

**CITY OF CORPUS CHRISTI
FY2023 ANNUAL ACTION PLAN**

Community Development Block Grant (CDBG)

FY2023/PY2022

		FY22/PY21	FY23/PY22	FY23/PY22
	CDBG Entitlement	\$2,784,119	\$2,680,058	\$2,680,058
	Reprogrammed Funds	\$112,000	\$224,964.52	\$224,964.52
	Program Income	\$200,000	\$264,000	\$264,000
	TOTAL FUNDS AVAILABLE	\$3,096,119	\$3,169,023	\$3,169,023
#	PROJECT & DESCRIPTION	Previous Year Allocation	Original Proposed	Proposed After Comments
1	<p>Grant Monitoring - Minor Home Repair Grant Program The Minor Home Repair Grant Program assists 35 homeowners with a grant to provide repairs involving the roof, plumbing, electrical, heating, minor structural repairs, and accessible ramps. The applicant must be at least 62 years old or disabled. The applicant must meet the very low-income limits (50% AMI).</p>	\$750,000	\$875,000	\$875,000
2	<p>Grant Monitoring - Utility Assistance Program One-time or short-term (no more than three months and not to exceed \$500 total) emergency payments for utilities to prevent service cutoff. The applicant must be at least 62 years old, disabled or a Veteran. The applicant must meet the very low-income limits (50% AMI).</p>	\$0	\$130,000	\$130,000
3	<p>Code Enforcement - Demolition This program consists of the demolition of substandard structures determined to be health and safety issues and meet a threshold of 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the City Code of Ordinances and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community as well as a goal established by City Council. Each structure will be assessed and surveyed by Code Enforcement as a sub-standard building case. The property owner is provided the opportunity to resolve the sub-standard conditions within the parameters of the City's Building Codes. Structures remaining sub-standard will be demolished under the authority of the Building Standards Board. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred; or, The Demolition Grant Program allows the property owner the opportunity to voluntarily agree to have their structure demolished. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.</p>	\$148,207	\$158,095	\$124,055
4	<p>Code Enforcement - Clearance of Vacant Properties This program consists of the clearance of vacant properties in regards to the removal of the accumulation of litter; solid waste; the mowing of tall weeds and dangerous weeds; and, abatement of unsightly and unsanitary matter. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. This Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight. All CDBG eligible census tracts in the city meet the HUD criteria for a deteriorating area and meet the national objective of serving the low income clients.</p>	\$115,898	\$248,375	\$116,000

#	PROJECT & DESCRIPTION	Previous Year Allocation	Original Proposed	Proposed After Comments
5	<p>Code Enforcement Program Staffing</p> <p>This request is to fund 11 full-time employees and related operating expenses in the Code Enforcement Division - 9 Compliance Officers at 100%, 2 administrative staff for 100% for special code enforcement activities associated with the investigation, notification and abatement of ordinance violations in CDBG eligible areas. This amount includes operating costs and required training and certifications. The Program benefits low income persons in CDBG eligible areas to aid in the prevention/elimination of slums or blight.</p>	\$585,408	\$732,979	\$699,394
6	<p>Parks and Recreation - Senior Meals Truck</p> <p>The Elderly Nutrition Program (ENP) provides meals to persons age 60 and over through the congregate lunch and home delivered meals. The meals are prepared on a daily basis, Monday through Friday, at the Nutrition Education Service Center (Central Kitchen). The program prepares approximately 240,000 meals, which includes the meals served at 8 senior centers and the Meals On Wheels Program. The meal program is vital to the nutritional well-being of older underserved adults in our community. Grant funds are being requested for the replacement of one (1) 3/4 ton delivery vehicles for improved safety and efficiency of meal delivery to the eight senior centers. The current vehicle is a box truck with a lift and the year of the vehicle is 2003 (150,011miles). The expected service life of this type of vehicle is 7 years. The vehicle has surpassed its vehicle service life and is needing to be replaced. The vehicle has provided 19 years of service.</p>	\$455,336	\$60,000	\$60,000
7	<p>Engineering - Senior Meals Generator</p> <p>Nutrition Education Service Center public facility improvements for the installation of fixed generator for senior meal program delivery programming and services. The Central Kitchen prepares 800 meals a day for the elderly residing at the eight senior centers and for the Meals on Wheels Program. Approximately 240,000 meals are prepared and delivered annually. The kitchen prepares meals from 6:30AM to 10:00 AM. The City recognizes the need and benefits of maintaining program operations for program delivery to homebound senior and disabled residents during power outages, severe weather events and unforeseen circumstances.</p>	\$0	\$150,000	\$350,000
8	<p>Grant Monitoring - Program Administration</p> <p>This project will fund 4 FTE staff salaries and administrative costs: 1- Grant Monitoring Manager (30%-Program Delivery), 1- Coordinator, 1-Sr. Management Assistant, and 1-Contract Administrator (30%-ESG/ 35%-CDBG-CV). Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal Labor Standards requirements. Staff must attend mandatory and required trainings in order to remain in federal compliance.</p>	\$325,352	\$325,352	\$325,352

