



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 9, 2014
Action Item for the City Council Meeting of September 16, 2014

DATE: September 9, 2014

TO: Ronald L. Olson, City Manager

FROM: Christela Morales, Procurement Manager
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AV 3000 HT MASKS

CAPTION:

Motion approving the purchase of four hundred (400) AV 3000 HT Mask from Municipal Emergency Services Inc., Houston, Texas in accordance with Bid Invitation No. BI-0234-14 based on the lowest responsible bid for a total expenditure of \$83,556.00. Funds are available in the General Fund Budget FY 2013- 2014.

PURPOSE:

The Fire Department will use the masks to meet the new face piece safety requirements set forth by National Fire Protection Association.

BACKGROUND AND FINDINGS:

Not applicable.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Fire Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$521,350.00		\$521,350.00
Encumbered / Expended Amount		\$422,094.61		\$422,094.61
This item		\$83,556.00		\$83,556.00
BALANCE		\$15,699.39		\$15,699.39

Fund(s): General Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.