

AGENDA MEMORANDUM
for the City Council Meeting of March 27, 2012

DATE: 3/6/2012
TO: Ronald L. Olson, City Manager
FROM: Daniel Biles, P.E., Interim Director of Engineering Services
DanB@cctexas.com
(361) 826-3729

2012 BUC DAYS EVENTS

CAPTION:

Motion approving the temporary street closures application from the Buccaneer Commission for the 2012 Buc Days events to begin on April 13, 2012 through May 5, 2012. The following street closures will be required for the festivities:

BBQ Challenge and Rodeo Truck Trailer Parking
Beginning April 15, 2012 at 8:00 am through April 23, 2012 at 12:00 am;

The street closure of North Broadway Street, between Fitzgerald Street and Brewster Street.
The street closure of Fitzgerald Street between North Broadway Street and Mesquite Street.
The street closure of Resaca Street between Chaparral Street and Shoreline Boulevard.
The street closure of south bound Shoreline Boulevard between Resaca Street and the South Texas Art Museum.

Carnival
Beginning April 23, 2012 at 6:00 pm through May 07, 2012 at 9:00 am;

The street closure of south bound Shoreline Boulevard between Kinney Street and Park Street.
The street closure of Kinney Street between south and north bound Shoreline Boulevard.
The street closure of Born Street between Water Street and south bound Shoreline Boulevard.
The street closure of Broadway Court between Water Street and south bound Shoreline Boulevard.
The street closure of Park Avenue south and north bound Shoreline Boulevard.

BACKGROUND AND FINDINGS:

The 2012 Buc Days festivities will begin on Monday, April 13, 2012 through May 5, 2012. This event will provide with entertainment and educational opportunities to area students by granting numerous scholarships. The Buccaneer Commission requested the above mentioned street section closures be approved by the City Council for 2012 Buc Days festivities.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

Sec. 49-17

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

None

FINANCIAL IMPACT: Not applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered Expended Amount				
Check Reimbursement				
This item				
BALANCE				

Fund(s): General Funds

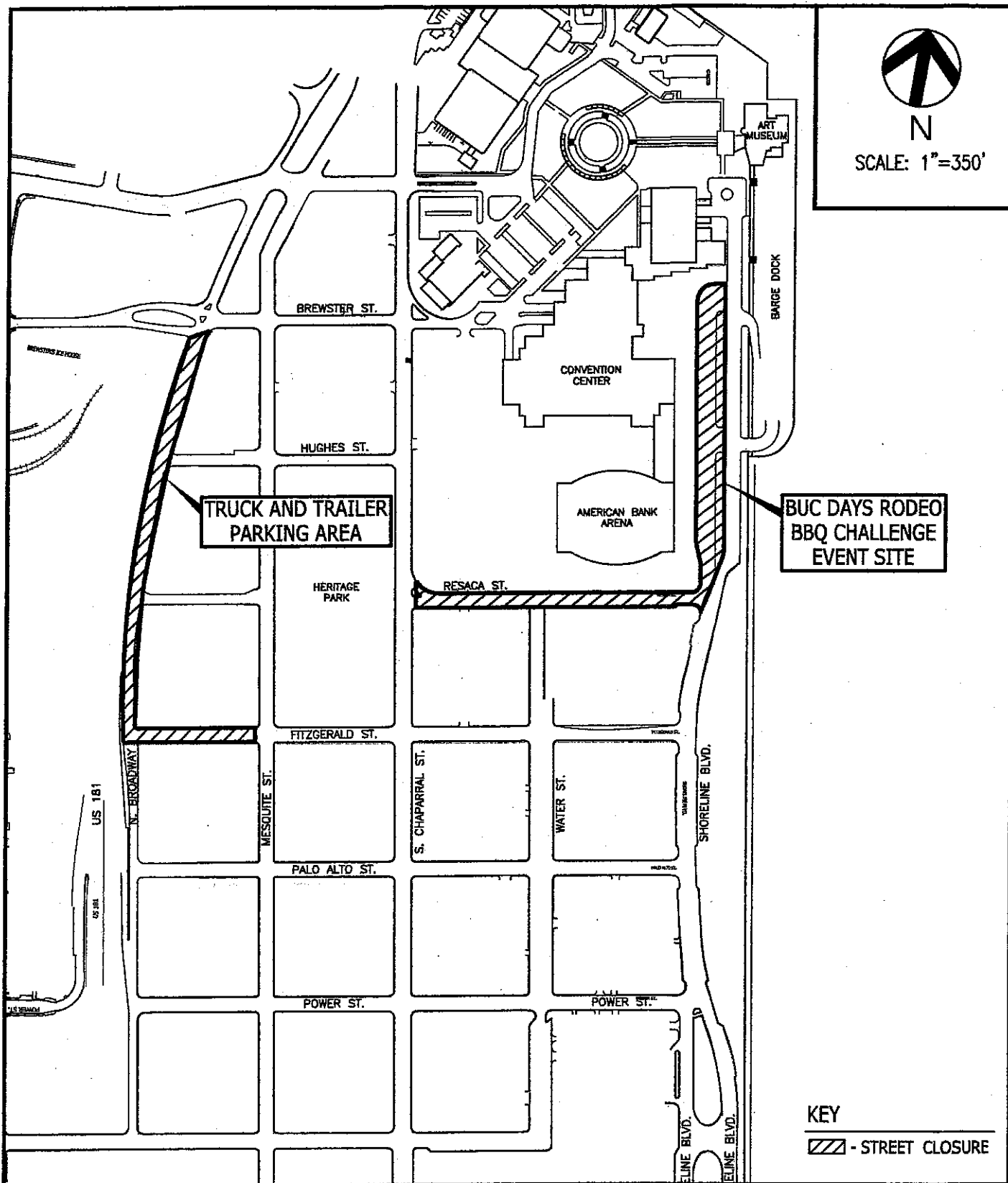
Comments:**RECOMMENDATION:**

City Staff recommends the approval from the Buccaneer Commission road closures for the 2012 Buc Days festivities.

LIST OF SUPPORTING DOCUMENTS:

Location Maps
Application
Insurance

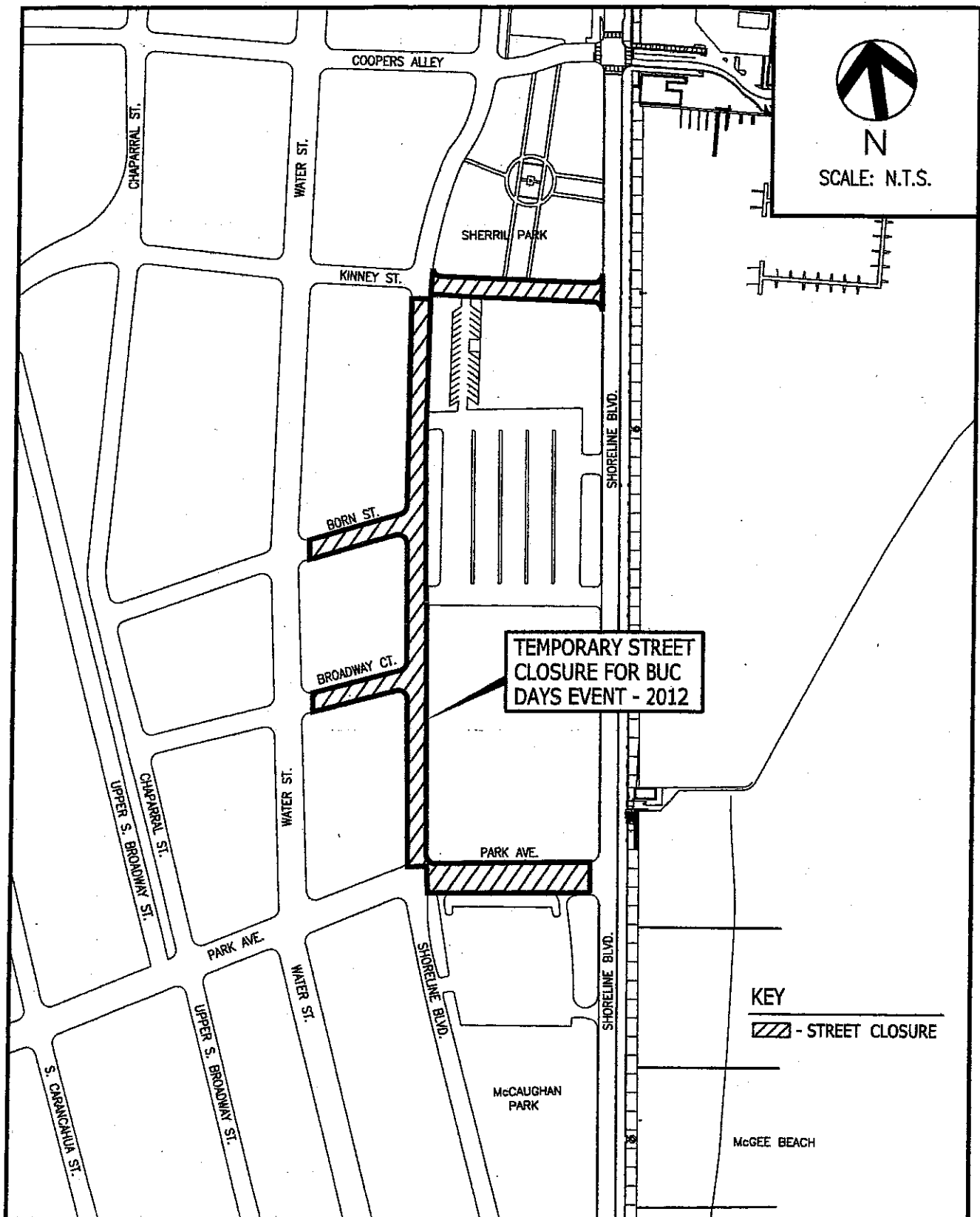
Approvals: Veronica Ocanas, Assistant City Attorney
Constance P. Sanchez, Director of Financial Services
Eddie Houlihan, Assistant Director of Management and Budget
Oscar R. Martinez, Assistant City Manager



SUBJECT: TEMPORARY STREET CLOSURES
 BUC DAYS BBQ CHALLENGE & RODEO TRUCK TRAILER PARKING
 APRIL 15 - APRIL 23

- SITE PLAN -

Traffic Engineering Div.
 Engineering Services Dept.



SUBJECT: TEMPORARY STREET CLOSURE
FOR BUC DAYS EVENT - 2012
APRIL 23 - MAY 07

- SITE PLAN -

Traffic Engineering Div.
Engineering Services Dept.



