



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 19, 2013
Action Item for the City Council Meeting of March 26, 2013

DATE: March 4, 2013

TO: Ronald L. Olson, City Manager

FROM: Daniel Biles, P. E., Director of Engineering Services
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Execute Contract for Professional Services

Hike and Bike Trail Development

Bond Issue 2012

CAPTION:

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with Martinez, Guy & Maybik, Inc. of Corpus Christi, Texas in the amount of \$185,540.00, for Hike and Bike Trail Development for design, bid, and construction phase services **BOND ISSUE 2012**.

PURPOSE:

The purpose of this Agenda Item is to execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. for Hike and Bike Trail Development.

BACKGROUND AND FINDINGS:

The scope of this project includes the design and construction of hike and bike trails along Schanen Ditch from Wapentate Drive to Saratoga Boulevard and along Bear Creek Ditch from Yorktown Boulevard to Oso Creek Parkway, providing off road recreational trail experiences and creating connectivity between parks, public spaces and residential areas. This project will bring continuity and greater connectivity to the City Hike and Bike Trail System. This project will connect to the first segment of the Hike & Bike Trail that is currently being designed under the Bond 2008 project the from Yorktown Boulevard to Wapentate Drive.

Martinez, Guy & Maybik, Inc. of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2012-03 Bond Issue 2012 and CIP Projects, dated August 31, 2012.

ALTERNATIVES:

1. Execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. as proposed.
2. Do not execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. as proposed.

OTHER CONSIDERATIONS:

This project was approved November 6, 2012 in the Bond Issue 2012 Package under Proposition No. 4 – Parks and Recreation Improvements

CONFORMITY TO CITY POLICY:

The Contract for Professional Services and selection process comply with the Professional Procurement Act and City Policy. Martinez, Guy & Maybik, Inc. was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Parks and Recreation

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$375,000.00	\$1,125,000.00	\$1,500,000.00
Encumbered/Expended Amount				
This item		\$185,540.00		\$185,540.00
Future Anticipated Expenditures This Project		\$189,460.00	\$1,123,040.00	\$1,312,500.00
BALANCE		0.00	\$1,960.00	\$1,960.00

Fund(s): Parks and Recreation Bond Issue 2012

Comments: The Contract for Professional Services will result in the expenditure of an amount not to exceed \$185,540.00.

RECOMMENDATION:

City Staff recommends the approval of the Contract for Professional Services Martinez, Guy & Maybik, Inc.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Contract