



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 18, 2012
Action Item for the City Council Meeting of September 25, 2012

DATE: 9/25/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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In-Car Video Recording System

CAPTION:

Ordinance appropriating \$1,216,225 in the General Fund No. 1020 for the purchase of 164 vehicle video recording systems for the Police Department's patrol fleet; changing the FY 2012-2013 Operating Budget adopted by Ordinance No. 029577 by increasing appropriations by \$1,216,225; transferring an amount of \$80,000 from the General Fund No. 1020 to and appropriating in the MIS Fund No. 5210 to facilitate completion of the fiber network for use by the Tulo and Waldron Police Department Substations; changing the FY 2012-2013 Operating Budget adopted by Ordinance No. 029577 by increasing revenues and appropriations by \$80,000 each; awarding and authorizing the purchase of 164 vehicle video recording systems from Coban Technologies, Inc. for \$1,426,611.30 based on the cooperative purchasing agreement with the Houston-Galveston Area Council of Governments (H-GAC). Funds for this purchase are available in the General Fund 1020.

PURPOSE:

The video recording systems will be used to record traffic stops and crime scenes that patrol officers encounter in their day to day duties.

BACKGROUND AND FINDINGS:

Funds to purchase 164 video recording systems from Coban Technologies are being funded by a transfer from the Unreserved Fund Balance in the Liability and Employee Benefits-General Liability Fund No. 5611 to the General Fund 1020 in the amount of \$1,520,000. This transfer has been included in the FY 2012-2013 annual budget. Additionally, \$303,775 has been appropriated into the General Fund through the FY 2012-2013 budgeted process. Therefore, \$1,216,225 is appropriated to finalize this purchase.

The \$80,000 received from the General Fund No. 1020 will be utilized by the MIS Department to facilitate completion of the fiber network for use by the Tulo and Waldron Police Department Substations.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

MIS Department and Police Department

FINANCIAL IMPACT:

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,520,000.00		\$1,520,000.00
Encumbered / Expended Amount				
This item		\$1,506,611.30		\$1,506,611.30
BALANCE		\$13,388.70		\$13,388.70

Fund(s): Current year: General Fund No. 1020 and MIS Fund No. 5210

Comments:

Not applicable.

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Presentation