686 E-MAIL: dcsi.safety@yahoo.com

## SUMMARY

Throughout my time in the industry I've accumulated a plethora of experience and a wealth of knowledge while working on several different continents. I possess excellent leadership skills and specialize in the technical writing and the development of HSE project documents, including HSE contract verbiage. I use diverse thought processes both linear and abstract in order to maintain measurable and actionable safety strategies. I am a Bi-lingual HSE team leader that is a self-starter and a respected mentor with outstanding interpersonal and communication skills as well as the innate ability to direct teams, and interact effectively with diverse groups.

## Professional Experience

## Occidental Petroleum 2021

## Horn Mountain West Project HSE Lead Houston, Texas/GOM

My roles and responsibilities were as followed but not limited to:

- Supported the project Construction leads by assisting in the review of work pack documents and planning for each offshore campaign.
- Participated in all Risk Assessments, readiness reviews, pre Job JSHAs, etc.
- Monitored and reported HSE performance during the fabrication, construction and commissioning phases of the HMW Project.
- Liaised with Project Manager, Subsea & Topside Package leads, Corporate HSE / Safety Leaders and offshore
  construction teams in order to foster and cultivate a safety culture that led to positive results.
- Developed project HSE documents for the execution phases
- Facilitated multiple LIVESAFE training initiatives at various locations along the gulf coast.

## Total Mozambique 2020-2021

## OSSEM Construction HSE Site Lead at Ingleside, Texas

My roles and responsibilities are as followed but not limited to:

- Worked with the Contractor to maintain compliance with Contractors management systems
- Coached Contractor on application and effectiveness of procedures and how to effectively manage risks
- Facilitated behavioral safety efforts and control of work emphasis around key risk activities
- Utilized excellent communications skills to instill confidence and encourage enhanced HSE behaviors
- Lead, motivated, and developed disciplined staff in an effort to enhance their HSE leadership qualities
- Reported performance and analysis information to the HSE Manager through predetermined meetings and reports

## Hokchi Energy 2020

## Offshore HUC Simops HSE Lead Paraiso, Tabasco, Mexico City, Mexico & Southern Gulf of Mexico

My roles and responsibilities are as followed but not limited to:

- Lead and implement the project HSE and Risk Management system
- Validate and verify the SIMOPS between the HUC and drilling groups
- Ensure a sound and robust HSE system to achieve the HSE objectives on the project
- Participate in actions for identifying and minimizing risks and the impact of all SIMOPS activities
- Manage and control all identified HSE risks to ensure a safe field execution campaign
- Lead the Client and Contractor HSE team on daily initiatives to prevent incident and injury

## Enbridge Inc. 2019-2020

## <u>Vito Export Pipelines HSE Lead Houston, Texas & Gulf of Mexico</u>

My roles and responsibilities are as followed but not limited to:

Assisted the business group with HSE verbiage for RFQ's and agreements

- Wrote all project HSE documents for the execution phases
- Performed as a document controll gatekeeper for all project related documents
- Coordinated the teams and led the audits both onshore and offshore locations.
- Championed and implemented our training philosophies and tools at the worker level
- Tracked and trended metrics to mitigate gaps identified

## **Chevron Deep Water**

2017 - 2018

## Bigfoot Hook up and Commissioning HSE Advisor Ingleside, Texas & Gulf of Mexico

My roles and responsibilities are as followed but not limited to:

- Lead the following training regimens:
  - New hire orientation
  - o Incident and injury Free
  - o Human Performance
- Actively sought out worker feedback to resolve issues enabling a more cohesive project team
- Championed implementation of human performance philosophies and tools at the worker level
- Lead daily pre-task safety discussions with all crafts to enable proper planning and hazard recognition and mitigation

## **Shell Pipeline Company**

2014-2016

## Amberjack Debottleneck Project HSSE Lead Houston, Texas

As the project HSSE Lead my responsibilities were to manage safety for the Amberjack Debottleneck Project.

- Worked with Contractor project management teams to review required HSE deliverables
- Performed as a technical writer formulating all project HSE documents
- Conducted Green banding which also included documentation and site inspections in order to procure the best/safest contractors available.
- Managed the team of 10 safety coaches at various on/offshore based locations.
- Managed the projects monthly safety metrics.

#### **Chevron Pipe Line**

2012-2014

## <u>Jack & St, Malo Oil Export Pipeline HSE/Site Safety Leadership Team Lead Houston - Gulf of Mexico</u>

While at field locations my role enabled me to:

- Visited contractor worksites both onshore and offshore to conduct routine worksite assessments.
- Compiled jobsite inspections in addition to audit findings and incident root cause analysis to identify HES management system gaps or compliance issues or safety leadership behavior opportunities of improvement.
- Coordinated and participated in CHESM inspections and audits both onshore and offshore.
- Facilitated the below training for the Jack & St, Malo Oil Export Pipeline project:
  - o IIF Trainer
  - o Hazard Identification Wheel
  - o Tenets of Operation
  - o Project Onboarding

## **TRAINING**

"CRISIS MANAGEMENT AND PR TRAINED "HUMAN PERFORMANCE TRAINER" (STS) SAFETY TRAINED SUPERVISOR "(COSS) CERTIFIED OCCUPATIONAL SAFETY SPECIALIST "INCIDENT AND INJURY FREE (IIF) TRAINER "ADVANCED SAFETY AUDIT TRAINED "SAFETY SUPERVISOR LEADER "OSHA (10) & (30) HOUR COURSE" MEDIC FIRST AID & CPR "INDUSTRIAL HYGIENE "HAZ MATERIAL" HUMAN PERFORMANCE TRAINER "Y-TREE ACCIDENT INVESTIGATION "SHELL TAPROOT" SHELL DECISION POINT TRAINING" FIVE WHY ACCIDENT INVESTIGATION TRAINED "IMPLEMENTATION AND AUDIT OF HSE MANAGEMENT SYSTEMS "MEDIC FIRST AID TRAINED "RESPIRATORY PROTECTION "ADOBE ACROBAT" VIZIO TECHNICAL" EMERGENCY PIPELINE RESPONSE TECHNICIAN "ENCOMPASS "OSHA HAZMAT" RCA FACILITATOR

## REFERENCES