



AGENDA MEMORANDUM

Public Hearing/First Reading Ordinance for the City Council Meeting of
February 26, 2013
Second Reading for the City Council Meeting of March 19, 2013

DATE: February 4, 2013

TO: Ronald L. Olson, City Manager

FROM: Mark Van Vleck, P.E. Director, Development Services
MarkVV@cctexas.com
(361) 826-3246

SUBJECT: Text Amendment to the Unified Development Code

Text Amendment for Designation of Authority to the Assistant City Manager to execute Standard Deferment Agreements

CAPTION:

Ordinance amending the Unified Development Code (“UDC”) by revising subsections 8.1.10 and 8.1.11. relating to the designation of authority under Requirements for Plat Recordation Prior to Final Acceptance of Infrastructure Improvements Based on Financial Security and Technical Compliance; providing for severance, penalties, and publication.

PURPOSE:

Allow City Staff to execute standard deferment agreements for the recordation of a plat and allow a building permit to be issued for start of construction.

BACKGROUND AND FINDINGS:

Currently, under Unified Development Code Sections 8.1.10. and 8.1.11. Deferment Agreements are required to be presented to Planning Commission for a recommendation and the City Council for approval. The current process takes 6 to 8 weeks. Once the deferment agreement is approved, the recordation of a plat occurs and staff can issue a building permit for the start of construction. With a change in designation of authority to allow City Staff to execute standard deferment agreements, the entire development process is expedited.

ALTERNATIVES:

To continue presenting deferment agreements to the Planning Commission and the City Council for approval within established timelines.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This request is in compliance with the powers and duties of the Assistant City Manager described in Article 8, Subdivision Design and Improvements, Sections 8.1.10 and 8.1.11, General Provisions.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Legal
Finance

FINANCIAL IMPACT:

Operating Revenue Capital Not Applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: Not Applicable

RECOMMENDATION:

Planning Commission and Staff recommends approval of the proposed text amendment.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Standard Deferment Agreement