



AGENDA MEMORANDUM

Action Item for the City Council Meeting October 13, 2020

DATE: October 13, 2020

TO: Peter Zaroni, City Manager

FROM: Robert Rocha, Fire Chief
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Tire Repair, Replacement and Alignment Services for CCFD

CAPTION:

Motion authorizing a three-year service agreement with Southern Tire Mart, LLC, of Columbia, Mississippi, in an amount not to exceed \$299,693.10, for tire repair and replacement, and wheel alignment services for fire trucks, ambulances, and other emergency response vehicles for the Corpus Christi Fire Department, with FY 2021 funding available from the General Fund.

SUMMARY:

This motion authorizes a three-year service agreement with Southern Tire Mart, LLC, to provide tire repair, replacement, and wheel alignment services for the Corpus Christi Fire Department (CCFD). Tire repair, replacement and wheel alignment services for CCFD fire trucks, ambulances, and other emergency response vehicles are an important part of the fleet maintenance program.

BACKGROUND AND FINDINGS:

CCFD's Fleet Maintenance Division is responsible for keeping the Fire Department's units ready for emergency service. Tire repair, replacement, and alignment services are critical to sustaining the dependability of the fire trucks, ambulances, and other emergency response vehicles. Ensuring that all CCFD fleet units are ready to respond to emergency services is an essential part of preserving and protecting the public health and safety of the City's residents. CCFD has roughly 160 vehicles to maintain under the new service agreement. The current contract with Beasley Tire of Houston, TX will expire in October

and does not include wheel alignment services. Adding wheel alignment services will provide a cost savings to the department as they will no longer need to search for services outside the existing contract.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for this new contract. The City received three bids, two responsive, responsible bids and one non-responsive bid. Staff is recommending the award to Southern Tire Mart, LLC as the lowest responsive responsible bidder. The new service agreement is an approximate of 40% in cost savings for the department for tire repair and replacement services.

ALTERNATIVES:

The alternative to not accepting this bid would be that CCFD would be required to continuously do requests for quotes for tire repair, replacement and alignment services on an as needed basis, which would result in higher costs.

FISCAL IMPACT:

The fiscal impact f in FY 2021 is an amount not to exceed \$99,897.70, for the first year of the three-year service agreement with funding available from the General Fund. The remaining cost in an amount not to exceed \$199,795.40 will be funded in future years through the annual budget process.

FUNDING DETAIL:

Fund: 1020 General Fund
Organization/Activity: 12050 Fire Apparatus & Shop
Mission Element: 093 Respond to Emergency Calls
Project # (CIP Only): N/A
Account: 530100 Vehicle Repairs
Cost: \$49,948.85

Fund: 1020 General Fund
Organization/Activity: 35100 City Ambulance Operations
Mission Element: 093 Respond to Emergency Calls
Project # (CIP Only): N/A
Account: 530100 Vehicle Repairs
Cost: \$49,948.85

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with Southern Tire Mart, LLC for Tire Repair, Replacement and Alignment services as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement