



**AGENDA MEMORANDUM**  
for the City Council Meeting of June 26, 2012

**DATE:** June 26, 2012

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera  
Assistant Director of Financial Services  
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Sandra Thaxton  
Interim Assistant Director of Strategic Management  
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**Competitive Assessment of Solid Waste Services**

**CAPTION:**

Motion authorizing the City Manager or designee to execute a consultant agreement with SAIC Energy, Environmental & Infrastructure, LLC, of Austin, Texas, to provide a competitive assessment/business case analysis of the Solid Waste Services Department, for an amount not to exceed \$93,600. Funding is available in the Solid Waste Services Operations Budget for fiscal year 2011/2012.

**BACKGROUND AND FINDINGS:**

As part of the City's overall review and improvement of City operations, management has requested a competitive assessment of the Solid Waste Services Department.

The consultant will evaluate all service levels of the department including brush collection, refuse collection, recycling collection, operations of the JC Elliott Transfer Station and the operations of the Cefe Valenzuela landfill. Benchmarking will be conducted of other Texas Cities in regards to rates and charges applied, levels of service provided and efficiencies and effectiveness of the operations.

**ALTERNATIVES:**

N/A

**OTHER CONSIDERATIONS:**

N/A

**CONFORMITY TO CITY POLICY:**

This purchase conforms to all City policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

N/A

**DEPARTMENTAL CLEARANCES:**

Management & Budget

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2011-2012</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$93,600		\$93,600
Encumbered / Expended Amount				
This item		\$93,600		\$93,600
BALANCE		0		0

Fund(s):

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the Ordinance as submitted.

**LIST OF SUPPORTING DOCUMENTS:**

Evaluation Matrix

**Ordinance**

**Approvals**

Veronica Ocanas, Assistant City Attorney  
Constance Sanchez, Finance Director  
Eddie Houlihan, Assistant Budget Director  
Margie C. Rose, Assistant City Manager