



**TEXAS**  
Health and Human  
Services

**Texas Department of State Health Services**

**John Hellerstedt, M.D.**  
*Commissioner*

Steven Viera  
Corpus Christi-Nueces County Public Health District (City)  
1702 Horne Road  
Corpus Christi, Texas 78416

Subject: IDCU/COVID  
Contract Number: HHS000812700042, Amendment No. 1  
Contract Amount: \$1,076,649.00  
Contract Term: 9/01/2022 – 7/31/2024

Dear Mr. Viera:

Enclosed is the IDCU/COVID contract amendment between the Department of State Health Services and Corpus Christi-Nueces County Public Health District (City).

The purpose of this contract is to provide funding for COVID-19 outbreak response activities.

This amendment increases the contract by \$125,000.00 for laboratory activities.

Please let me know if you have any questions or need additional information.

Sincerely,

Caeli Paradise, CTCM  
Contract Manager  
512-776-3767  
[Caeli.Paradise@dshs.texas.gov](mailto:Caeli.Paradise@dshs.texas.gov)

**DEPARTMENT OF STATE HEALTH SERVICES  
CONTRACT NO. HHS000812700042  
AMENDMENT NO. 1**

The **DEPARTMENT OF STATE HEALTH SERVICES** (“**SYSTEM AGENCY**” OR “**DSHS**”) and **CORPUS CHRISTI-NUECES COUNTY PUBLIC HEALTH DISTRICT (CITY)** (“**GRANTEE**”), collectively referred to herein as the “**Parties**,” to that certain grant contract for COVID-19 surveillance and enhanced laboratory activities effective September 1, 2022, and denominated DSHS Contract No. HHS000812700042 (“**Contract**”), now desire to amend the Contract.

**WHEREAS**, the Parties desire to revise the Budget to add additional funding.

**NOW, THEREFORE**, the Parties hereby amend and modify the Contract as follows:

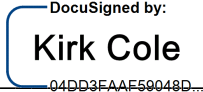
1. **SECTION V, BUDGET**, of the Contract is hereby amended to add **\$125,000.00** to the Contract for a total not-to-exceed amount of **\$1,076,649.00** for COVID-19 activities.
2. **ATTACHMENT B, BUDGET**, of the Contract is deleted in its entirety and replaced with **ATTACHMENT B-1, REVISED BUDGET**, attached to this Amendment No. 1.
3. **ATTACHMENT B-1, REVISED BUDGET** is attached to this Amendment No. 1 and incorporated as part of the Contract for all purposes.
4. This Amendment No. 1 shall be effective as of the date last signed below.
5. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract shall remain in full force and effect.
6. Any further revisions to the Contract shall be by written agreement of the Parties.
7. Each Party represents and warrants that the person executing this Amendment on its behalf has full power and authority to enter into this Contract.

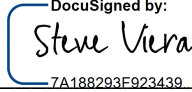
**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR AMENDMENT NO. 1  
DSHS CONTRACT NO. HHS000812700042**

**SYSTEM AGENCY**

**GRANTEE**

By:  \_\_\_\_\_  
Name: Kirk Cole  
Title: Deputy Commissioner  
Date of Execution: August 26, 2022

By:  \_\_\_\_\_  
Name: Steve Viera  
Title: Interim Director of Health  
Date of Execution: August 25, 2022

**THE FOLLOWING ATTACHMENTS ARE ATTACHED AND INCORPORATED AS PART OF THE CONTRACT:**

**ATTACHMENT B-1    REVISED BUDGET**

**ATTACHMENT B-1  
REVISED BUDGET**

<b>Categorical Budget</b>	<b>EPI Expansion Funding</b>	<b>LRN Expansion Funding</b>	<b>LRN SPHL Funding</b>	
<b>Budget Period</b>	<b>Sept 1, 2022 to July 31, 2024</b>	<b>Sept 1, 2022 to July 31, 2024</b>	<b>Upon Execution to July 31, 2024</b>	<b>Contract Total</b>
<b>PERSONNEL</b>	\$584,568.00	\$0.00	\$0.00	\$584,568.00
<b>FRINGE BENEFITS</b>	\$243,648.00	\$0.00	\$0.00	\$243,648.00
<b>TRAVEL</b>	\$12,131.00	\$0.00	\$0.00	\$12,131.00
<b>EQUIPMENT</b>	\$0.00	\$0.00	\$115,000.00	\$115,000.00
<b>SUPPLIES</b>	\$15,000.00	\$96,302.00	\$0.00	\$111,302.00
<b>CONTRACTUAL</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>OTHER</b>	\$0.00	\$0.00	\$10,000.00	\$10,000.00
<b>TOTAL DIRECT CHARGES</b>	\$855,347.00	\$96,302.00	\$125,000.00	\$1,076,649.00
<b>INDIRECT CHARGES</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$855,347.00</b>	<b>\$96,302.00</b>	<b>\$125,000.00</b>	<b>\$1,076,649.00</b>

