



AGENDA MEMORANDUM

Action Item for the City Council Meeting December 5, 2023

DATE: December 5, 2023

TO: Peter Zaroni, City Manager

FROM: Drew Molly, P.E., Interim Chief Operating Officer, CCW
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Uniform Rental and Laundering Services for the Corpus Christi Water Department

CAPTION:

Motion authorizing the execution of a three-year service agreement, with two one-year options, with Cintas Corporation, through the OMNIA Purchasing Cooperative, for uniform rentals and laundering services for Corpus Christi Water Department employees in an amount up to \$892,265.40, with a potential total amount up to \$1,487,109.00 if options are exercised, with FY 2024 funding of \$247,851.50 from the Water and Wastewater Funds.

SUMMARY:

This motion authorizes a three-year service agreement with Cintas Corporation for uniform rentals and laundering services for the Corpus Christi Water (CCW) Department.

BACKGROUND AND FINDINGS:

This proposed service agreement includes uniform rentals and laundering services for work pants, work shirts, and jackets for the CCW Department. Each employee, including temporary employees, will be provided 11 pairs of pants, 11 shirts, and 1 jacket for approximately 335 employees. Shirts and jackets are embroidered with the Corpus Christi Water logo and employee name.

The uniforms will have reflective stripes, increasing the safety of our employees. In addition to visual safety, laundering service reduces employees' and their family members' exposure to undesirable materials that may be transmitted from worksites to their homes.

The advantages of renting uniforms, as opposed to purchasing, includes cost-effectiveness, convenience, and sustainability. There is no up-front investment, and the rental fees can be managed over the lifetime of the contract. The rental option allows for inventory to be easily managed to account for new employees and outgoing employees. Employees will be fitted by a

third-party vendor and the vendor will maintain the inventory, including the replacement of wear and tear or damaged uniforms. The rental option will allow for laundering services to ensure employees have professionally cleaned uniforms that will minimize the spread of undesirable waste and chemicals to employees' homes, as well as maintain a professional appearance. Laundering services will be provided on a weekly basis.

Cintas Corporation is the incumbent supplier of these services for CCW. The quality of the uniforms and the customer service Cintas has provided warrants continuation of this partnership that will ensure a smooth transition into this next contract. CCW is satisfied with Cintas Corporation's service and desires to continue working with them as the provider of the uniform rentals and laundering services.

PROCUREMENT DETAIL:

This procurement is through Omnia Cooperative. Contracts awarded through the Omnia Cooperative have been competitively procured and are in compliance with Texas local and state requirements.

Cintas Corporation is the incumbent supplier and has performed well. The Omnia Cooperative offers a cost savings of 16.5%, or \$53,487.20, when compared to TIPS Cooperative.

ALTERNATIVES:

The alternative is to not award this service agreement. However, uniforms present a clean, professional, and readily identifiable image to our customers.

FISCAL IMPACT:

The FY 2024 fiscal impact for Corpus Christi Water is \$247,851.50.

FUNDING DETAIL:

Fund:	4010	Water
Organization/Activity:	30000	Water Administration
Department:	45	Water
Project # (CIP Only):	N/A	
Account:	530150	Uniform Rentals
Amount:	\$136,318.33	

Fund:	4200	Wastewater
Organization/Activity:	33000	Wastewater Administration
Department:	46	Wastewater
Project # (CIP Only):	N/A	
Account:	530150	Uniform Rentals
Amount:	\$111,533.17	

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year agreement with Cintas Corporation, as presented.

LIST OF SUPPORTING DOCUMENTS:

Price sheet
Service Agreement