City of Corpus Christi
Department of Engineering Services
Traffic Engineering



APPLICATION FOR
TEMPORARY CLOSURE OF STREET(S) PERMIT

1. Name of Organization Sponsoring Event: Buccaneer Commission
Address: P.O. Box 30404
City: Corpus Christi State: TX Zip: 78463
Phone #: (361) 882-3242 Fax #: (361) 882-5735
Email: amy@bucdays.com
2. Name of Proposed Event: Buc Days 2012
3. Date of Planned Event: April 13 - May 6, 2012
4. Key Contact Individual Amy McCoy Phone #: (361) 739 8953
5. Street(s) Requested for Closure, Dates and Times of Day: - DESCRIBE
see attachment A
6. Purpose of Event and Detailed Description of Activities Planned:
see attachment B
7. List foods and beverages to be served:
Carnival: corn dogs, hot dogs, hamburgers, funnel
cakes, cotton candy, turkey legs, sausage, tacos,
chips
water, lemonade, tea, soda, beer

8. Services Requested by the City:
water meter
-
-
9. Attach a diagram illustrating in detail the location of booths, stages, restrooms, first-aid stations, etc., that will be included in the event.
10. Enclose a check or money order for \$200 to cover administrative costs of handling application, payable to the City of Corpus Christi (City Ordinance #20463, 9/20/88).
11. **Attach an official letter of transmittal requesting approval of the event at least (30) day prior to the event date.**
12. In consideration of obtaining a permit to close a City street for a public event, the applicant or sponsoring organization agrees to comply with the following applicable conditions:
- A. Admittance to said event shall be free;
 - B. All profits derived from the event shall be for charitable causes;
 - C. Pay the City four-percent (4%) of the gross receipts derived from event, or reimburse the City for all costs incurred by the City in support of said event. Accurate financial records shall be maintained and payment shall be made to the city within sixty (60) days after the event ends.
 - D. *Provide and maintain an insurance policy with the limits and requirements shown on the attached Exhibit "A".
 - E. *Completion of Indemnification Agreement;
 - F. *Provision of a traffic control plan for event, to be coordinated with the Traffic Engineering Division and Police Department. The City shall be reimbursed for its installation of all traffic signage and barricading determined by the City to be necessary for safe control of the event.
 - G. *Require written notice and notice to be given to tenants and building managers; and posting of same inside entrances to multi-tenant buildings. This notice is to be furnished and posted a minimum of 2 week prior to the required City Council meeting at which the motion to approve the Temporary Street Closure permit will be considered.
 - H. Provide adequate number of restroom facilities to accommodate the anticipated public;
 - I. Obtain the appropriate alcohol and food permits required by State and Local authorities, at least two (2) weeks prior to the event;
 - J. All security other than perimeter traffic control shall be provided by sponsor; security shall consist of off-duty City Police officers, or other type security officially approved by the City.

- K. All construction of booths, stages, displays, electrical services and plumbing shall comply with City Codes. The final layout of booths shall be approved by the Director of Parks and Recreation;
- L. Provide for potable water within the event site;
- M. Provide first-aid stations;
- N. Provide continuous cleaning of the site during the event and return it to pre-event condition after event ends;
- O. Restore any damaged City property promptly after event ends;
- P. Coordinate all phases of event with appropriate City departments to insure a safe and successful event;
- Q. Vehicles shall be prohibited from parking on grass areas within the street right-of-way.
- R. No obliteration or defacing of the street surface or sidewalk; except by chalk markings;
- S. All City Noise Abatement Ordinances shall be complied with;
- T. Allow for the free passage of emergency vehicles into event area in case of emergency;
- U. Carnival-type rides will not be permitted.
- V. Building and Electrical permits for a temporary promotional event, associated construction and Certificate of Occupancy are required.

***Evidence that these conditions have been met must be presented to the City Traffic Engineer prior to the request being submitted to the City Council for final approval.**

 Amy McCoy
Event Chairman/Organizer Signature

Buccaneer Commission
Sponsoring Organization

2/23/12
Date Submitted

For more information please contact:

The City of Corpus Christi, Traffic Engineering Division at:

Ph: 361-826-3547 • Fax: 361-826-3545

1201 Leopard St. Corpus Christi TX 78401 • PO Box 9277 Corpus Christi, TX 78469-9277

INDEMNITY AGREEMENT

THE STATE OF TEXAS

KNOW ALL MEN BY THESE PRESENTS

COUNTY OF NUECES

WHEREAS, Section iii of said standards, entitled Procedure and Permit Requirements, requires a contractor for a permit to close or block any part of a roadway to file a statement with the Director of Engineering Services Traffic Engineering Division indemnifying in the city against all claims or causes of action by reason of or arising from the closing or blocking of the roadway pursuant to a permit issued by the City.

Now, therefore, in consideration for the issuance of a permit to the undersigned by the City of Corpus Christi, for the purpose of barricading, blocking or closing a street, alley or other public right-of-way in said City, said permit applicant agrees to indemnify and save harmless and defend the City of Corpus Christi, its agents and employees from any and all claims, lawsuits, demands, liabilities, losses or expenses, including court costs and reasonable attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damages to any property which arise or may be alleged to have arisen directly or indirectly, as a result of the granting of this permit.

The Contractor, during the term of operations specified in this Public Right-of-Way Blockage Permit, will provide and maintain at the Contractor expense, Comprehensive General Liability Insurance coverage with a Contractual Liability endorsement and with minimum limits of **\$1,000,000 Combined Single Limit for large events or \$500,000 for small events** as required by the Risk Manager of the City of Corpus Christi pursuant to Ordinance #19277. The City of Corpus Christi will be named as Additional Insured on the policy. Evidence of required insurance coverage with a Certificate of Insurance furnished to the Traffic Engineering Division prior to the proposed blockage under this permit.

Witness my (our) hand(s) this 23 date of February 20 12

 Amy McCoy
Permit Applicant Signature

Buccaneer Commission
Company Name

EXHIBIT A - INSURANCE REQUIREMENTS

I. PERMITTEE'S LIABILITY INSURANCE

- A. Permittee must not commence work under this agreement until a Certificate of Insurance has been obtained and such insurance has been approved by the City. No subcontractor to commence work until all similar insurance requirements have been obtained.
- B. Permittee must furnish to the City's Risk Manager, Certificate of Insurance showing minimum coverage by insurance company(s) acceptable to the City. The City must be named as an additional insured for the General Liability. Subrogation is required on all applicable policies.

