



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 9, 2014  
Action Item for the City Council Meeting of December 16, 2014

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**DATE:** December 9, 2014

**TO:** Ronald L. Olson, City Manager

**FROM:** Christela Morales, Procurement Manager  
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### Supply Agreement for White PVC Pipe

**CAPTION:**

Motion approving a supply agreement with HD Supply Waterworks, Corpus Christi, Texas for white PVC pipe in accordance with Bid Invitation No. BI-0259-14 based on lowest responsible bid for an estimated annual expenditure of \$51,360.00, of which \$42,800.00 is required for the remainder of FY 2014-2015. The term of the agreement shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the supplier and the City Manager or designee. These items are purchased into the Warehouse Inventory and charged out to the Utilities Department.

**PURPOSE:**

The pipe is stocked by the Warehouse and used by the Utilities Department for new service and for maintaining existing service.

**BACKGROUND AND FINDINGS:**

All options to extend the previous contract have been exercised.

**ALTERNATIVES:**

None.

**OTHER CONSIDERATIONS:**

None.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Warehouse, Utilities Department

**FINANCIAL IMPACT:**

Operating

Revenue

Capital

Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$2,562,248.00	\$8,560.00	\$2,570,808.00
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$42,800.00	\$8,560.00	\$51,360.00
BALANCE		\$2,519,448.00	\$0	\$2,519,448.00

Fund(s): Stores Fund

**Comments:** The \$42,800.00 financial impact shown above represents ten (10) months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$8,560.00 for the last two (2) months of the contract will be requested during the normal FY 2015-2016 budget approval process.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation