



City of Corpus Christi

1201 Leopard Street
Corpus Christi, Texas
forward.cctexas.com

Meeting Agenda - Final

Parks and Recreation Advisory Committee

Wednesday, July 9, 2025

5:30 PM

City Hall, Basement Training Room

The Parks & Recreation Advisory Committee shall advise the City Council as to all public parks and the buildings therein, public outdoor recreation areas and centers, and any other grounds placed under its purview by the City Manager.

A. Call To Order/Roll Call

B. Public Comment

Members of the audience will be provided an opportunity to speak at the Committee meeting. A recording is made at these meetings. Please give your name, city or district and state your point as briefly as possible. Please be advised that the Open Meetings Act prohibits the board members from responding to or discussing your comments at length. The law only authorizes them to do the following:

- 1) Make a statement of factual information;*
- 2) Recite an existing policy in response to the inquiry; or*
- 3) Advise the citizen that this subject will be placed on an agenda at a later date.*

Approval to Excuse Absences: Joan Wolfe, Christopher Hegg & Mark Borgeson

C. Approval of Minutes

1. [25-0339](#) PRAC Meeting Minutes of June 11, 2025

Attachments: [MeetingMinutes June DRAFT](#)

D. Director's Report

2. [25-0340](#) Parks & Recreation Updates for July 2025

Attachments: [Directors Report - July](#)

E. New Business for Discussion or Possible Action

3. [25-1015](#) Special Event Permits, Sergio Gonzalez, Assistant Director of Parks & Recreation

Attachments: [Directors Report - 01.15.2025 7](#)

F. Unfinished Business for Discussion or Possible Action

4. [25-0159](#) Discussion Regarding Proposed Parks & Recreation Budget Initiatives/Priorities for FY26

G. Subcommittee & Committee Liaison Reports

- *Island Strategic Action Committee*
- *Water Shore & Beach Advisory Committee*
- *Pedestrian & Bicycle Connectivity Subcommittee*
- *Adopt-A-Park Subcommittee*
- *PRAC Strategic Action Plan Subcommittee*
- *Grant Subcommittee*
- *Marina Advisory Committee*

H. Future Agenda Items

I. Adjournment

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.



Meeting Minutes

Parks and Recreation Advisory Committee

Wednesday, June 11, 2025

5:30 PM

City Hall, Basement Training Room

A. Call To Order/Roll Call

Chair Lindsey called the meeting to order and a quorum was established.

Present: 8 - Linda Lindsey, Shawn Flanagan, James Lehnert, Adam Rios, Thomas Cronnon, Joe De La Paz, George Woods, and Jay N. Gardner

Absent: 3 - Joan Adams-Wolfe, Mark Borgeson, and Christopher Hegg

B. Public Comment

Approval of Absences: Jay Gardner & Shawn Flanagan

A motion was made by George Woods to approve the absence of Jay Gardner and it was seconded by Mike Lehnert. The motion passed.

A motion was made by Adam Rios to approve the absence of Shawn Flanagan and it was seconded by Joe De La Paz. The motion passed.

C. Approval of Minutes

1. [25-0339](#) PRAC Meeting Minutes of June 11, 2025

A motion was made by George Woods to approve the minutes listed above and it was seconded by Shawn Flanagan. The motion passed.

D. New Business for Discussion or Possible Action

2. [25-0852](#) Presentation by Brook Kaufman, CEO, Visit Corpus Christi

Ms. Kaufman presented item "2" as shown above and began the presentation by giving 2024 tourism statistics for Corpus Christi; marketing/communication strategies through social media/public relations. She mentioned that there has been much activity around building the local Film/Music Commission. Ms. Kaufman also gave VCC information on financial transparency (revenues/gains/other support) and how they are funded by the Hotel Occupancy Tax.

Ms. Kaufman went over the next steps to further visitor engagement and believes future growth will come from an increase in the development of the American Bank Center and

sports facilities (sports tourism); the development of a Regional Facilities Master Plan. She stated that Parks can impact tourism by experience enhancement: Infrastructure; Events and Programming. To collaborate, VCC can help by using marketing to distribute tourism pressure; sharing geo-location data; providing maps/visitor services and alignment & advocacy. After the presentation concluded, Chair Lindsey encouraged PRAC members to reach out to Ms. Kaufman to have continued discussion on how Parks can impact tourism. Adam Rios mentioned that he would like to promote Corpus Christi in the avenue of Alternative Sports events like X-Games. No action was taken on this item.

E. Director's Report

3. [25-0340](#) Parks & Recreation Updates for July 2025

Robert Dodd, Director of Parks & Recreation, gave the following updates:

- Sherrill Veterans Memorial Park Helicopter Project
- Bill Witt Dog Park Lighting Project

Jonathan Atwood, Interim Assistant Director, gave information on Beach Parking Permits. Raising the permit fee has been a topic of discussion in previous PRAC meetings. He clarified that a provision of the Texas General Land Office (TGLO) requires that revenue from these permits can only be used towards beach maintenance. Initial discussions with GLO have taken place regarding these efforts. Discussions with Port Aransas and Nueces County must also take place. Staff emphasized that this effort could take up to a year before an agreement is finalized.