TYPE OF INSURANCE	MINIMUM INSURANCE
30 day written notice of cancellation, non-renewal, material change or termination is required on all certificates	Bodily Injury and Property Damage Per occurrence aggregate
COMMERCIAL GENERAL LIABILITY Including: 1. Commercial Form 2. Premises - Operations 3. Underground Hazard 4. Products/ Completed Operations Hazard 5. Contractual Liability 6. Broad Form Property Damage 7. Independent Contractors	\$1,000,000 COMBINED SINGLE LIMIT

- C. In the event of accidents of any kind, Permittee must furnish the Risk Manager with copies of all reports of such accidents within 10 days of any accident.

II. ADDITIONAL REQUIREMENTS

A. Certificate of Insurance:

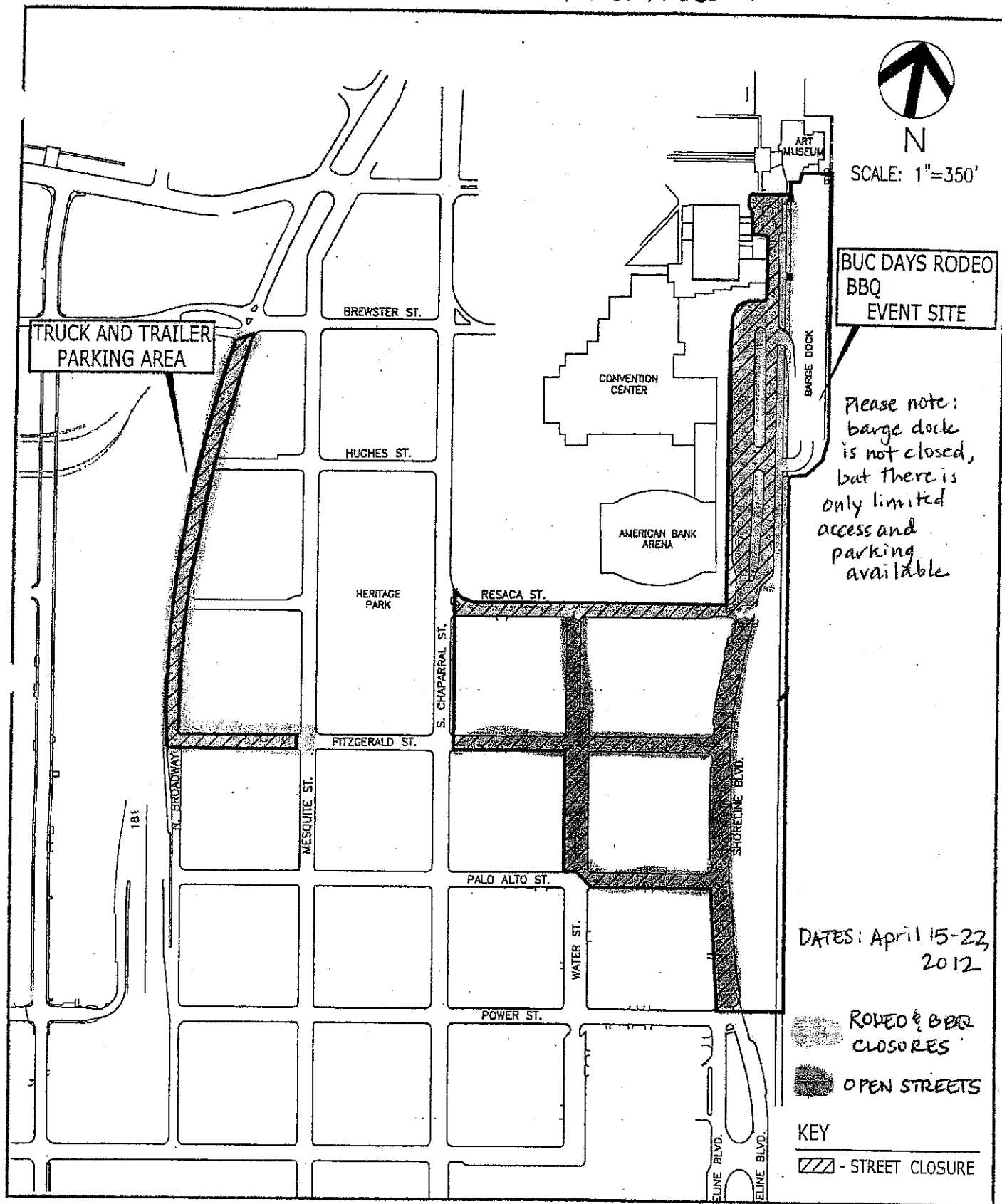
- The City of Corpus Christi must be named as an **additional insured** on the General liability coverage and a blanket waiver of subrogation in favor of the City is also required.
- If your insurance company uses the standard ACORD form, the **cancellation clause** (bottom right) **must be amended** by adding the wording "changed or" between "be" and "canceled", and deleting the words, "endeavor to", and deleting the wording after "left". In lieu of modification of the ACORD form, separate policy endorsements addressing the same substantive requirements are mandatory.
- The **name of the project** must be listed under "Description of Operations".
- At a minimum, a **30-day written notice** of cancellation, material change, non-renewal or termination is required.