#	PROJECT & DESCRIPTION	Previous Year Allocation	Original Proposed	Proposed After Comments
9	<p>Grant Monitoring - Program Delivery</p> <p>This is the operating budget for 8 FTE staff that service the various housing programs administered by: 1-Assistant Director (30%-HOME ARP), 1-Coordinator, 2-Rehab Specialists, 1-Program Specialist, 2-Contract-Administrators, and 1 Management Assistant. The staff manage and administer the Single Family Rehabilitation Loan Program, Minor Home Repair Grant Program, Homebuyer Down Payment and Closing Cost Assistance Program, and Mortgage Servicing which manages the servicing of approximately 550 loans provided through the Single Family Rehabilitation Loan Programs. Services include collection of loan payments, escrowing of insurance and property taxes, payment of insurance and property taxes, preparing end of year escrow analysis, and providing release of liens on loans that are paid off. Services provided include applicant in-take, loan processing, loan settlement, construction monitoring, project estimating, and development of specifications and drawings. Staff must attend mandatory and required trainings to remain in federal compliance.</p>	\$465,918	\$489,222	\$489,222
	Coastal Bend Food Bank	\$200,000	\$0	\$0
	Rising Tide Ministries	\$50,000	\$0	\$0
	TOTAL	\$3,096,119	\$3,169,023	\$3,169,023

Emergency Solutions Grant (ESG)			
FY2023/PY2022			
		FY22/PY21	FY23/PY22
		\$235,265	\$234,034
#	PROJECT & DESCRIPTION	Previous Year Allocation	Proposed
1	<p>Corpus Christi Hope House The funding requested will provide emergency shelter and supportive services to homeless families, specifically, homeless women with children and provide assistance to keep individuals and families at-risk of homelessness stably housed through Homeless Prevention Program Assistance, and transition individuals and families out of homelessness into permanent housing through Rapid Rehousing Program Assistance</p>	\$95,216	\$116,481
2	<p>The Salvation Army The requested funding will allow The Salvation Army to continue to provide food, emergency shelter, case management, and supportive services including Rapid Rehousing to homeless and at-risk individuals, families and Veterans and Coordinated Entry services. The Emergency Shelter portion will provide for Emergency Shelter management and kitchen staff, a portion of shelter utilities, maintenance and food. the Rapid-Rehousing portion will provide for rent and utility funds for 5 households with an average of 3 people each for a total of 15 people.</p>	\$100,000	\$100,000
3	<p>Grant Monitoring - Program Administration Administrative Cost is being requested to fund a staff person for the overall administration of the Emergency Solutions Grant Program. These functions include the financial oversight, compliance, and technical assistance components of the program.</p>	\$17,645	\$17,553
	Endeavors of Corpus Christi	\$22,404	\$0
	Total	\$235,265	\$234,034

HOME Investment Partnerships Program (HOME)			
FY2023/PY2022			
		FY22/PY21	FY23/PY22
HOME Entitlement		\$1,162,686	\$1,355,913
Reprogram		\$0	\$100,000
Program Income		\$375,000	\$375,000
TOTAL FUNDS AVAILABLE		\$1,537,686	\$1,830,913
#	PROJECT & DESCRIPTION	Previous Year Allocation	Proposed
1	<p>ALMA at Greenwood 4% LIHTC - Rental New Construction ALMA at Greenwood is a proposed 152-rental unit multifamily apartment community of which 152 units will be at or below 60% AMI. This community will consist of 1, 2, and 3-bedroom units with a number of amenities to include energy efficiencies.</p>	\$0	\$114,713
2	<p>Grant Monitoring - Single Family Rehabilitation The Single Family Rehabilitation Loan Program benefits only low- and very low-income homeowners. The program provides zero percent loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide demolition and relocation grants and reconstruction loans to eligible homeowners whose homes are 51% deteriorated. 7 homes</p>	\$0	\$896,000
3	<p>Coastal Bend Center for Independent Living - Tenant Based Rental Assistance Coastal Bend Center for Independent Living will provide short-term (up to 2 years) subsidized housing for Individuals with disabilities with very and extremely low incomes who are homeless or at risk of homelessness in Corpus Christi. The project is intended to provide a successful rental experience for de-stabilized households and those who are unhoused with a 'bridge' to permanent affordable housing. Twenty (20) homeless individuals and individuals at risk of becoming homeless will receive 2 years of assistance for housing and supportive services. Individuals at risk have been or face eviction from their residences, have a disability that impacts their housing stability, and/or loss of employment or illness that is de-stabilizing. CBCIL will solicit referrals of individuals from community organizations that include homeless shelter/transitional housing, service providers working with individuals in homelessness, and public/private agencies.</p>	\$0	\$400,000
4	<p>Habitat for Humanity - Homeowner New Construction Habitat for Humanity is proposing to purchase minimum of 2 lots to build 3 new single family residential homes for low income families.</p>	\$0	\$237,109

#	PROJECT & DESCRIPTION	Previous Year Allocation	Proposed
5	Grant Monitoring - Administration & Technical Assistance Administrative funds for staff planning, oversight, coordination, staff supervision, monitoring and evaluation, contracting, recordkeeping/reporting and overall program management. Staff training and administrative expenses are also included in the request. Technical assistance will be provided to enhance the capacity of CHDO's, non-profits, owners/investors of rental property and other organizations that may participate in the program.	\$116,269	\$183,091
	Grant Monitoring Homebuyer Assistance	\$421,417	\$0
	TG 110, Inc.-Palms at Blucher Park	\$1,000,000	\$0
		\$1,537,686	\$1,830,913