Sergio Gonzalez, Assistant Director, gave updates on the Bill Witt Aquatic Center. He said that there have been some challenges with waiting lists for visitors when reaching near maximum occupancy but that safety is a top priority.

F. Unfinished Business for Discussion or Possible Action

4. [25-0159](#) Discussion Regarding Proposed Parks & Recreation Budget Initiatives/Priorities for FY26

Mr. Dodd gave details regarding the Department's budget requests for FY 2026 which includes items for maintenance/operation costs for Hillcrest Parks/T.C. Ayers Aquatic Center, Athletic Maintenance (Phase II), CDBG Engineering Projects, Senior Center Repairs, and the maintenance of a connectivity trail system. He stated that the item for Senior Center Repairs was initiated per City Council request. Mr. Gonzalez gave some details regarding the maintenance for trail systems. He stated that the Department does not currently have a team designated to trails. Adding a trail maintenance team will be beneficial as it is expected to gain new trail systems with the Harbor Bridge Mitigation Project. Further discussion took place regarding budget reductions and how the Department is expected to cut \$2.4 million from the base budget. No action was taken on this item.

G. Committee Liaison & Subcommittee Reports

Pedestrian & Bicycle Connectivity: Mr. Gonzalez gave information on a large, city-wide map he has been working on to show the existing trail systems and with the potential for connectivity between new trail systems and existing parks/drainage ditches. This is helpful tool for the Department to plan out possible future projects (grants/design phase). Chair Lindsey requested for Staff to bring this map to the next meeting in July.

H. Future Agenda Items

- Budget
- Commodore Park Master Plan update
- Trail Map

I. Adjournment

There being no further business to discuss, the meeting adjourned at 7:00 p.m.

Parks & Recreation Department Updates

Parks & Recreation Advisory Committee
July 9, 2025



TRAPS Conference 2026

We will be hosting the Texas Recreation & Parks Society (TRAPS) Institute & Expo, as well as the Golf Tournament, State Maintenance Rodeo & Awards Ceremony.

- Events are scheduled daily, from February 10th – 13th
- Attendees will begin arriving on Monday, February 9, 2026.

Local Host Committee:

1. Conference Set Up/Goody Bags: Monday, February 9th
2. Golf Tournament: Tuesday, February 10th - 144 Players, 10 - 20 Volunteers & Sponsors
 - (The City of Grapevine typically assumes a leadership role in organizing this event.)
3. State Maintenance Rodeo: Tuesday, February 10th (Approximately 200 people competing)
4. Institute & Expo: February 11th - 12th
 - Opening General Session: Color Guard, Anthem & Musical Entertainment
5. Welcome Social: Wednesday, February 11th (Approximately 600 people attending)
 - Location to highlight our City
6. Awards Reception: Thursday, February 12th (Approximately 150 - 200 attending)
7. Transportation – During Conference
 - Welcome Social
 - Daily to/from Omni & ABC
 - Tours
8. Tours: Tuesday or Friday - Visit facilities or Special Excursion(s)



Commodore Park Master Plan:

Design for Phase 1 - Outdoor Spaces: 100% design expected June 30, 2025

- Hike & Bike Trail
- 1 Tennis Court
- 2 Pickle Ball Courts
- Playground
- Bird Observatory Area
- Parking lots with Golf Cart parking
- Concrete pad for Portable Restrooms

Next milestone - Signed & Sealed Deliverables for Construction Bid phase.
Bid phase will include alternates:

- Alternate 1 - Second tennis court & 2 additional pickle ball courts.
- Alternate 2 - Multipurpose Pavilion (covered basketball court with lighting).



Upcoming Projects

Harbor Bridge Park Mitigation (Construction Contract):

Tentatively scheduled for July 22, 2025:

Park enhancement project to add recreation improvements to four (4) existing parks: HJ Williams Park, TC Ayers Park, Ben Garza Park & Washington Coles Park. The project will:

- Add a new trailhead near North Beach.
- Replace an existing sidewalk between HJ Williams & the Solomon Coles Recreation Center for connectivity purposes.

City Council approved an Agreement (6/10/25) with AEP to install, own & maintain 26 LED, concrete light poles throughout Swantner Park (Contribution-in-Aid-Of-Construction):

- The project will provide nighttime visibility & safety along the seawall for park visitors.
- The City will be installing the underground conduit to connect the light poles to power.
- The lights will adequately light the park while prioritizing the lighting distribution to make sure there is no light pollution to the neighboring resident properties.
- Construction to take place through September.



Special Events – Permit Process

1. Preliminary application submitted.
2. Preliminary application approved or rejected; notification sent by automated email.
3. If approved, the organizer receives an email to complete the full-length special event application.
4. Full application is reviewed for completeness and forwarded to special event teams for feedback and/or approval. ** Due at least 60 days prior to the proposed event as per City Ordinance Sec. 53-202(a)**
5. Special events team coordinates event meeting with organizer if needed.
6. The required Traffic Control Plan is reviewed and either approved or denied.
7. The invoice for the permit is sent to the organizer 4 weeks prior to event.
8. Special event insurance is due and reviewed 3 weeks prior to the event.
9. Payment is due two weeks prior to the event.
10. The permit is issued one week prior to the event.

