



## AGENDA MEMORANDUM

Action item for the City Council Meeting of September 24, 2019

**DATE:** September 24, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** David Lehfeldt, Interim Director of Solid Waste Services  
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### Purchase of Three New Chevrolet Sparks for Solid Waste Services

#### **CAPTION:**

Motion authorizing a purchase from Caldwell Country Chevrolet for three 2020 Chevrolet Sparks to be used for Solid Waste Code Compliance inspectors, in an amount not to exceed \$57,085.15, effective upon issuance of a letter of acceptance, with funding available in the Fleet Maintenance Service Fund.

#### **SUMMARY:**

This motion authorizes a purchase from Caldwell Country Chevrolet of three 2020 Chevrolet Sparks for Solid Waste Operations for an amount not to exceed \$57,085.15. These vehicles are additions to the fleet necessary to support expanded Solid Waste Code Compliance operations.

#### **BACKGROUND AND FINDINGS:**

After realigning the Code Compliance division from Police department back to Solid Waste Services, the division added two full-time Compliance Officers and a Compliance Superintendent in FY 2018 to address illegal dumping, unauthorized setouts of solid waste, waste hauler permitting, and other areas within the Code of Ordinances. The Officers are currently using borrowed equipment from within the department until funding is available to purchase additional vehicles. The vehicles will provide fuel efficient transportation and increased mobility to the five Code Compliance officers working in the field. The additional vehicles will allow for a more efficient and timely response to better serve the needs of citizens.

The procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured and are in compliance with Texas Local and State procurement requirements.

**ALTERNATIVES:**

The equipment can be rented as needed. However, the cost may not be cost effective and the vehicles may not be readily available when needed.

**FISCAL IMPACT:**

The three 2020 Chevrolet Sparks will be an outright purchase in the amount of \$57,085.15 to be paid from the Fleet Maintenance Service Fund. In addition, these vehicles are a part of the FY18-19 Capital Outlay Future Replacement Budget.

**Funding Detail:**

Fund:	5110 Fleet Maintenance Service Fund
Organization/Activity:	40120 Equipment Purchases - Fleet
Mission Element:	201 Manage Fleet Inventories
Project # (CIP Only):	N/A
Account:	550020 Vehicles & Machinery

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing the purchase with Caldwell Country Chevrolet for the purchase of three 2020 Chevrolet Sparks as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet