



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes

### Corpus Christi Business and Job Development Corporation

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Friday, April 3, 2020

2:30 PM

City Council Chambers

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#### SPECIAL MEETING

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.

The mission of the Business & Job Development (Type A) and B Corporations is to promote and enhance the City of Corpus Christi's economic base by supporting projects and programs that create primary jobs, improve small business and affordable housing opportunities, and improve infrastructure in our City.

**A. President Scott Harris to call the meeting to order.**

President Scott Harris called the meeting to order at 2:31 p.m.

**B. Call Roll and Excuse Absences:**

City Secretary Rebecca Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

**NOTE: All board members participated by videoconference or telephonically.**

**Present:** 7 - President Scott Harris, Board Member Leah Pagan Olivarri, Secretary Diana Summers, Vice-President Robert Tamez, Board Member Lee Trujillo, Board Member John Valls and Board Member Alan Wilson

**C. PUBLIC COMMENT**

President Harris referred to Public Comment. There were no comments from the public.

**PUBLIC COMMENT - AUDIENCE AND PRESENTER SOCIAL DISTANCING AND PUBLIC TESTIMONY AND PUBLIC HEARING INPUT AT PUBLIC MEETINGS OF BOARDS AND CORPORATIONS.** To reduce the chance of COVID-19 transmission, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of Community, City Staff, Boards, Corporations and City Council. This meeting will be broadcast at <https://corpuschristi.legistar.com/Calendar.aspx>. Public testimony and public hearing input for Public Comment and all items on the agenda at public meetings of the Corpus Christi Business and Job Development Corporation (Type A Board) shall be provided in written format and presented to the City Secretary within five minutes after the start of each meeting of the Type A Board. This testimony and/or public input shall be in accordance with the City Secretary's instructions, which shall be posted on the City Secretary's door and on the City website here: <http://www.cctexas.com/departments/city-secretary>, and allow for electronic submission to [citysecretary@cctexas.com](mailto:citysecretary@cctexas.com). The written public testimony shall be provided to members of Type A Board prior to voting on measures for that meeting. Written testimony shall be limited in accordance with the City Secretary requirements and shall be placed into the record of each meeting. This written testimony shall serve as the required public testimony pursuant to Texas Government Code 551.007 and shall constitute a public hearing for purposes of any public hearing requirement under law. The meeting may be held telephonically or via videoconference. The public may participate remotely by following the instructions of the City Secretary at [cctexas.com/departments/city-secretary](http://www.cctexas.com/departments/city-secretary).

D. **MINUTES: (None)**

E. **FINANCIAL REPORT: (None)**

F. **CLOSED SESSION ITEMS:**

President Harris referred to Executive Session Items 1. The Board went into executive session at 2:36 p.m. The Board returned from executive session at 2:48 p.m.

1. **Executive Session pursuant to Texas Government Code § 551.071** and Texas Disciplinary Rules of Professional Conduct Rule 1.05 to consult with attorneys concerning legal issues related to potential small business economic development incentive agreement(s) involving LiftFund, Inc. and/or other entities desiring to expand operations within the City of Corpus Christi and pursuant to **Texas Government Code § 551.087** to discuss or deliberate regarding commercial or financial information relating to some or all of the aforementioned matter(s) or

entities that the Corporation seeks to have locate, stay, or expand within the City limits and with which the Corporation is conducting economic development negotiations and/or financial or other incentives involving said business prospect with possible discussion and action in open session.

**G. AGENDA ITEMS:**

2. Discussion and possible action regarding a small business recovery initiative for businesses within the City of Corpus Christi

President Harris referred to item 2. Chief Operating Officer of the Corpus Christi Regional Economic Development Corporation Mike Culbertson said the purpose of the item was to utilize Type A funds to help small businesses during the COVID-19 pandemic. Mr. Culbertson said the City of Corpus Christi is contracting with the Lift Fund, via a Dream Maker Fund grant, to establish a \$2 million loan program for small businesses impacted by COVID-19. The loans would be at zero interest and once re-paid the funds are deposited into the Dream Maker Fund, which will be used only for business in Corpus Christi. Type A Economic Development Fund will transfer \$2 million to the City of Corpus Christi's Street Maintenance fund for arterial and collector street work already scheduled. Type A transfer will replace City's General Fund transfer to the Street Maintenance Fund, freeing up \$2 million for the Small Business Recovery Program. Mr. Culbertson said the eligibility for the loan are: annual gross revenues of not more than \$5 million and revenue loss of at least 15% in the period beginning March 1, 2020 to the time of the application; the loans will range in value up to \$25,000; 0% interest; 120-day deferral of first payment; and can be funded within 10 days once documents are received.

Mr. Valls made a the following motion, seconded by Mr. Wilson:

Motion authorizing an agreement with the City of Corpus Christi in the amount of \$2,000,000.00 for Street Preventative Maintenance Program repairs to the Patti Drive from Saratoga to Dunbarton Oaks and Ocean Drive / Shoreline Blvd from IH-37 to Louisiana for promotion and development of new and expanded business enterprises and the creation of a small business incentive program by the City for creation of jobs and business development; appropriating funds in the amount of \$2,000,000.00 from the Business and Job Development Fund; and amending the budget.

Board Members, City Manager Peter Zanoni and Mr. Culbertson discussed the following items: having the flexibility to use the fund to assist the business that were impacted by the COVID-19; whether the funds could be less than \$2 million; and if the funds could be used for education.

Ms. Olivarri made a motion to amend the motion to clarify that the repairs would be limited to the areas of Ocean Drive and Shoreline Boulevard that have not been recently reconstructed, seconded by Mr. Wilson, and passed unanimously. The motion was approved as amended.

**H. PRESENTATION ITEMS: (None)**

**I. EXECUTIVE DIRECTOR COMMENTS:**

President Harris referred to the Executive Director comments. City Manager Peter Zaroni thanked the Type A Board for entering into this program and stated this will help improve our economy and assist the small businesses.

**J. IDENTIFY FUTURE AGENDA ITEMS**

President Harris referred to the Future Agenda Items. Chief Financial Officer Constance Sanchez identified the following future items: the next regular meeting is scheduled for April 20, 2020; an action item for the City Council's consideration will be presented on Tuesday to ratify the motion approved today by the Type A Board.

**K. ADJOURNMENT**

There being no further business, President Harris adjourned the meeting at 3:06 p.m.

*\* Regardless of the agenda heading under which any item is listed, any word or phrase of any item listed on this agenda shall be considered a subject for consideration for purposes of the Texas Open Meetings Act and other relevant laws, and the Board of Directors may deliberate and vote upon any such subject and resolutions related thereto. Any descriptions of property or amounts stated in this agenda are descriptive and not restrictive, and property and amounts may be changed in the motions, actions or documents. In addition to other items listed in this agenda, policies and procedures of this corporation, legal analysis of any items, policies or procedures, and any items that are currently receiving funding from this corporation may be discussed and deliberated and these matters are added as subjects of discussion to this meeting. This agenda has been reviewed and approved by the attorney for the governing body, and the presence of any subject or description in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for this corporation indicating that said subject or description thereof may be legally discussed in a closed meeting.*

*This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.*