



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of August 27, 2019

**DATE:** August 27, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** David Lehfeldt, Interim Director of Solid Waste Operations  
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### Tire Collection and Recycling/Disposal Services for Solid Waste and Asset Management Departments

#### **CAPTION:**

Motion authorizing a three-year service agreement with Texas Land Reclamation LLC, dba UTW Tire Collection Services, for tire collection and recycling/disposal services for a total amount not to exceed \$356,400.00, effective upon issuance of a notice to proceed, with the first-year funding in the amount of \$118,800.00 through the General Fund and Fleet Maintenance Services Fund.

#### **SUMMARY:**

The motion authorizes a three-year service agreement with Texas Land Reclamation LLC, dba UTW Tire Collection for an amount not to exceed \$356,400.00. This cost will be shared by three funds: \$85,300.00 in General Fund for the J C Elliott Transfer Station; \$22,100.00 in the General Fund for the Cefe Valenzuela Landfill Operations; and, \$11,400.00 in the Fleet Maintenance Service Fund for the Fleet Service Station. Solid Waste and the Fleet Division have operational needs to contract these services for the disposal and recycling of used and/or scrap tires for these City facilities. Texas Land Reclamation LLC, dba UTW Tire Collection is currently the provider of these services through a service agreement that will soon expire.

#### **BACKGROUND AND FINDINGS:**

The City of Corpus Christi collects approximately 450 tons of used and/or scrap tires on an annual basis, this waste is generated by residential and commercial customers and

disposed at the J.C. Elliott and Cefe Valenzuela Landfills. The Maintenance Services Division of Asset Management Department generates an additional 140 tons of used and/or scrap tires from City's fleet vehicles and equipment. The Contractor will collect the tires from the site and will dispose of and/or recycle the tires as per Texas Commission on Environmental Quality (TCEQ) guidelines.

The Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received one qualified bid and one non-responsive bid for these services. The non-responsive bidder failed to submit the TCEQ registration number, which was one of the requirements of the bid solicitation. Staff recommends award to the lowest responsive, responsible bidder, Texas Land Reclamation LLC dba UTW Tire Collection Services.

**ALTERNATIVES:**

An alternative to accepting the one qualified bid would be to reject the bid and request the services be competitively bid again. However, the bid from Texas Land Reclamation LLC, dba UTW Tire Collection Services is fair and reasonable and within budget. In addition, further delay in securing a long-term service agreement may cause the City not to follow TECQ regulations.

**FISCAL IMPACT:**

The fiscal impact is \$9,900.00 for the remainder of this fiscal year, with the remaining cost of \$346,500.00 budgeted in future years through the annual budget process.

**Funding Detail:**

Fund: 1020 General Fund  
Organization/Activity: 12504 JC Elliott Transfer Station  
Mission Element: 033 Landfills  
Project # (CIP Only): N/A  
Account: 530000 Professional Services

Fund: 1020 General Fund  
Organization/Activity: 12506 Cefe Valenzuela Landfill Oper  
Mission Element: 033 Landfills  
Project # (CIP Only): N/A  
Account: 530000 Professional Services

Fund: 5110 Fleet Maint Svc  
Organization/Activity: 40140 Service Station  
Mission Element: 202 Service Station  
Project # (CIP Only): N/A  
Account: 520090 Minor Tools and equip

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing a three-year service agreement with Texas Land Reclamation LLC, dba UTW Tire Collection Services the disposal and recycling services of used and/or scrap tires as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Service Agreement  
Bid Tabulation