



Meeting Minutes

Animal Care Advisory Committee

Wednesday, July 20, 2022

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Jarvis Amaya at 12:34pm

B. Roll Call

Roll was called and a quorum was confirmed

C. Public Comment

Barbara Baker- Commented about some of the negative views the public has towards ACS and that hiring a marketing company could possibly assist in enlightening the public of the positive things ACS is doing.

Roland Dominguez- Commented his concern for a citizen to be able to make an anonymous report.

D. Approval of Minutes and Action on Absences

1. Adoption of Minutes

Attachments: [MeetingMinutes08-Jun-2022-10-27-19](#)

There was a motion to approve. The motion was seconded and passed unanimously

E. Committee Reports

2. Zoonosis Reports

Attachments: [Zoonosis June](#)

Mr. Skidmore was no present, there was not a discussion on the most recent quarterly Zoonosis report (June).

3. Current Shelter Report and Clinic Report

Attachments: [2022 Comparision Stats May](#)
 [2022 Comparision Stats June](#)

In Joel Skidmore absence, Mr. Dave Parrott went over the May 2021/2022 Shelter/Clinic report and the June 2021/2022 Shelter/Clinic report. Ms. Parker questioned the new/old citations on the Violation Summary (May). Mr. Parrott advised that it is reflecting the transition from the old/new ordinance. Mr. Parrott verbally advised the board the numbers for the Average Length of Stay for Dogs/Cats 2021/2022 as it was missing from the report. Cats in 2021 was 14 days in 2022 it was 6.54 days and for Dogs in 2021 it was 31.19 days and in 2022 it was 26.44 days. Mr. Smith advised the committee that he did not like the report was in comparison from last year and would like to see a report that is more recent like the last 3 months. Mr. Speed inquired if Mr. Smith was asking for a report that was the last months in addition to last year to which he replied "Yes". Ms. Parker also commented that she liked the year comparison.

F. Staff Reports: None

It was determined that the Staff report/Program Manager Update was not appearing online Agenda and a special meeting will be determined at a later time.

G. Unfinished Business: None**H. New Business for Discussion and Possible Action****4. Nominate/Elect Chair/Co- Chair**

There was a nomination for Jarvis Amaya to be elected chair and Deborah Shores as Co-chair. The nomination from both parties were accepted and a motion to approve passed unanimously.

5. Discussion on Euthanization Report

Mr. Parrott discussed the EU report. He explained the FAS scoring system used by staff doing rounds at least twice a week to determine a behavioral issue and the medical issues are determined by clinic staff. Ms. Parker inquired if a dog is euthanized, is it put in the system first, Mr. Parrott advised "Yes" and to inquire on the pet Ms. Parker was asking about, a open records request can be submitted.

6. Revuw/update on Volunteer Duties

Mia Burbage provided a update on Volunteering. She advised the day Volunteering has been more successful that the Volunteer Packet. Ms. Force explained that the Volunteering is similar to the Employment application so is time consuming

I. Future Agenda Items

- Discussion/explanation of process from when a report is made to what action is taken
- Review a possible resolution on being able to service calls on the Naval Base

J. Adjournment

The meeting was adjourned at 1:07 p.m. All approved, and meeting was adjourned

This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.