



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 27, 2015  
Action Item for the City Council Meeting of February 10, 2015

**DATE:** January 27, 2015  
**TO:** Ronald L. Olson, City Manager  
**FROM:** James Davis, Director of Fleet Maintenance  
[jimd@cctexas.com](mailto:jimd@cctexas.com)  
(361) 826-1909

### Hosting Services Agreement with AssetWorks LLC

**CAPTION:**

Motion approving the Hosting Services Agreement between AssetWorks LLC and the City of Corpus Christi based on sole source for a 36 month term for total amount of \$119,100, of which \$34,400.00 is required for the remainder of FY 2014-2015. Funds have been budgeted by Fleet Maintenance in FY 2014-2015.

**PURPOSE:**

AssetWorks will perform the operation, maintenance, and support of the database software for the applications hosted under this agreement, database security, and data center server operation.

**BACKGROUND AND FINDINGS:**

On August 12, 2014, City Council approved the Fleet Management Information System Replacement, which is currently in progress. As per the terms of the previously approved system replacement, the hosting services will be provided by AssetWorks LLC. The attached Hosting Services Agreement is a 36 month term.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Fleet Maintenance

**FINANCIAL IMPACT:**

Operating

Revenue

Capital

Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$45,911.01	\$84,700.00	\$130,611.01
Encumbered / Expended Amount		\$512.60	\$0.00	\$512.60
This item		\$34,400.00	\$84,700.00	\$119,100.00
BALANCE		\$10,998.41	\$0.00	\$10,998.41

Fund(s): Fleet Maintenance Fund

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Hosting Services Agreement