2008 Street Closure Permit ins. req.
5-8-08 ep Risk Mgmt.

Risk Management Representative

Approved Insurance Date

RODEO/BBQ STREET CLOSURES A



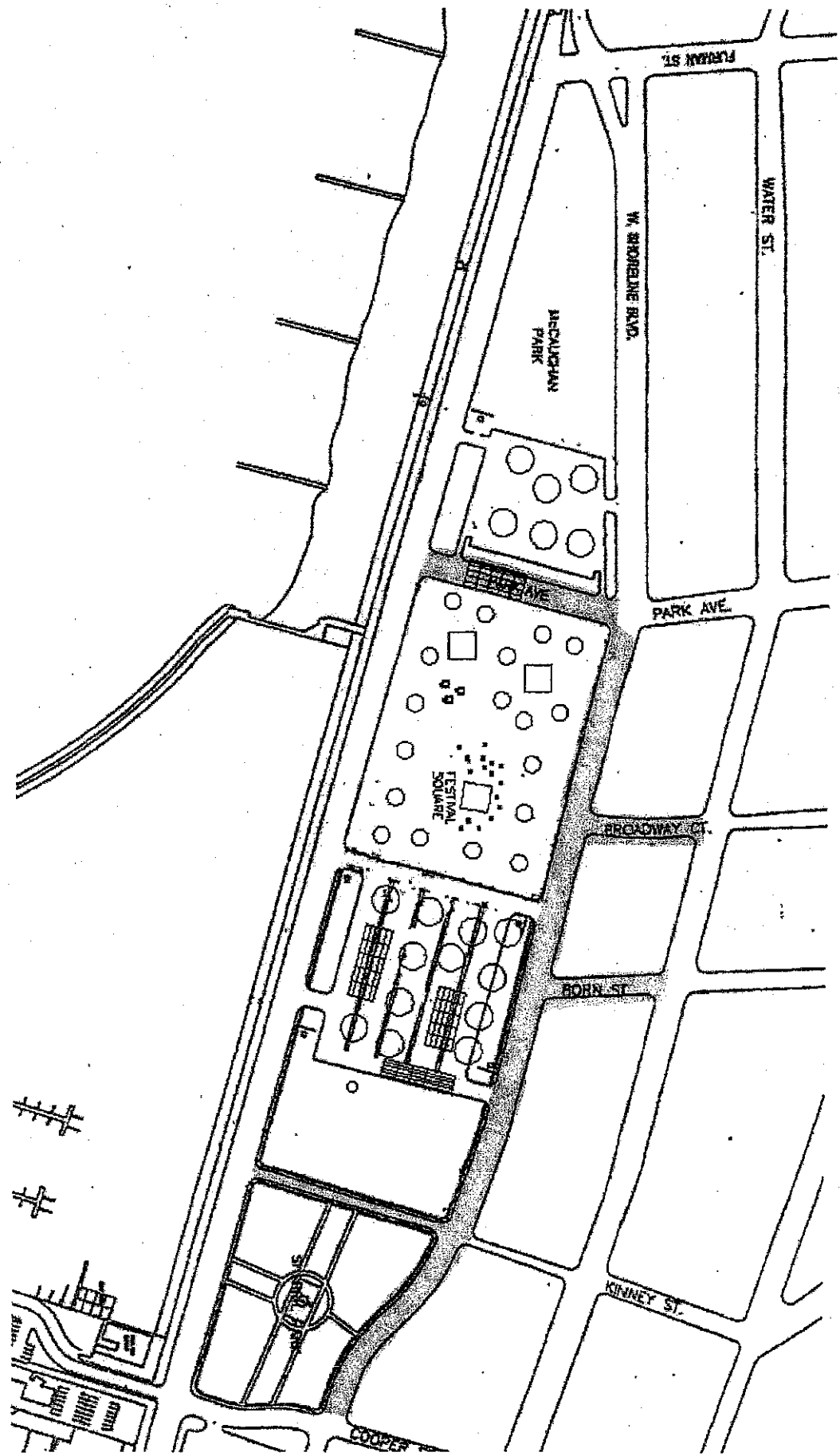
EXHIBIT

SUBJECT: STREET CLOSURES
BUC DAYS EVENT SITE

- SITE PLAN -

Traffic Engineering Div.
Engineering Services Dept.

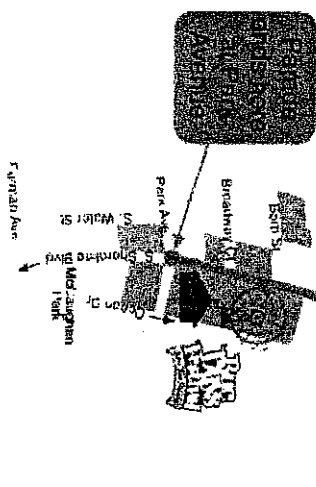
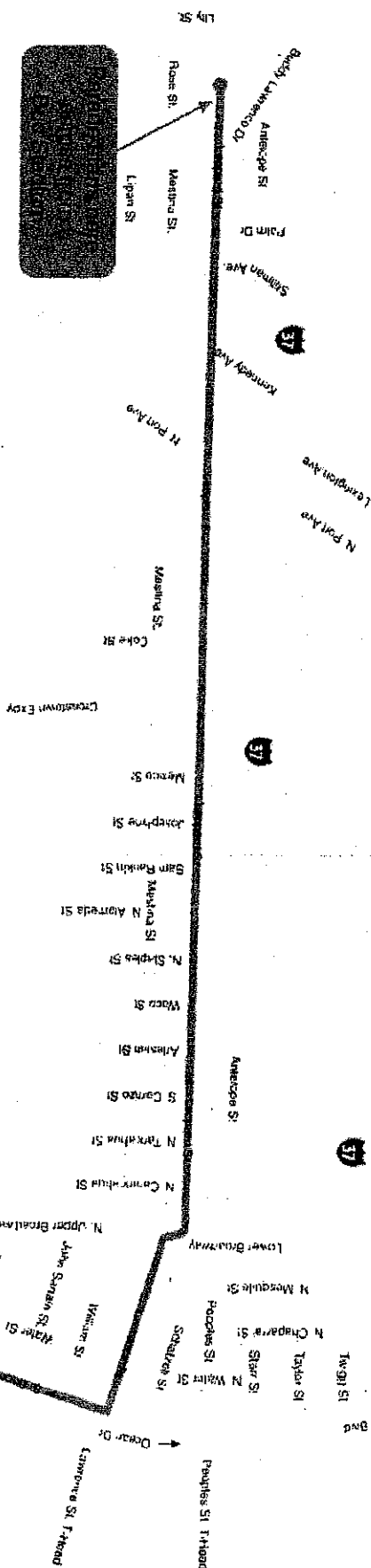
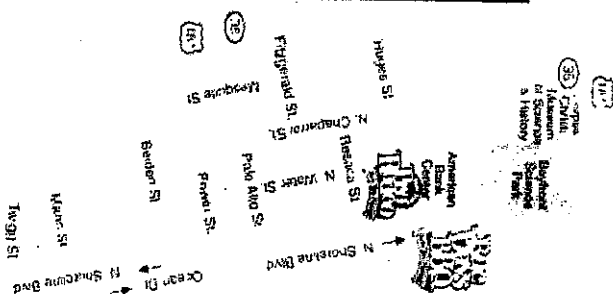
FESTIVAL STREET CLOSURES



