



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Animal Care Advisory Committee

Wednesday, March 20, 2024

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Jackie McCollough at 12:41p.m

B. Roll Call

Present: 6 - Ronald Smith, Diana Cardenas, Jackie McCollough, Roland Dominguez, Monica Montalvo, and Robert Perkins

Absent: 1 - Chair Jarvis J. Amaya

C. Public Comment

None

D. Approval of Minutes and Action on Absences

[24-0172](#) Adoption of Minutes - Regular Meeting - 17 January 2024

Attachments: [MeetingMinutes25-Jan-2024-11-19-16](#)

There was a motion to approve. The motion was seconded and passed unanimously

[24-0181](#) Approval of Absences from 17 January 2024

There was a motion to approve. The motion was seconded and passed unanimously

E. Committee Reports

F. Staff Reports

[24-0175](#) Region 11 Zoonosis Report

Attachments: [PHR11 ZC Dec 2023](#)

Not Discussed-No Changes

[24-0176](#) Monthly Shelter Report and Clinic Report

Attachments: [Advisory Board Jan Comp report](#)
[Advisory Report - last 3 months](#)

Miguel Escobar went over the February 2023/2024 Comparison Shelter Report with the Board. Ms. Cardenas inquired about left to rescue numbers, Mr. Escobar explained rescue partners are a 5013c with a MOU to pull animals from us. Mr. Dominguez inquired if there was a particular zip code the Public Safety dogs are from, at this time there is not. Ms. McCollough inquired if we could get the Intake Subtype on the Comparison Report for the next meeting. Mr. Perkins inquired on the criteria for euthanasia. Mr. Escobar advised the sick, injured, public safety and for length of stay. Ms. Cardenas inquired on hard date animals being posted on social media. Ms. Burbage explained that city communication advised against posting hard date animals on CCACS social media but Trello where they are posted is open to the public via a link as well as 24petconnect where all animals in the shelter are posted. Ms. Burbage also explained the city is also updating our website. The Board discussed a motion to address City Council as a committee about allowing the hard date animals on social media. Ms. McCollough inquired on the microchip in the field section being blank, if that meant there were none or a possible issue with the report. Mr. Escobar advised it could be a reporting issue and look into it. Mr. Dominguez inquired on the increase of number of citations issued, Mr. Escobar attributed to the increase of numbers of calls and violations being issued as needed. Ms. McCollough inquired on resources offered to the public, Mr. Escobar advised citizens are referred to PAAC and Gulf Coast for assistance. Ms. Cardenas inquired about getting the number of calls completed added to the shelter report. Mr. Escobar advised the Board to vote to add to the shelter report. Ms. McCollough inquired on the follow-up if any on the compliance once a citation has been issued. Mr. Escobar advised due to the number of calls of service we have there is not a follow-up til if and when there is another call for service made. For spay/neuters, our partners report back to CCACS advise which referrals received services. Ms. Cardenas inquired on TNR Services with Melissa Lincoln being funded by the city. Ms. Cardenas was advised Ms. Lincoln is not funded by the city, she is a rescue, a 5013c. Ms. Lincoln can apply for grants but does not have one through the city. Ms. Cardenas inquired about those who cannot afford spay/neuters. Ms. McCollough explained that Gulf Coast gives vouchers to those in need. Ms. McCollough expressed her concern on the live release numbers and length of stay euthanasia numbers as it is reflecting number of animals being euthanized for space.

G. Unfinished Business

[24-0177](#) Discussion on the number of adopted animals that leave the shelter unaltered.

Ms. Burbage advised we were taking dogs to PAAC to assist with spay/neuters. The vacant positions in the clinic are now filled resulting in an increase in house spay/neuter. Ms. Cardenas inquired about the process when an animal leaves unaltered during an adoption. Ms. Burbage explained the adopter is issued a Sterilization order that is issued, and the adopter has to provide proof of spay/neuter in 30 days. Ms. Force added some animals may be sick, injured, underweight and not eligible for spay/neuter at CCACS at the time of adoption

[24-0178](#) Discussion on the number adding Robstown students to CCACS internship.

Mr. Escobar advised he would speak with Ms. Chapa and HR and report back to the board for the next meeting.

[24-0179](#) Discussion on proposed rehabilitation program with CCACS shelter animals.

Motioned to table till next meeting due to Mr. Amaya's absence

H. New Business for Discussion and Possible Action

[24-0441](#) Discussion on neutering/spaying of dogs and cats before they leave CCACS.

Motioned to move to unfinished business.

I. Future Agenda Items

Addition of Intake Subtype to Shelter Report
Removal of the Shelter Live Release form the Shelter Report
Month over Month report on the number of animals leaving unaltered
Discussion on CAPC.org website information
Discussion on food pantry and other community outreach initiatives
Discussion on regulation of animal shows/competitions
Discussion on National Chip Day-Roland
Discussion on TDLR -Roland

[24-0180](#) Next scheduled Advisory Board: 17 April 2024.

J. Adjournment

The meeting was adjourned at 1:52p.m. All approved, and meeting was adjourned.