



AGENDA MEMORANDUM

Action Item for the City Council Meeting of October 27, 2020

DATE: October 27, 2020

TO: Peter Zaroni, City Manager

FROM: Jim Davis, Director of Asset Management
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Service Agreement for Wash Services of City Vehicles

CAPTION:

Resolution authorizing a three-year service agreement with Fabian Adan Olivarez, Jr. dba Sparkling City Power Washing in an amount of \$104,770.00 for vehicle wash services for Asset Management Fleet Department, with FY 2021 funding available through the Fleet Maintenance Services Fund in the amount of \$32,013.06.

SUMMARY:

This service agreement will be utilized by the Asset Management Fleet Department for vehicle wash services of various City vehicles. Wash services are sometimes necessary on City vehicles, such as refuse or animal service trucks, prior to the mechanics performing services on the vehicles or equipment.

BACKGROUND AND FINDINGS:

The Contractor will provide vehicle wash services and is responsible for furnishing all equipment, material and labor to satisfactorily clean all the vehicles such as tractors, loaders, excavators, dead animal collection trucks and dump trucks on a rotating basis. There is no agreement at this time, services are procured as needed.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received five bids; one bid did not meet bid specifications for work site and conditions because they were located outside the required 25-mile radius of the City of Corpus Christi shop located at 5352 Ayers Street. The other four were responsive, responsible bids, and we are recommending the award to Fabian Adan Olivarez, Jr. dba Sparkling City Power Washing.

ALTERNATIVES:

The alternative to accepting this bid would be to perform the vehicle wash services in house. However, more employees, equipment and supplies will be needed which would be a higher cost to the City.

FISCAL IMPACT:

The fiscal impact for Asset Management in FY 2021 is \$32,013.06 for vehicle wash services for City vehicles, with the remaining cost funded in future years through the annual budget process.

Funding Detail:

Fund:	5110 Fleet Maintenance Services
Organization/Activity:	40170 Fleet Operations
Mission Element:	202 Maintain the Fleet
Project # (CIP Only):	N/A
Account:	530100 Vehicle Repairs

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year services agreement with Fabian Adan Olivarez, Jr. dba Sparkling City Power Washing for vehicle wash services as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Bid Tabulation
Service Agreement