**Certificate Of Completion**

Envelope Id: 50B058196A3040A3A07118B7842DE334	Status: Completed
Subject: Please DocuSign: HHS000812700042, Corpus Christi-Nueces Co. PHD (City), IDCU/COVID Amendment 1	
Source Envelope:	
Document Pages: 4	Signatures: 2
Certificate Pages: 6	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	CMS Internal Routing Mailbox
Time Zone: (UTC-06:00) Central Time (US & Canada)	11493 Sunset Hills Road
	#100
	Reston, VA 20190
	CMS.InternalRouting@dshs.texas.gov
	IP Address: 160.42.85.9

**Record Tracking**

Status: Original	Holder: CMS Internal Routing Mailbox	Location: DocuSign
8/24/2022 3:08:48 PM	CMS.InternalRouting@dshs.texas.gov	

**Signer Events**

Steve Viera  
 SteveV@cctexas.com  
 Interim Director of Health  
 Corpus Christi - Nueces County Public Health  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 7A188293F923439...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 155.190.8.7

**Timestamp**

Sent: 8/24/2022 3:15:34 PM  
 Viewed: 8/25/2022 10:45:31 AM  
 Signed: 8/25/2022 10:45:40 AM

**Electronic Record and Signature Disclosure:**

Accepted: 3/1/2022 5:00:47 PM  
 ID: 4f8f2f59-1a8a-43c3-a675-dd40eae6c04f

Helen Whittington  
 helen.whittington@dshs.texas.gov  
 Security Level: Email, Account Authentication (None)

**Completed**

Using IP Address: 167.137.1.17

Sent: 8/25/2022 10:45:42 AM  
 Viewed: 8/25/2022 11:07:21 AM  
 Signed: 8/25/2022 11:09:20 AM

**Electronic Record and Signature Disclosure:**

Accepted: 8/25/2022 11:07:21 AM  
 ID: 8bc8edb6-0179-4151-b3e7-d45c504cb757

PATTY MELCHIOR  
 Patty.Melchior@dshs.texas.gov  
 Director, DSHS CMS  
 Security Level: Email, Account Authentication (None)

**Completed**

Using IP Address: 167.137.1.17

Sent: 8/25/2022 11:09:21 AM  
 Viewed: 8/25/2022 5:56:49 PM  
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**Electronic Record and Signature Disclosure:**

Accepted: 5/5/2022 12:43:08 PM  
 ID: f01589da-43a7-481e-996a-7c50409e5d48

Kirk Cole  
 Kirk.Cole@dshs.texas.gov  
 Deputy Commissioner  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
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 Signed: 8/26/2022 11:45:44 AM

**Electronic Record and Signature Disclosure:**

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**In Person Signer Events**

**Signature**

**Timestamp**

Editor Delivery Events	Status	Timestamp
<p><b>Agent Delivery Events</b></p> <p><b>Status</b></p> <p><b>Timestamp</b></p>		
<p><b>Intermediary Delivery Events</b></p> <p><b>Status</b></p> <p><b>Timestamp</b></p>		
<p><b>Certified Delivery Events</b></p> <p><b>Status</b></p> <p><b>Timestamp</b></p>		
<p><b>Carbon Copy Events</b></p> <p><b>Status</b></p> <p><b>Timestamp</b></p>		
<p>Denzel Otokunrin denzel@cctexas.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/24/2022 3:15:33 PM Viewed: 8/24/2022 3:21:05 PM</p>
<p>Raymond Maylone RaymondM2@cctexas.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/24/2022 3:15:33 PM Viewed: 8/24/2022 3:38:33 PM</p>
<p>Caeli Paradise caeli.paradise@dshs.texas.gov Contract Manager Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 12/21/2021 2:35:07 PM ID: c6dab47b-ff17-4990-be85-4057f6a41671</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/24/2022 3:15:32 PM</p>
<p>Moriam Ojelade moriamO@cctexas.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/24/2022 3:15:32 PM</p>
<p>CMS Internal Routing Mailbox CMS.InternalRouting@dshs.texas.gov DSHS Contract Management Section Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/26/2022 11:45:46 AM</p>
<p>Jeannette Dianovich Jeannette.Dianovich@dshs.texas.gov Complex Procurement Speci Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 8/26/2022 11:45:47 AM</p>
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<p><b>Envelope Summary Events</b></p> <p><b>Status</b></p> <p><b>Timestamps</b></p>		
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Signing Complete	Security Checked	8/26/2022 11:45:44 AM
Completed	Security Checked	8/26/2022 11:45:47 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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**Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, DSHS Contract Management Section (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact DSHS Contract Management Section:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [alison.joffrion@hhsc.state.tx.us](mailto:alison.joffrion@hhsc.state.tx.us)

### **To advise DSHS Contract Management Section of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [alison.joffrion@hhsc.state.tx.us](mailto:alison.joffrion@hhsc.state.tx.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from DSHS Contract Management Section**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [alison.joffrion@hhsc.state.tx.us](mailto:alison.joffrion@hhsc.state.tx.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with DSHS Contract Management Section**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [alison.joffrion@hhsc.state.tx.us](mailto:alison.joffrion@hhsc.state.tx.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify DSHS Contract Management Section as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by DSHS Contract Management Section during the course of your relationship with DSHS Contract Management Section.