



Meeting Minutes

Parks and Recreation Advisory Committee

Wednesday, July 9, 2025

5:30 PM

City Hall, Basement Training Room

A. Call To Order/Roll Call

Chair Lindsey called the meeting to order and a quorum was established.

Present: 6 - Linda Lindsey, Shawn Flanagan, James Lehnert, Adam Rios, George Woods, and Jay N. Gardner

Absent: 5 - Thomas Cronnon, Joan Adams-Wolfe, Joe De La Paz, Mark Borgeson, and Christopher Hegg

B. Public Comment: None.

Approval to Excuse Absences: Joan Wolfe, Christopher Hegg & Mark Borgeson

A motion was made by Mike Lehnert to approve the absence of Chris Hegg and it was seconded by Shawn Flanagan. The motion passed.

A motion was made by Adam Rios to approve the absence of Mark Borgeson and it was seconded by Shawn Flanagan. The motion passed.

A motion was made by Mike Lehnert to approve the absence of Joan Wolfe and it was seconded by George Woods. The motion passed.

C. Approval of Minutes

1. [25-0339](#) PRAC Meeting Minutes of September 10, 2025

A motion was made by George Woods to approve the minutes listed above and it was seconded by Shawn Flanagan. The motion passed.

D. Director's Report

2. [25-0340](#) Parks & Recreation Updates for October 2025

Robert Dodd, Director of Parks & Recreation, gave the following updates:

- TRAPS Conference
- Commodore Park Master Plan
- Upcoming Projects (Harbor Bridge Parks Mitigation/Swanthner Park Lighting Project)

E. New Business for Discussion or Possible Action

3. [25-1015](#) Special Event Permits, Sergio Gonzalez, Assistant Director of Parks & Recreation

Sergio Gonzalez, Assistant Director of Parks & Recreation, presented item "3" as shown above. The presentation explained the Special Event process from application submittal to the executed day of event. He stated that an application must be submitted 60 days prior to event. He utilized an organizational flow chart to explain how applications are reviewed. The process details the direction a preliminary application can take if it is approved or rejected. Mr. Gonzalez gave a few examples on how a preliminary application could be rejected. He explained that the review process involves other City Departments such as Traffic Engineering, Police, Fire and Risk Management. The Organizer must submit a Traffic Control Plan with a foot-print for the event, insurance and also hire a barricade contractor. The Traffic Control Plan is also reviewed for approval. Once the application has reached final approvals, the event can take place with the Traffic Control Plan implemented.

After the presentation concluded, the floor was opened for Committee questions. Questions were asked regarding what qualifies as a Special Event. The review process does include categorizing events by the size or how many participants are expected. Also, if a preliminary application gets rejected, City Staff will collaborate with the Organizer to find alternate solutions. No action was taken on this item.

F. Unfinished Business for Discussion or Possible Action

4. [25-0159](#) Parks & Recreation Budget Initiatives/Priorities for FY26

Staff updated the Committee on recent considerations for the FY 26 budget. Adjustments have been made regarding fee schedules. Upon assessment, some fees for rental rates and recreation services have not been increased in the past several years and Staff proposes to raise those fees but not across the board. Staff does not foresee any additional reductions. The budget for Athletic Maintenance will remain as part of the decision package. No action was taken on this item.

G. Subcommittee & Committee Liaison Reports

ISAC - (Jay Gardner) Topics of discussion included::

- TIRZ 2 Adjustments
- Commodore Park Master Plan
- Proposed Skate Park at Billish Park
- Packery Channel Boat Ramp Improvements
- Construction Initiation of Beach Access Road 2
- Seawall Updates

Pedestrian & Bicycle Connectivity Subcommittee:

As requested by Chair Lindsey at the June PRAC meeting, Mr. Gonzalez presented a large, city-wide map that he has been working on to show the existing trail systems and with the potential for connectivity between new trail systems and existing parks/drainage ditches. This is helpful tool for the Department to plan out potential future projects (grants/design phase).

Grant Subcommittee(Jay Gardner/Mark Borgeson) :

Mr. Gardner gave updates on this subcommittee. He informed the Committee that he and Mark have had discussions with Brook Kaufman, CEO - Visit Corpus Christi, regarding Sports Tourism and how grants can help to facilitate that goal.

H. Future Agenda Items

- FY 26 Budget

I. Adjournment

There being no further business to discuss, the meeting adjourned at 6:40 p.m.