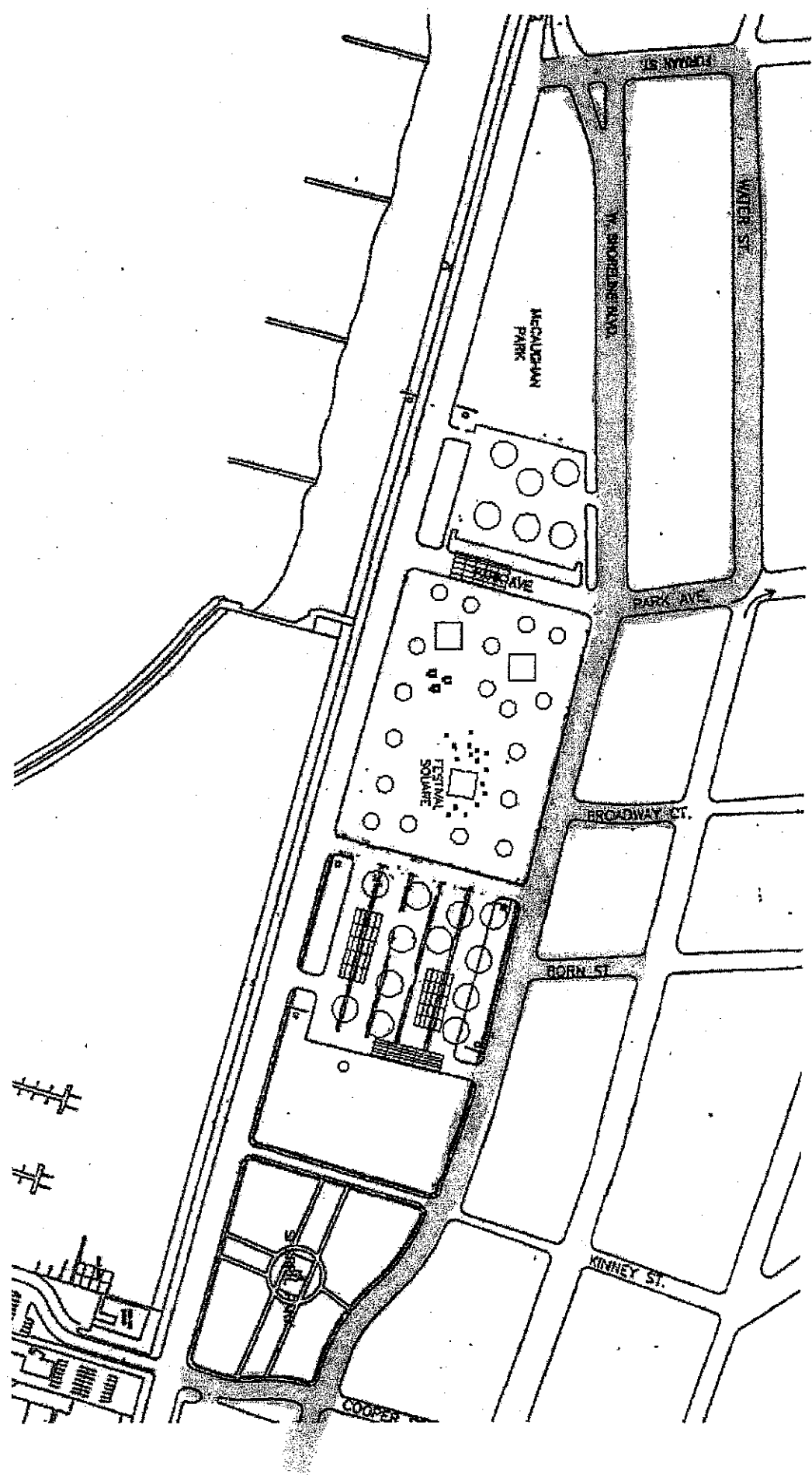
The 2012

Illuminated Night Parade
Saturday, May 5, 2012 - 7PM

There is no better place to Celebrate Cinco de Mayo than at the Buc Days Illuminated Night Parade! We are sending the floats and bands down the parade route an hour earlier to allow you time to get to the Buc Days Festival & Stripes Carnival after the Parade with plenty of time to party!



