



Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Agenda - Final

Corpus Christi Business and Job Development Corporation

Monday, June 20, 2016

4:00 PM

City Council Chambers

A. President Bryan Gulley to call the meeting to order.

B. Call Roll

C. **MINUTES**

1. [16-0702](#) Approval of the Minutes of the May 16, 2016 Meeting.

Sponsors: City Secretary's Office

D. **FINANCIAL REPORT**

2. [16-0699](#) Financial Report as of April 30, 2016.

Sponsors: Financial Services Department

E. **CLOSED SESSION ITEMS:**

PUBLIC NOTICE is given that the Corporation may elect to go into closed session at any time during the meeting in order to discuss any matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code, and that the Corporation specifically expects to go into closed session on the following matters. In the event the Corporation elects to go into closed session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the closed session will be publicly announced by the presiding officer.

3. [16-0673](#) **Executive session pursuant to Texas Government Code § 551.071** and Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to potential economic development agreement(s) with Sitel Operating Corporation for a commercial development at 330 Opportunity Drive and pursuant to Texas Government Code § **551.087** to discuss or deliberate regarding commercial or financial information relating to some or all of the aforementioned matter(s) or entities that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations and/or financial or other incentives involving said business prospect, and possible action related to the aforementioned matters in open session.

F. **AGENDA ITEMS:**

CONSIDERATION OF MOTIONS, RESOLUTIONS:

4. [16-0522](#) **Affordable Housing - Reimbursement of HCD Staff Expenditures**
Motion allocating and transferring \$31,993.89 in Fund 1140 Economic Development Fund from the Affordable Housing's "Available for Projects" balance on the Contracts and Commitment monthly report to the Affordable Housing's "City of Corpus Christi - Reimbursement" balance to reimburse staff time from the Housing and Community Development Department for Type A activities.
Sponsors: Housing and Community Development

5. [16-0553](#) **Affordable Housing - Homebuyer Assistance Program Guidelines**
Discussion and possible action to adopt the Affordable Housing Program's Homebuyer Assistance Program Guidelines.
Sponsors: Housing and Community Development

6. [16-0519](#) **Affordable Housing - FY 16 Homebuyer Assistance Program Agreement**
Motion allocating and transferring \$25,000 in Fund 1140 Economic Development Fund from the Affordable Housing's "Available for Projects" balance on the Contracts and Commitment monthly report to the Affordable Housing's "City of Corpus Christi - Reimbursement" balance in the amount of \$25,000 to reimburse the City for staff time in implementing the Program; and authorizing the president to execute an affordable housing services agreement with the City's Housing and Community Development Department.
Sponsors: Housing and Community Development

7. [16-0517](#) **Seawall Fund - McGee Beach Dredging Contract**
Motion recommending approval of an engineering contract with HDR Engineering, Inc. in the amount of \$28,651 to provide a feasibility assessment for dredging the southern portion of the downtown marina to improve boat access to the new "R" Pier south of the Cooper's Alley L-Head with the possibility of beneficial placement of dredged material on McGee Beach.
Sponsors: Office of Public Works, Engineering Services and Parks and Recreation Department

8. [16-0681](#) **Seawall Fund - FY 2017 Capital Improvement Program**
Motion to approve the Fiscal Year 2017 Seawall Capital Improvement Program Budget and recommend City Council approval and appropriation of funds.
Sponsors: Engineering Services

9. [16-0692](#) **FY 2017 Operating Budget**
Motion to approve the Corporation's Fiscal Year 2016-2017 operating budget for the Seawall Fund #1120, the Seawall Debt Service Fund #1121, the Arena Facility Fund #1130, the Arena Facility Debt Service Fund #1131, the Business/Job Development Fund #1140, and the Baseball Stadium Debt Service Fund #1141.

Sponsors: Office of Management and Budget and Financial Services Department

G. PRESENTATION ITEMS:

The following items are for the Board's Informational purposes only. The Board may give direction to the Staff, but no other action will be taken and no public comment will be solicited.

10. [16-0579](#) Economic Development Request - Texas A&M University - Corpus Christi Engineering Programs

Sponsors: Economic Development

11. [16-0682](#) Affordable Housing - Habitat for Humanity Presentation

Sponsors: Housing and Community Development

12. [16-0652](#) Seawall Fund - McGee Beach Breakwater and Bayshore Park Presentation

Sponsors: Engineering Services and Parks and Recreation Department

13. [16-0638](#) Engineering Services Update - June 2016

Sponsors: Engineering Services

H. EXECUTIVE DIRECTOR COMMENTS:

I. PUBLIC COMMENT

PLEASE BE ADVISED THAT THE OPEN MEETINGS ACT PROHIBITS THE CORPORATION FROM RESPONDING AND DISCUSSING YOUR COMMENTS AT LENGTH. THE LAW ONLY AUTHORIZES THEM TO DO THE FOLLOWING:

- 1. MAKE A STATEMENT OF FACTUAL INFORMATION.**
- 2. RECITE AN EXISTING POLICY IN RESPONSE TO THE INQUIRY.**
- 3. ADVISE THE CITIZEN THAT THIS SUBJECT WILL BE PLACED ON AND AGENDA AT A LATER DATE.**

J. IDENTIFY FUTURE AGENDA ITEMS

K. ADJOURNMENT

** Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant laws, and the Board of Directors may deliberate and vote upon any such subject and resolutions related thereto. Any descriptions of property or amounts stated in this agenda are descriptive and not restrictive, and property and amounts may be changed in the motions, actions or documents. In addition to other items listed in this agenda, policies and procedures of this corporation, legal analysis of any items, policies or procedures, and any items that are currently receiving funding from this corporation may be discussed and deliberated and these matters are added as subjects of discussion to this meeting. This agenda has been reviewed and approved by the attorney for the governing body, and the presence of any subject or description in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for this corporation indicating that said subject or description thereof may be legally discussed in a closed meeting.*