



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 10, 2017
Action Item for the City Council Meeting of January 31, 2017

DATE: January 10, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
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Wrecker Services for City Owned Vehicles and Equipment

CAPTION:

Resolution finding the lowest, responsive, responsible bidder for wrecker services for City-owned vehicles and equipment by group in response to Request for Bids No. 167; awarding a one-year service agreement, with two one-year renewal options, to the lowest responsible bidder per group; and authorizing the City Manager or designee to execute the service agreements.

Momento Towing, LLC
Corpus Christi, Texas
Group 1
\$101,775.50

DDR & RS, Inc. dba Apollo Towing Service
Corpus Christi, Texas
Group 2
\$47,325.00

Grand Total: \$149,100.50

PURPOSE:

These service agreements will provide towing services of City vehicles and equipment to the City Garage or to other facilities as directed by authorized City personnel.

BACKGROUND AND FINDINGS:

The City of Corpus Christi currently has a fleet of 1,780 vehicles and equipment, which consist of such vehicles as sedans, light trucks, refuse trucks, dump trucks, ambulances, fire engines, and self-propelled construction equipment. Occasionally, vehicles will break down on the road requiring wrecker and towing services both inside and outside the Corpus Christi City limits. Expertise and specialized equipment is required for the towing of City owned heavy equipment

such as dump trucks, garage trucks and vacuum truck. The towing companies will be towing City vehicles and equipment to and from the City Garage or to the facilities or locations as directed by authorized City maintenance personnel.

Group one for light trucks and sedans is recommended to be awarded to Momento Towing, LLC of Corpus Christi, Texas and group two for heavy trucks and equipment is recommended to be awarded to DRR & RS, Inc. dba Apollo Towing Service of Corpus Christi, Texas.

ALTERNATIVES:

If not approved the towing requirement for both light and heavy equipment would be awarded to individual vendors on a piecemeal basis whereas a vendor would be selected to accomplish towing one piece of equipment at a time. We anticipate this procedure would be considerably more expensive to the City in that advantages and price savings associated with competitive bidding would not apply.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Fleet Maintenance Department

FINANCIAL IMPACT:

X Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$1,725,290.27	\$49,700.17	\$1,774,990.44
Encumbered / Expended Amount	\$197,479.25	\$0	\$197,479.25
This item	\$99,400.33	\$49,700.17	\$149,100.50
BALANCE	\$1,428,410.69	\$0	\$1,428,410.69

Fund(s): Fleet Maintenance Service

Comments: The initial contract term total is \$149,100.50, of which \$99,400.33 is funded in FY2016-2017. The total contract value will be \$447,301.50 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Informal Staff Report added 1/26/17

Bid Tabulation

Resolution

Service Agreements