



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes

Animal Care Advisory Committee

Wednesday, June 18, 2025

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Vice-Chair Jackie McCollough at 12:35pm

B. Roll Call

Dr. Robert Perkins
Roland Dominguez
Kylie Long
Jackie McCollough
Ronald Smith
Diana Cardenas

C. Public Comment

Rebekah Chiarello spoke on and presented an outdated Chameleon report on response times and encouraged the Advisory Committee to look into current response times.

D. Approval of Minutes and Action on Absences

Adoption of Minutes - Regular meeting May 21, 2025

Attachments: [Meeting Minutes 5.21.25](#)

Dominguez motioned to approve. Perkins seconded the motion, and it was passed unanimously.

Approval of Absences from May 21, 2025

E. Committee Reports

F. Staff Reports**Director's Report**

Director Kathleen Chapa delivered a subjective report to the Advisory Committee, including updates on various shelter improvements and staffing.

Regarding shelter improvements, all projects funded by the ASPCA Kennel grant have been completed. This includes the installation of air conditioning, Kennel partitions, and the cremation unit.

Chapa also reported updates on staffing. The new Animal Control Officers have completed their classroom training and have now begun their field training. The Veterinarian position is still vacant, and recruitment efforts are ongoing. Additionally, the ACS Supervisor, lead and investigator positions are currently in the interview process.

Monthly Shelter Clinic Report

Assistant Director Cynthia Martinez presented the board with the CCACS Advisory Committee Report for May 2025.

Cardenas asked for clarification about rescues on the canine pie chart outcomes. Martinez explained what "transferred to rescue" means, noting that this outcome was higher for adult dogs and puppies compared to kittens and cats.

McCollough raised a question about the significant increase in the number of rabies citations. Martinez elaborated that this rise is due to Animal Control Officers actively enforcing the ordinance and being held accountable for issuing citations related to vaccinations, spay/neuter regulations, and other ordinances.

Dominguez questioned whether the overall increase in citations from 2024 to 2025 resulted from more field officers. Martinez clarified that officers are now required to issue citations. Additionally, she mentioned that a single resident with multiple animals accounted for at least half of the increase in citations.

McCollough then asked for clarification about issuing citations, particularly concerning what happens if the animal is surrendered. Martinez explained that if an owner surrenders their animal, they will still receive a citation. Surrendering the animal does not exempt the owner from responsibility for violating the ordinance. Program Manager Miguel Escobar added that once citations are issued, they become part of the court system. Escobar also noted that judges may be lenient if residents comply or it is their first offense.

G. Unfinished Business

H. New Business for Discussion and Possible Action**Election of New Chair and Vice-Chair**

Kylie Long introduced herself to the board as its newest member. McCollough then initiated the nominations for Chair. Dominguez nominated himself, while Cardenas nominated McCollough. In a vote of 4 to 1, McCollough was elected as Chair. Cardenas then nominated Dominguez for Vice-Chair, and in a unanimous vote, Dominguez was elected.

Advisory Committee Budget Priorities FY 26

Chapa presented the budget priorities sheets and requested that they be completed and returned to ACS before the next meeting. Assistant City Manager, Sony Peronel then clarified that the board would determine the budget priority recommendations collectively, rather than each individual member deciding on them separately.

Mid-Year Budget Request Presentation

Chapa presented the Mid-Year Budget Request Presentation to the Advisory Committee. After completing the presentation, Chapa invited questions and clarifications from the Committee.

Cardenas sought clarification on staffing, to which Chapa reiterated the various positions and their respective job duties.

McCollough then inquired about who would be responsible for behavior assessments following the reclassification of the Live Release Team. Chapa explained that leadership is still working on finding a solution.

Dominguez asked whether the funds for the budget adjustment were considered soft money. Chapa clarified that the funds were coming from ARPA Interest funds.

McCollough shared that community members have reported problems with the phone tree, making it difficult for residents to contact someone during work hours. In response, Martinez noted that they are actively working on addressing both the technology and staffing concerns.

I. Future Agenda Items

CCACS using free PSAs and CCTV.

The Puppy Mill Law related to Petland

Total man-hours spent on open records requests in the last three months

Next Scheduled Advisory Committee Meeting - July 16, 2025

J. Adjournment

Motion to adjourn at 1:35pm