



## AGENDA MEMORANDUM

Action Item for the City Council Meeting August 22, 2023

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**DATE:** August 22, 2023

**TO:** Peter Zaroni, City Manager

**FROM:** David Lehfeldt, Director of Solid Waste Operations  
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<b>Crushed Concrete for Solid Waste Services</b>
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### **CAPTION:**

Motion authorizing the execution of a three-year supply agreement with G. P. Transport, Inc. of Gregory, in an amount not to exceed \$292,500.00, for crushed concrete to be used in rehabilitating landfill roadways, for Solid Waste Services, with FY 2023 funding of \$8,125.00 from the General Fund.

### **SUMMARY:**

This motion authorizes a three-year supply agreement for the purchase of crushed concrete for Solid Waste Services. The crushed concrete will be used to rehabilitate the roadways, parking lots, and all-weather areas at the Cefe Valenzuela Landfill and JC Elliott Transfer Station as needed.

### **BACKGROUND AND FINDINGS:**

The Cefe Valenzuela Landfill needs adequate roadways around the perimeter and internal areas to gain access to active areas. In addition, these materials will be used to construct wet weather pads at the Cefe Valenzuela Landfill and JC Elliott Transfer Station. These pads and roadways are constructed on top of waste in the landfill and reclaimed and re-used when possible. Without wet weather pads, trucks would become mired in mud during adverse weather conditions hindering production. Solid Waste vehicles weigh in excess of 57,000 lbs and are not conducive to driving off road.

**PROCUREMENT DETAIL:**

Finance & Procurement conducted a competitive Request for Bid process to obtain bids for a new long-term contract from qualified firms with experience in providing crushed concrete. The City received a total of three bids and is recommending award to the lowest responsive, responsible bidder, G. P. Transport, Inc.

The current contractor, Camacho Demolition LLC, is supplying crushed concrete based on the three-year quantity of 9,000 tons averaging a yearly cost of \$78,000.00. This contract will expire on September 30, at the end of the current fiscal year. Camacho submitted a bid for a yearly cost of \$103,500.00, increasing their cost by \$25,500.00. The recommended contractor, G. P. Transport, Inc., would supply crushed concrete for the same tonnage at an annual cost of \$97,500.00. The new agreement reflects an increase in cost of approximately \$19,500.00 per year.

**ALTERNATIVES:**

The alternative to accepting this bid would be to require Solid Waste Operations to purchase crushed concrete on an as needed basis with individual orders, which would not be as efficient. In addition, a long-term supply agreement allows for bulk order cost savings.

**FISCAL IMPACT:**

The fiscal impact for FY2023 is a total amount of \$8,125 for a three-year supply agreement. The remaining cost will be budgeted in future years through the annual budget process.

**FUNDING DETAIL:**

Fund: 1020 General Fund  
Organization/Activity: 12504 JC Elliott Transfer Station  
Mission Element:  
Department: 31 Solid Waste Services  
Project # (CIP Only):  
Account: 530210 Building Maintenance & Service  
Amount: \$4,062.50

Fund: 1020 General Fund  
Organization/Activity: 12506 Cefe Valenzuela Landfill  
Mission Element:  
Department: 31 Solid Waste Services  
Project # (CIP Only):  
Account: 530210 Building Maintenance & Service  
Amount: \$4,062.50

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing the execution of a three-year supply agreement with G. P. Transport, Inc., as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement  
Bid Tab