NIGHT
PARADE
STREET CLOSURE MAP 2



A-map 1

The 2012

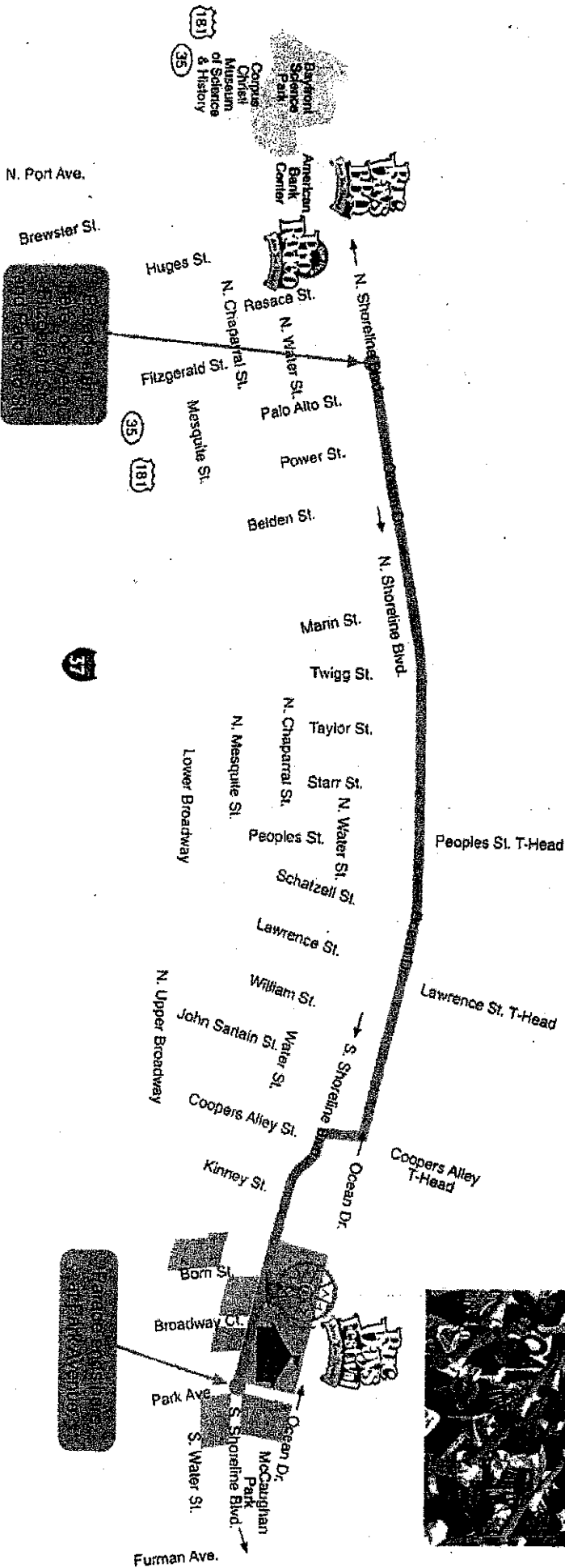
Junior Parade

Saturday, April 28, 2012 - 11AM

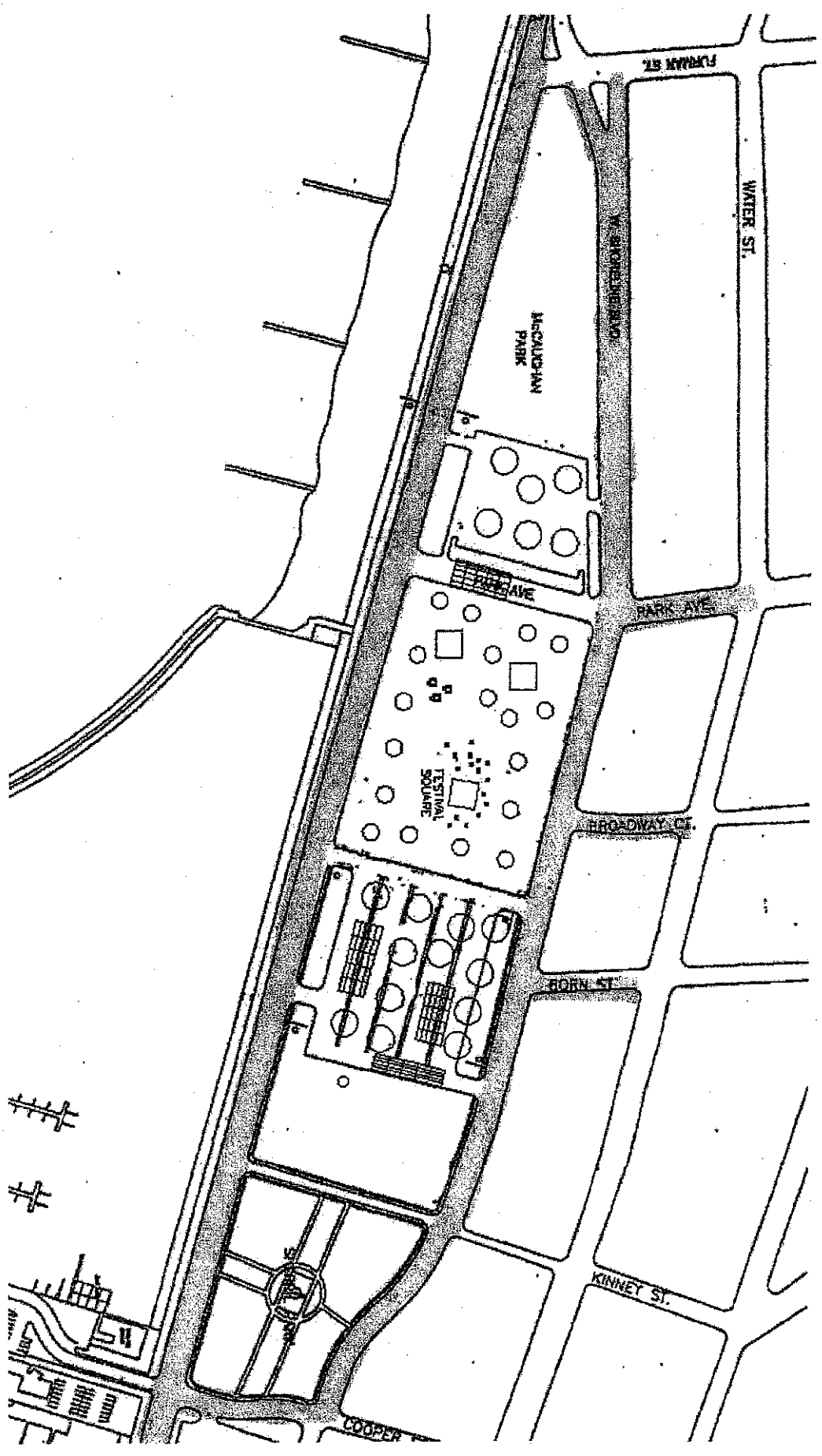
IBC BANK
We Do More

Pirates of all sizes and ages are invited to join the fun at the Buc Days IBC Bank Junior Parade. It's time to heave ho, ye landlubber, and come join the IPirate Fiesta!

Come and join the 20,000+ spectators along the Junior Parade Route to watch these young pirates from daycare centers, youth groups, schools, civic, public, and private organizations "strut their stuff" in this wonderful children's parade.



JR PARADE
STREET CLOSURE MAP 2



Description of Site and Event

Buc Days is a series of events produced by the Buccaneer Commission to provide fun, unique and family friendly entertainment for the citizens of Corpus Christi and the surrounding areas while raising money dedicated to scholarships and educational opportunities for area youth. The events include a PRCA Rodeo, a Festival with a world class Carnival, a Folklorico and Mariachi Competition, a BBQ Competition, Junior Parade, a Stadium Spectacular show followed by an Illuminated Night Parade, and much more. In 2011 over 45 scholarships were awarded.

Event – Buc Days 2012

Festival (includes Carnival) - April 26 – May 6, 2012

Carnival will be set up in Destination Bayfront Site

Hours:

Thursday(26) and Friday(27) – 5pm – Midnight

Saturday(28) – Noon – Midnight

Sunday(29) – Noon – 10pm

Monday(30) through Wednesday(2) – 5pm – 10pm

Thursday(3) and Friday(4) – 5pm – Midnight

Saturday(5) – Noon – Midnight

Sunday(6) – Noon – 10pm

The festival includes an entertainment venue with live music and performance, unique vendors, and traditional carnival foods as well as some specialty offerings. There are special areas dedicated to the little ones and geared toward their interests. Pirates, Street performers, Texas Parks and Wildlife Expo and more will keep visitors entertained while they enjoy a beautiful site on Corpus Christi's premiere festival site.

Buc Days Pro Rodeo South Texas Trail Ride – April 14, 2012

Arriving at Destination Bayfront Site at approximately 5pm

The Trail Ride is back! The South Texas Trail Riders will be riding to the Destination Bayfront Site in support of the Rodeo. Their trip begins on Friday, April 13th at the Richard M. Borchard Fairgrounds and ends on Saturday night with a dinner and dance under the stars.

PRCA Rodeo - April 19 – April 22, 2012

Rodeo will be held in the American Bank Center Arena

Doors open 2 hours prior to show time

Performance start time:

Thursday(19) – 7:30pm

Friday(20) – 7:30pm

Saturday(21) – 7:30pm

Sunday(22) – 2pm

B

BBQ Kick-Off Cook-Off – April 13 – April 14, 2012

Destination Bayfront Site, Parking Lot

Hours:

Friday(13) – 5 – Midnight

Saturday(14) – Noon – Midnight

Junior Parade – April 28, 2012

Start Time: 11am

The Junior Parade will begin near the American Bank Center and proceed down Shoreline Boulevard to the Destination Bayfront Site. See attached map.

Illuminated Night Parade – May 5, 2012

Start Time: 7pm

The Illuminated Night Parade will once again follow the traditional route from just outside of Buc Stadium to Park Avenue and Shoreline Boulevard. It runs straight down Leopard Street to North Upper Broadway to downtown Corpus Christi. It then runs on Lawrence Street to Southbound N. Shoreline Boulevard ending at Park Avenue for break up.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/24/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kaliff Insurance P.O. Box 171225 San Antonio TX 78217-8225	CONTACT NAME: Nancy Rodriguez PHONE (A/C No. Ext.): (210) 829-7634 FAX (A/C No.): (210) 829-7636 E-MAIL ADDRESS: nancy@kaliff.com
INSURED Buccaneer Commission P.O. Box 30404 Corpus Christi TX 78463-0404	INSURER(S) AFFORDING COVERAGE INSURER A: Certain Underwriters @ Lloyds INSURER B: The Hanover Insurance Companies INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: **CL1222409603**

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		MKL00513	2/1/2012	2/1/2013	MED EXP (Any one person) \$ EXCL
	<input checked="" type="checkbox"/> Liquor Liability					PERSONAL & ADV INJURY \$ 1,000,000
	\$1,000,000					GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
B	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS	AWD8989585-01	2/1/2012	2/1/2013	BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> OCCUR				AGGREGATE \$
	<input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER IS ADDITIONAL INSURED AS RESPECTS OPERATIONS OF THE NAMED INSURED

FOR BUC DAYS

CERTIFICATE HOLDER

CANCELLATION

CITY OF CORPUS CHRISTI
PO BOX 9277
CORPUS CHRISTI, TX 78469

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mitchell Kaliff/NANCY

Mitchell H. Kaliff