



AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 28, 2017
Action Item for the City Council Meeting of March 21, 2017

DATE: February 28, 2017

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Interim Executive Director of Utilities
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Supply Agreement for Sludge Dewatering Polymer for Wastewater Plants

CAPTION:

Motion authorizing City Manager, or designee, to execute a supply agreement with Polydyne, Inc., of Riceboro, Georgia for the purchase of Sludge Dewatering Polymer (“chemical”) in response to Request for Bid No. 991 based on the lowest, responsive, responsible bid for a total amount not to exceed \$96,946.20, with an estimated expenditure of \$48,473.10 in FY2016-2017 and funded by the Wastewater Fund. The term of the agreement is for one year with an option to extend for up to two additional one-year periods, subject to the sole discretion of the City.

PURPOSE:

This item is to approve a supply agreement for Sludge Dewatering Polymer for Wastewater Plants.

BACKGROUND AND FINDINGS:

Polymer is used for de-watering of digested sludge using belt filter presses at the City’s Allison, Broadway, Greenwood, Laguna Madre, Oso and Whitecap Wastewater Treatment Plants. Only chemicals known as organic polymer, which are synthetic, high molecular weight, water-soluble polyelectrolytes, manufactured specifically for use as flocculants for sludge conditioning will be allowed.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department – Wastewater

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$2,612,381.03	\$48,473.10	\$2,660,854.13
Encumbered / Expended Amount	\$1,598,121.87	\$0.00	\$1,598,121.87
This item	\$48,473.10	\$48,473.10	\$96,946.20
BALANCE	\$965,786.06	\$0.00	\$965,786.06

Fund(s): Wastewater

Comments:

The initial contract term total is \$96,946.20, of which \$48,473.10 will be funded in FY2016-2017. The total estimated contract value will be \$290,838.60 if all options years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Supply Agreement