



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of September 12, 2017  
Action Item for the City Council Meeting of September 19, 2017

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**DATE:** September 12, 2017

**TO:** Margie C. Rose, City Manager

**FROM:** Robert Rocha, Fire Chief  
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<b>Tire Repair and Replacement Services for the Corpus Christi Fire Department</b>
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### **CAPTION:**

Motion authorizing City Manager, or designee, to execute an agreement with Beasley Tire Services, Inc. of Houston, Texas for the repair and replacement services of tires for the Corpus Christi Fire Department in response to Request for Bid No. 978 based on the lowest responsive, responsible bid for a total amount not to exceed \$116,510.00, and budgeted in FY2017-18. The term of the agreement is for one year with an option to extend for up to two additional one-year periods, subject to the sole discretion of the City.

### **PURPOSE:**

This service agreement is for tire repair and replacement for Corpus Christi Fire Department vehicles.

### **BACKGROUND AND FINDINGS:**

Beasley Tire Services, Inc. will provide tire service to the Corpus Christi Fire Department Maintenance Division from their Corpus Christi location. Tire service is critical to sustaining the dependability of the fleet maintenance program which includes fire trucks, ambulances, and other emergency response vehicles. The Corpus Christi Fire Maintenance Division is responsible for keeping the CCFD units ready for emergency service.

The Purchasing Division conducted a competitive Request for Bid process to obtain bids for a new contract. The City received two responsive, responsible bid, and one no bid and is recommending the award to the lowest responsive, responsible bidder, Beasley Tire Services.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

These purchases conform to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Fire

**FINANCIAL IMPACT:**

☒ Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget	\$658,558.00	\$116,510.00	\$775,068.00
Encumbered / Expended Amount	\$496,787.47	\$0.00	\$496,787.47
This item	\$0.00	\$116,510.00	\$116,510.00
BALANCE	\$161,770.53	\$0.00	\$161,770.53

Fund(s): General Fund

**Comments:** The initial contract is for an amount not to exceed \$116,510.00. Annual funding will be requested during future budget years. The total estimated contract value will be \$349,530.00 if all option years are executed.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Bid Tabulation