



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting July 22, 2025
Second Reading Ordinance for the City Council Meeting July 29, 2025

DATE: July 22, 2025

TO: Peter Zanoni, City Manager

FROM: Jeremy Valgardson, Interim Director of Aviation
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Ordinance authorizing the City Manager to execute a one-year lease agreement with AI Dodds Aviation, LLC, for aviation office space at the Corpus Christi International Airport.

CAPTION:

Ordinance authorizing an amendment to the lease with AI Dodds Aviation, LLC to amend the term to add two one-year renewals and add an escalation of the base rent by 3% per annum.

SUMMARY:

The proposed lease agreement between the City of Corpus Christi, lessor AI Dodds Aviation, LLC, for premises located at the Corpus Christi International Airport for a one-year lease agreement, for monthly rent in the amount of \$1,716.92 for a total of \$20,603.04 per year. The lease agreement is for office, apron space, and parking on the east side of the airport adjacent to Hangar #3.

Lessee will occupy 2,274.40 square feet of office, with 2,241.06 square feet of uncovered parking, and 1,601.56 square feet of the concrete apron.

Category	Acreage	Square Feet	Monthly Rate	Annual Total
Concrete Apron OF-5 (adjacent to Hangar 3)	0.037	1601.56	\$1,547.88	\$18,574.56
Office OF-5	0.064	2774.40	\$ 82.48	\$ 989.76
Parking Lot OF-5 (adjacent to Hangar 3)	0.051	2241.06	\$ 86.56	\$ 1,038.72
	0.152	6617.02	\$1,716.92	\$20,603.04

BACKGROUND AND FINDINGS:

These facilities enhance customer service and provide additional space for aeronautical operations.

Al Dodds Aviation is an existing tenant at CCIA with past multiple leased premises and currently provides pilot and aviation services for various clients. Al Dodds Aviation operated under a sublease with Signature Flight Support, Fixed Based Operator (FBO), when the company was on-site at CCIA. Upon Signature's departure, Atlantic Aviation was responsible for maintenance and collection of monthly rent for the referenced facilities through a management agreement. That agreement has since expired, precluding the need for a direct lease agreement with Al Dodds Aviation.

ALTERNATIVES:

The alternative includes not leasing the facility and having a vacant building or continuing to allow Al Dodds Aviation to operate without an agreement.

FISCAL IMPACT:

The proposed new lease agreement will provide CCIA with total annual rent revenue of \$20,603.04 per year.

FUNDING DETAIL:

Fund:	4610
Organization/Activity:	35000 – Airport Administration
Department:	888
Project # (CIP Only):	N/A
Account:	320230

RECOMMENDATION:

City staff recommends approval of this action item.

The Airport Board recommended approval of this action item at their regularly scheduled meeting.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Lease Amendment with Exhibits